

**CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY – CONFERENCE ROOM
160 N. MAIN ST.
7:00 PM – March 15, 2010**

AGENDA

- I. **ROLL CALL** Chairperson Elpidio Estioko, Trinidad Aoalin, Margie Stephens, Sonny Wang, Yu-Lan Chou, Carmen Montano, Marilyn Hay
Alternates: Ha Phan, Marie Pham

II. **SEATING OF ALTERNATES**

III. **PLEDGE OF ALLEGIANCE**

- IV. **APPROVAL OF MINUTES** January 11, 2010

V. **ANNOUNCEMENTS/CORRESPONDENCE**

VI. **PUBLIC FORUM**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must stand, state their name and address for the record, and limit their remarks to no more than three minutes. As a unagendized item, no response is required of the Commission or City Staff; however, the Commission may agendize the item for a future meeting.

- VII. **ADOPTION OF AGENDA** March 15, 2010

VIII. **UNFINISHED BUSINESS**

1. Donor Board Update – Steve Erickson, Engineering Department
2. Education Subcommittee Report – Vice-Chair Carmen Montano
3. Grants Subcommittee Report – Commissioner Yu-Lan Chou

IX. **NEW BUSINESS**

1. **JPA Survey Report – Deputy County Librarian Derek Wolfgram**

Background: A survey of service area residents without library cards was initiated in November 2009. The results are intended to identify target audiences by community and the best way to deliver library services. Deputy County Librarian will update the Commission on the results of this survey.

Recommendation: Note, receipt and file.

2. **Library Advisory Commission New Commissioner Orientation and Reference Materials – Chairperson Elpidio Estioko**

Background: The Library Advisory Commission will review the status of new Commissioner orientation, discuss how new Commissioners have been welcomed in the past and develop a plan for updating the new Commissioner orientation and reference materials.

Recommendation: Discuss and plan for update of orientation process and materials.

3. **Bylaws Review – Staff Liaison Toby Librande**

Background: The Library Advisory Commission will review the current Bylaws (adoption date 6/2/09).

Recommendation: Note, receipt and file.

X. OTHER BUSINESS

1. Friends of the Milpitas Library Report
2. County Librarian Report
3. Community Librarian Report
4. City Council Report
5. City Staff Report
6. Future Agenda items

XII. ADJOURNMENT to scheduled meeting on May 17, 2010 at 7:00 p.m.

Public comment is allowed on agenda items that are of public interest. A recorded agenda or minutes on standard cassette or printed in large type is available upon request by the Neighborhood Services Division or City Clerk's Office for the visually impaired.

In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify the Neighborhood Services Division 48 hours prior to the meeting at (408) 586-3077, TDD (408) 586-3013.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Neighborhood Services Division after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division, 455 E. Calaveras Blvd, Milpitas during normal business hours.

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455 E. Calaveras Blvd, Milpitas, CA 95035
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