

APPROVED MINUTES

CITY OF MILPITAS
LIBRARY ADVISORY COMMISSION
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

March 21, 2011

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:02 p.m.
Commissioners Present: Aoalin, Estioko, Hay, Montano, Pham, Phan, and Wang (7:05 p.m.)
Absent: Chou and Stephens
City Council Liaison Present: Mayor Esteves (7:30 p.m.)
County Staff Present: Linda Arbaugh and Nancy Howe
City Staff Present: Toby Librande
- II. Seating of Alternates** Alternates seated: Marie Pham and Ha Phan
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** **Motion** to approve the minutes of January 10, 2011 as amended with one correction.
M/S: Hay, Aoalin Ayes: 7
- V. Announcements and Correspondence** Commissioner Aoalin stated that the bone marrow for Baby Aidan went well. He is responding to the treatment.
- VI. Public Forum** Commissioner Pham stated the Lions International Youth Club is hosting the Youth Exchange Program. They are looking for homes for 6 students.
Vice-Chair Montano announced that March 31st is Cesar Chavez' birthday and recommends a display of books at the library.
- VII. Adoption of Agenda** **Motion** to approve agenda as submitted.
M/S: Hay, Wang Ayes: 7
- VIII. Unfinished Business**
1. **Education Subcommittee Report**
Chair Estioko gave an update on the Essay contest.
 2. **Grants Subcommittee Report**

Commissioner Chou was not present at the meeting.

3. Yearly Meeting Schedule Discussion

At the January 10, 2011 meeting, the Commission requested to agendaize a vote on cancellation of the summer meeting scheduled for July 18, 2011.

Motion to cancel the July 18, 2011 LAC meeting.

M/S: Montano, Hay

Ayes: 7

IX. New Business

1. National Library Week Proclamation

A draft proclamation for National Library Week, April 10, 2011 – April 16, 2011, was reviewed by the Commission to be presented at the April 5, 2011 City Council meeting.

Motion to approve the proclamation with amendments and present it to the City Council meeting on April 5, 2011.

M/S: Wang, Montano

Ayes: 7

2. December 2008 Lin/Chou Donation Form and Proposed Spending Plan

In accordance with the City of Milpitas Financial Donations Policy and Procedures for the Milpitas Public Library, the Commission shall review all Milpitas Public Library Donation Forms and provide a recommendation for either accepting or declining the donation to the Milpitas City Council.

Motion to approve the Lin/Chou donation form and proposed spending plan.

M/S: Hay, Aoalin

Ayes: 7

3. March 2011 Minocha Donation Form and Proposed Spending Plan

In accordance with the City of Milpitas Financial Donations Policy and Procedures for the Milpitas Public Library, the Commission shall review all Milpitas Public Library Donation Forms and provide a recommendation for either accepting or declining the donation to the Milpitas City Council.

Motion to approve the Minocha donation form and proposed spending plan.

M/S: Aoalin, Hay

Ayes: 7

4. CALTAC Membership

The California Association of Library Trustees and Commissioners (CALTAC) membership is open to everyone who is or has been a trustee, commissioner, or advisory board member of any library or library system in California as well as library directors, librarians, library staff, Friends, and other library supporters. The LAC is requesting that the City Council annually fund CALTAC membership dues for all of the currently serving LAC Commissioners.

Mayor Esteves suggested the Commission email a request to him and he will agendaize it for a future City Council meeting.

Motion to forward to City Council for approval of membership fees and conference fees.

M/S: Montano, Hay

Ayes: 7

X. Other Business

1. Friends of the Milpitas Library Report

The January book sale netted over \$7,500. It looks like it is going to be another record-breaking year as the library raises more funds to provide library programs and services for the Milpitas community. The next book sale will be in June.

Thank you very much to the City for helping to pay for the refreshments at the CALTAC workshop held at the library. The Friends are also grateful to Yu-Lan Chou and Trini Aoalin who helped buy and set up the refreshments for the workshop.

The Friends published a ¼ page ad in the Milpitas Post recently distributed Welcome Guide. The ad includes the dates of the library's June and September book sales.

The library has a volunteer crew that spends hours in the work room sorting and boxing up book donations. Also, there are volunteers who identify and prepare large quantities of books to sell to a text book company and on Amazon. This work takes a lot of time and is done by a couple of very dedicated individuals.

2. County Librarian Report

The Spring California Association of Library Trustees and Commissioners (CALTAC) held its Spring 2011 CALTAC Workshop at the Milpitas Library on Saturday, February 26, 2011.

The Annual Library Friends and Commissioners Forum was held on Saturday, March 5, 2011. This proved to be a wonderful advocacy, networking and learning opportunity for all Santa Clara County Library support groups.

State Budget Update – The Governor's proposed budget eliminated all funding for public libraries. The library is looking at a 50% cut from last year or nothing at all.

At the January meeting, the Library JPA Board held a public hearing to consider the purchase of real property, accepted staff reports on CLA Legislative Committee Activities, projected State Budget impacts on Library revenues/resource sharing and the Library Technology Improvement and Replacement Plan. In February, the JPA accepted the Annual Audit and Five-Year Forecast reports.

The next regularly scheduled meeting of the Santa Clara County Library JPA Board will be held on Thursday, April 28, 2011 at 1:30 p.m. at the Library Administration Offices, 14600 Winchester Blvd., Los Gatos. JPA agendas and minutes will be posted on Friday, April 19, 2011.

The Silicon Valley Reads 2011 kick-off was held at the Campbell Heritage Theater to a crowd of nearly 300. The delightful and at times very funny author Michelle Richmond spoke of her experience writing *The Year of Fog* as part of the dialogue with Mike Cassidy, a columnist with the San Jose Mercury News. Many more programs are scheduled throughout the months of February and March.

3. Community Librarian Report

Programs: We have some great programs lined up. In February Peter Fletcher performed. Peter is a classical guitarist who has performed three times at Carnegie Hall. This was his fourth appearance at our library. Yesterday we had a blues concert, Johnny McGee and Friends. April 3, 2011 we will have Christopher Dean. This will be the seventh concert by Chris. We keep having these performers because they are exceptionally good, and they like coming here. We are continuing to offer weekly tai chi and yoga classes. We had a very popular 5-week series of line dancing lessons, and we hope to be able to have another one in the fall.

Staff: Unfortunately, one of our wonderful librarians has transferred to another library. Shoshana Francis, who was part-time here, accepted a full-time position at the Los Altos Library. Due to the budget situation we probably will not fill this position at this time. Last week we interviewed a candidate for the position of “Greeter”. This person will volunteer his time for 23 hours a week as a way to retain the benefits available to him through a federal program.

Grant from the State Library: We did get the grant from the State Library funding 8 Friday night story times in an effort to reach people in the community who are not already using our services. We are finding, however, that the children coming to these story times already have library cards. We will be offering another series of 4 programs in May.

Special Events: Volunteers from the Milpitas Police Department asked if they could offer finger-printing here. We scheduled this at a time when we knew there would be a lot of children in the building as this program targets children between the ages of 3 and 18, but they will also finger-print elderly folks who are in danger of wandering away from home.

Also, we hosted the spring CALTAC workshop for Northern California. Thank you, Trini and Yu-Lan for helping with this. About 48 people attended and everyone loved the building; they want to come back and have another workshop here.

Holidays: The library will be closed on Thursday, March 31, 2011 in honor of Cesar Chavez’ birthday and on Sunday, April 24, 2011 for Easter.

4. City Council Report

Mayor Esteves spoke about the budget including the TOT tax. Campaign finance reform is ongoing. A citizen’s oversight committee is being formed. The Council is working to save RDA.

5. City Staff Report

Current LAC Issues: A donation was received by City of Milpitas in the amount of \$200 in memory of Verna Caroline Johnson Broadwell and was returned to sender. We thanked the donor and requested that the check be made out to the Milpitas Public Library per the donation policy. Melinda’s recent recognition posting is now up on the City of Milpitas Library Advisory Commission “Honors and Recognition” webpage. The annual Commissioners Recognition Event is scheduled for Saturday, April 9, 2011 at 9:00 a.m. at Dave and Busters. Last year the breakfast was delicious and the ceremony brief and nice. We had the pleasure of Ha Phan’s attendance. All Commissioners are invited to join us again this year in appreciation of your service. The LAC Directory of Local Officials was distributed to the Commission. The Parliamentary Procedure and Using Parliamentary Procedure handouts from the City Clerk’s office were distributed to the Commission

Child Care Program/HNP: The annual Children’s Developmental Art Show will not be held this year due to staffing concerns. The show is scheduled to return April 2012. As such, no LAC volunteers will be needed to select art this month.

Special Events: The Spring Concert of the Milpitas Community Concert Band will be held on March 25, 2011 at 7:30 p.m. at the Milpitas Community Center; “The Blue and the Gray” will commemorate the 150th anniversary of the start of the Civil War. The Milpitas Alliance for the Arts Literary Tea will be held on May 14, 2011 at the Senior Center from 2:00 p.m. – 4:00 p.m. For additional information, refer to the Milpitas

Alliance for the Arts website within a month or so at <http://www.milpitasarts.com/index.html>. Tickets will go on sale in April.

Other: The City of Milpitas Senior Center is currently conducting an hours and days survey. A copy of the survey was distributed to the Commission. The Proposed Water and Sewer Rates Increases Community Information Meeting is scheduled for Saturday, March 26, 2011 at 10:00 a.m. at the Barbara Lee Senior Center Auditorium, 40 No. Milpitas Blvd.; May 3, 2011 is the scheduled date the Milpitas City Council will hold a public hearing to consider public comment on proposed water and sewer rates to be effective July 2011. City of Milpitas is now accepting applications for Affordable Below Market Rate For-Sale Condominium and Townhome Units (First-Time homebuyers only). If you are interested please contact Felix Reliford, Principal Housing Planner.

6. Future Agenda Items

- Education Subcommittee Report
- Grants Subcommittee Report
- Photo Update
- Suggestion Box
- Cartwheel Kids Movement Request
- What art piece in front of City Hall

XI. Adjournment

There being no further business, Chair Estioko adjourned the meeting at 8:58 p.m. to the next regularly scheduled meeting on May 16, 2011 at 7:00 p.m. at the Milpitas Library Conference Room.