

**MEETING MINUTES**

CITY OF MILPITAS  
LIBRARY ADVISORY COMMISSION  
MILPITAS PUBLIC LIBRARY, CONFERENCE ROOM, 160 N. MAIN ST.

**March 17, 2014**

- I. Call to Order and Roll Call** Chair Estioko called the meeting to order at 7:00 p.m.  
Commissioners Present: Estioko, Pham, Phan, Chou, Aoalin, Stephens, Wang, Mateo and McDonald  
Absent: None  
City Council Liaison Present: Montano  
County Staff Present: Linda Arbaugh and Nancy Howe  
City Staff Present: Sheldon Ah Sing
- II. Seating of Alternates** Alternates seated: None
- III. Pledge of Allegiance** Chair Estioko led the Pledge of Allegiance.
- IV. Approval of Minutes** **Motion** to approve the minutes of January 13, 2014 as submitted.  
M/S: Chou/Stephens  
Ayes: 7  
Noes: 0
- V. Announcements and Correspondence** None.
- VI. Public Forum** None.
- VII. Adoption of Agenda** **Motion** to approve agenda as amended for March 17, 2014.  
M/S: Wang/Aoalin  
Ayes: 7  
Noes: 0
- VIII. Unfinished Business**
- 1. Essay Contest for 2014**

Commissioner Phan summarized the assigned duties for the upcoming event and

updates on the progress to date. The online registration has been set up for “early bird” registrants. This is limited to 80 spaces. Community Librarian Linda Arbaugh has coordinated with the City regarding purchasing the Kindle Fires and water bottles. She will also contact the judges for the event and draft the press release.

Councilmember Montano mentioned that it is good to see that all participants will receive something for their efforts.

**IX. New Business**

**1. Donation to Milpitas Public Library**

None

**X. Other Business**

**1. Friends of the Milpitas Library Report**

Commissioner McDonald mentioned that there will be a small book sale that will focus on children’s books and media. The last book sale had nearly \$7,000 in revenues.

**2. County Librarian Report**

New E-Books Brochure

A newly designed brochure for the public, Getting Started E-Books and Downloads is now available. Copies will be distributed at all commission meetings.

Highlight on Accessible Services

Santa Clara County Library District provides many accessibility services for our patrons. Borrowers with visual or other disabilities may be eligible to borrow, at no cost, recorded and Braille books and devices from the Braille and Talking Book Library, which is a branch of the California State Library as well as from the National Library Services for the Blind and Physically Handicapped. Locally, Books Aloud, Inc. is a non-profit organization which records books on cassette tape and has a free loaning program to the blind and disabled, where recordings can be mailed directly to the home of eligible readers, or can be sent to one of our libraries. SCCLD has a small collection of books in Braille, and a large collection of audiobooks. Other services SCCLD offers include our Bookmobile, which makes 35 stops throughout the county, as well as home library services for homebound people residing in our service area. Each of our libraries have adaptive technologies on our public computers, including ZoomText, which offers screen magnification and screen reading. Our website lists more information, <http://www.sccl.org/services/accessible-services/programs>

Early Voting Sites

In partnership with the Santa Clara County Registrar of Voters, the Library will provide sites for early voting for the June primary elections at four libraries: Campbell Library (Supervisory District 4), Gilroy Library (Supervisory District 1), Los Altos Library (Supervisory District 5), and Milpitas Library (Supervisory District 3). Santa Clara County Library District does not have any facilities in Supervisory District 2.

Early voting will be available for any Santa Clara County resident from noon to 5 pm on four dates:

- Saturday, May 24th
- Sunday, May 25th
- Saturday, May 31st
- Sunday, June 1st

### 3. **Community Librarian Report**

Community Library Linda Arbaugh summarized the report:

Staff news: Our Supervising Librarian for Adult and Teen Services, Melanie McInerney, is retiring. Her last day is Saturday, May 24. Melanie has worked for the county for 27 years and will be missed a lot. We are very fortunate to have a replacement for Melanie lined up. Steve Fitzgerald will transfer into Melanie's position, and will start work on Tuesday, May 27. Steve is presently the Supervising Librarians for Adult and Teen Services at the Cupertino Library. One of our clerks, Uyen Vu, is taking a few months off for maternity leave. The baby is due in a few weeks.

Outreach and special events: The SCCLD Bookmobile was at the city's Family Day on January 26, and we also had a table staffed by you all. Thank you so much for helping with this Outreach event. Next month we will co-host a Milpitas Chamber of Commerce open house. It will be on Wednesday, April 2 from 5- 7 pm, and everyone is welcome. Our volunteer appreciation event is March 23.

Programming: We had a wonderful slate of programs in the past couple of months, including:

- Author Robin Sloan was here last month for our Silicon Valley Reads event. Don Phillips was the host, and the two of them had a lively chat.
- A second Silicon Valley Reads event will be on March 18, an 'altered books' craft workshop. This is a form of mixed media art that takes old books and transforms them into totally new and unique works of art and self-expression
- A flamenco dance performance
- Affordable Care Act programs at which people could enroll
- VITA every Saturday from now until April 12 helping people get their taxes filed
- Our monthly free notary public service continues to be very popular
- Ballroom dancing – a new series starts March 18
- Monthly Virtual Lawyers in the Library is going well
- A special Irish music concert on March 8
- The book discussion group is reading 'Red Badge of Courage' this month
- This is in addition to the 55 regularly-scheduled programs we have here each month

Programs coming up include:

- Christopher Dean playing his folk guitar on April 6
- Using graywater for your plants
- Long-term health care
- Creating a successful retirement plan
- How to maximize your social security
- Assistance for first-time home buyers.
- At the end of April we will have a program produced by United States Citizenship and Immigration Services department on how to become a citizen

### 4. **City Council Report**

Councilmember Montano mentioned that the Silicon Valley Pacific Mall was approved

by the City Council.

**5. City Staff Report**

None.

**6. Future Agenda Items**

**XI. Adjournment**

There being no further business, Chair Estioko adjourned the meeting at 8:05 p.m. to the next regularly scheduled meeting on May 19, 2014 at 7:00 p.m. at the Milpitas Library Conference Room.