

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** May 7, 2012
- Place of Meeting:** Milpitas City Hall Committee Room, 455E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:02 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Fong, Guerrero, Ramirez, Matau, Munzel
City Staff Present: Jaime Chew – Recreation Supervisor, Dale Flunoy – Recreation Program Coordinator
City Council Liaison Present: Polanski
- IV. Seating of Alternates:** Ramirez, Guerrero
- V. Approval of Agenda:** Motion to approve the agenda for May 7, 2012.
M/S: Matau/Fong Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes with change to item 1. 2. to 1. from April 2, 2012.
M/S: Fong/Matau Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
Chair Munzel stated that he was approached by Debra Lax from the Milpitas Community Television program about Commissioners making an appearance on the channel. Recreation Services Supervisor Jaime Chew announced that she received a letter from the Community Advisory Commission announcing their Town Hall Meeting to be held on Thursday, October 11, 2012 at the Milpitas Community Center. Their theme is Safety Preparedness and they wanted to see if the PRCRC wanted to host a booth. Chair Munzel also announced that Public Works Director Greg Armendariz resigned from his position effective immediately. Chair Munzel also stated that City Council approved to move forward to outsource Parks from the Public Works Department.
- IX. Old Business**
None

X. New Business

1. Park Historical Marker Project

Background:

At the January 9, 2012 PRCRC meeting, the Park Historical Marker Project was placed on the 2012 Work Plan. PRCRC will need to determine the scope and timeline of the project, and discuss the logistics of implementation.

Motion to receive the report on the Park Historical Marker Project and request additional information from staff.

M/S: Matau/Fong

Ayes: All

2. Update on the Shaughnessy-Murphy Milk Shed (Chair Munzel)

Background:

Chairperson Munzel will be providing a general report on the status of the Shaughnessy-Murphy Milk Shed.

Motion to receive the report on the Shaughnessy-Murphy Milk Shed.

M/S: Fong/Matau

Ayes: All

Staff Reports

Supervisor Chew announced that the Summer Activity Guide is now available and gave each Commissioner a copy of the guide. She also mentioned that Recreation Services staff served 350 Milpitas Residents on the first day of summer registration—Saturday, April 28. She also gave a brief description of some of the programs that Recreation Services will be offering this summer.

XI. Liaison Reports

1. City Council:

Councilmember Polanski reported that City Council was pleased about the audit that was done by Managing Partners. She also stated that City Council accepted the PRCRC's recommendation on field allocations and praised the Commissioners on their work they did on the new process and priorities.

2. Community Advisory Commission:

No report.

3. Senior Advisory Commission:

No report.

4. Planning Commission:

No report.

5. Youth Advisory Commission:

Commissioner Fong reported that the Youth Advisory Commission just held their annual Milpitas Got Talent Show.

6. Milpitas Historical Society:

Commissioner Munzel stated that the Historical Society was meeting on Wednesday, May 9, 2012 and there was going to be a speaker who would talk about Mt. Umunhum Air Force Base.

7. Arts Commission:

Commissioner Matau stated that the Arts Commission held their last meeting in March and gave an update on their activity.

8. Recycling and Source Reduction Advisory Commission:

No report.

9. Santa Clara County Parks & Recreation:

Commissioner Munzel stated that the Santa Clara County Parks & Recreation just hosted their annual Volunteer Appreciation Awards Dinner and gave an updated of their volunteer system.

XII. Future Agenda Items

Sports Center Master Plan (August)

CAC Town Hall Meeting (August)

XIII. Adjournment:

With there being no further business, Chair Munzel adjourned the meeting at 8:04 p.m. to the next scheduled meeting, Saturday, June 9, 2012 for a tour of the City of Milpitas' CIP Projects at 9:00 a.m. The three places of interests are Pinewood Park, The Community Garden and the Higuera Adobe.

M/S: Fong/Matau

Ayes: All