

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** November 5, 2012
- Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:06 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Mathur, Munzel, Ramirez, Sharma, Singh
Commissioners Absent: Fong, Matau, Villalobos, Guerrero
City Staff Present: Jaime Chew – Recreation Supervisor
Dale Flunoy – Program Coordinator
Carmen Valdez – Director
Mike Ogaz – City Attorney
Tom Williams – City Manager
Steve Chan – Traffic Engineer
City Council Liaison Present: Althea Polanski
- IV. Seating of Alternates:** Singh
- V. Approval of Agenda:** Motion to approve the agenda for November 5, 2012.
M/S: Mathur/Sharma Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from October 1, 2012
M/S: Mathur/Sharma Ayes: All
- VII. Public Forum:** None
- VIII. Announcements and Correspondence**
Recreation Services Supervisor Jaime Chew informed the Commissioners that the Annual Veterans Day Ceremony would be on Sunday, November 11, 2012 at 9:00 am. This year the ceremony would include a “Remembrance Chair” and the Veteran of the Year Award.

IX. Old Business

1. Park Donation Policy

Background:

After reviewing the donation policy used by the Milpitas Library, Commissioner Villalobos decided to use that policy as a template for the Park Donation Policy. The policy was reviewed and edited by

former Deputy City Attorney Bronwen Lacey. PRCRC will need to review the document, make the necessary changes, then recommend to City Council for final approval.

Motion was made to table this item until the January 7, 2013 meeting.

M/S: Mathur/Sharma

Ayes: All

X. New Business

1. Cricket Field Request (Recreation Supervisor, Jaime Chew)

Background:

At the September PRCRC meeting Mr. Abrar Ahmad, a member of the Milpitas Cricket Club, requested to be agendaized at a future PRCRC meeting to discuss the possibility of creating a cricket field here in Milpitas. Mr. Ahmad will be making a presentation to PRCRC in regards to the Milpitas Cricket Club's request.

After discussion and presentation, a motion was made to forward this item to City Council for approval.

M/S: Mathur/Sharma

Ayes: All

2. Community Garden (Traffic Engineer, Steve Chan)

Background:

City staff provided an update on the changes made to policies regarding the Community Garden.

Note, receipt and file.

Staff Reports

Supervisor Chew announced that the City of Milpitas email system does not accept hotmail addresses and asked Commissioners to update their email address if they had a hotmail email address.

XI. Liaison Reports

1. City Council:

Councilmember Polanski reported that the outsourcing of the police department did come to council at the first meeting in October. They received no proposals and heard from audience members that wanted to speak. The City Council, at their second meeting in October, had an item on the agenda for an ordinance that they would not allow outsourcing of safety without a vote of the people. It is scheduled for the second reading for the November 6, 2012 meeting and will take effect in 30 days. Also, at the last meeting they did discuss a personnel policy regarding training for elected officials that included reimbursement for college tuition. The policy has been changed to be for permanent employees only. She also stated that they were still having some difficulties with the wind down of the Redevelopment Agency.

2. Community Advisory Commission:

Commissioner Sharma reported that the Chair introduced a new Commissioner – Marsha Tran. He also stated that volunteers were need for the clean-up of Spangler School. They also discussed the event that was held at the Community Center.

3. Senior Advisory Commission:

Commissioner Rodriguez reported that there were three projects for 2012 – the Annual Health and Resource Fair, which was cancelled and will be rescheduled; the Sunshine Club which helps home bound seniors and the selection of the best Senior Care Home Facility. In the month of August, the Senior Center served 2050 meals, 1700 meals for September and transported 418 riders for April and May. They have ongoing activities being held throughout the month.

4. Planning Commission:
Commissioner Mathur reported that there were four items discussed; three of them were conditional use permits applications and one was to add more telecommunication antennae. The fourth item was a new sign for King Eggroll – this item was not approved.
5. Youth Advisory Commission:
No report.
6. Milpitas Historical Society:
Chair Munzel reported that the Historical Society was having a presentation next Wednesday, November 14, 2012 which will be presented by Bill Hare on the Laguna School. Mr. Hare had interviewed a person a few years ago about the school.
7. Arts Commission:
No report.
8. Recycling and Source Reduction Advisory Commission:
No report.
9. Santa Clara County Parks & Recreation:
Chair Munzel reported that the Commission was meeting on Wednesday, November 7, 2012 and will be meeting on two items. One being the unused structures report and the other will be on the Joseph Grant Ranch.

XII. Future Agenda Items

Soccer Fields at McCandless

Sports Center Master Plan

Update on Historical Sites: Caretaker's Cottage & Shaughnessy-Murphy Milk Shed (December)

XIII. Adjournment:

With there being no further business, Chair Munzel adjourned the meeting at 9:17 pm to the next scheduled meeting, Monday, December 3, 2012.