

**CITY OF MILPITAS  
MINUTES**

**PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

- Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission
- Date of Meeting:** March 4, 2013
- Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.
- I. Call to Order:** Chair Munzel called the meeting to order at 7:01 p.m.
- II. Flag Salute:** Chair Munzel led the Commission in the Pledge of Allegiance
- III. Roll Call:** Commissioners Present: Munzel, Mathur, Fong, Guerrero, Singh, Matau, Sharma  
Commissioners Absent: Villalobos, Ramirez  
City Staff Present: Jaime Chew – Recreation Supervisor  
Dale Flunoy – Program Coordinator  
City Council Liaison Present: Vice Mayor Althea Polanski
- IV. Seating of Alternates:** Singh
- V. Approval of Agenda:** Motion to approve with the agenda for March 4, 2013.  
M/S: Mathur/Fong Ayes: All
- VI. Approval of Minutes:** Motion to approve the minutes from February 4, 2013.  
M/S: Mathur/Sharma Ayes: All
- VII. Public Forum:** Resident Rob Means gave a brief talk on the Sunnyhills Neighborhood Association’s First Step Funding for Feeder to Bart and handed out a flyer on the item.
- VIII. Announcements and Correspondence**  
Recreation Supervisor Chew mentioned to the Commission that the Annual Commissioners’ lunch is scheduled to be held on Saturday, April 13, 2013 at the Milpitas Community Center beginning at 12:00 PM.
- IX. Old Business**
- 1. Park Donation Policy**
- Background:**  
At the February 4, 2013 meeting this item was tabled to the March meeting. City Attorney, Mike Ogaz, gave a review on his suggestions and edits of the draft Park Donation Policy with the commission. Once finalized, the Park Donation Policy will be forwarded to the City Council for final approval.
- A motion was made to accept this item as amended and then forward to City Council for approval.  
M/S: Sharma/Mathur Ayes: All

**2. McCandless Project (City Manager, Tom Williams)**

**Background:**

The architect was not available for the meeting. Also, a decision has not been made by the Oversight Board as to whether the City will retain title to the land. This item will be moved to future items until a decision is made.

Note receipt and file.

**X. New Business****1. Alviso Adobe Park & Signage (City Engineer, Michael Boitnott)****Background:**

City Engineer, Michael Boitnott presented a final update on the Alviso Adobe Park and additional signage that was approved by City Council on February, 19, 2013.

Note receipt and file.

**2. Brown Act Training (Recreation Supervisor, Jaime Chew)****Background:**

With the start of the new year, and new commissioners appointed, staff show a video which will give an overview of the Brown Act.

Note receipt and file.

**XI. Staff Report**

Supervisor Chew reported that there is going to be a Park Opening on March 16, 2013 for the Alviso Adobe Park located at 2087 Alviso Adobe Court. She handed out some information and also mentioned that the Commissioners would be receiving a formal invitation in the mail. Supervisor Chew also mentioned Planning's desire for PRCRC to create a list of 10 historical names to be used to name future public parks. Planning would also like a recommendation of 2 - 3 names for the upcoming Apex park. Planning has asked that this be agendaized for a future meeting.

**XII. Liaison Reports**

1. City Council:  
No report.

2. Community Advisory Commission:  
No report.

3. Senior Advisory Commission:  
No report.

4. Planning Commission:  
No report.

5. Youth Advisory Commission:  
Commissioner Fong reported that the YAC was working on their Annual Milpitas Got Talent Event and is scheduled to be held on Friday, May 3, 2013 at 7:00 PM.

6. Milpitas Historical Society:

Commissioner Munzel reported that the Historical Society held their Annual Gala Dinner and had a guest speaker – Paul Bernal.

7. Arts Commission:

No report.

8. Recycling and Source Reduction Advisory Commission:

No report.

9. Santa Clara County Parks & Recreation:

Chair Munzel reported that the Santa Clara County Parks & Recreation took their Annual CIP Tour.

**XII. Future Agenda Items**

Soccer Fields at McCandless

Sports Center Master Plan

Update on Historical Sites: Caretaker's Cottage & Shaughnessy-Murphy Milk Shed (December)

McCandless Project

Bench Dedication

**XIII. Adjournment:**

With there being no further business, the meeting was adjourned at 8:25 pm to the next scheduled meeting, Monday, April 1, 2013.