

**CITY OF MILPITAS
MINUTES**

PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION

Minutes: Regular Meeting of the Parks, Recreation and Cultural Resources Commission

Date of Meeting: May 6, 2013

Place of Meeting: Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.

I. Call to Order: Chair Munzel called the meeting to order at 7:00 p.m.

II. Flag Salute: Chair Munzel led the Commission in the Pledge of Allegiance

III. Roll Call: Commissioners Present: Munzel, Mathur, Matau, Fong, Ramirez, Singh
Commissioners Absent: Sharma, Guerrero
City Staff Present: Jaime Chew – Recreation Supervisor
Dale Flunoy – Program Coordinator
Carmen Valdez – HR & Recreation Director
City Council Liaison Present: Althea Polanski, Vice Mayor

IV. Seating of Alternates: Singh

V. Approval of Agenda: Motion to approve with the agenda for May 6, 2013.
M/S: Mathur/Fong Ayes: All

Motion to revisit the Approval of the Agenda and withdraw original approval.
M/S: Mathur/Ramirez Ayes: All

Motion to accept the updated Agenda:
M/S: Mathur/Matau Ayes: all

VI. Approval of Minutes: Motion to approve the minutes from April 1, 2013.
M/S: Matau/Mathur Ayes: All

VII. Public Forum: None

VIII. Announcements and Correspondence

Recreation Supervisor Chew mentioned that those who were not able to attend the Annual Commissioners' Recognition Lunch, their certificates were at their place seating tonight. She also stated that the event went well.

IX. Old Business

1. Bench Dedication (Recreation Supervisor, Jaime Chew)

Background:

On August 1, 2012, Dhanwant Singh Dhaliwal submitted a letter to the City requesting that 1 – 3 benches and two shaded trees in Murphy Park be dedicated in honor of Mrs. Kamaljit Kaur Kang. This request was forwarded to the Rules Subcommittee on Tuesday, September 18, 2012. The Rules Subcommittee decided to forward the request to the next Parks, Recreation & Cultural Resources Commission for review and possible recommendation to the City Council for approval.

A motion was made to move approve and recommend the Donation Application for Kamaljit Kang, and to include items 2, 5 and 8 in the recommendation..

X. New Business

1. Emergency Preparedness Commission

Background:

Commissioner Charlotte Ronquillo of the Emergency Preparedness Commission contacted Parks, Recreation & Cultural Resources Commission Chair Steve Munzel to request time at the May commission meeting to describe the specific work of her commission.

Note receipt and file.

2. Pinewood Park Picnic Renovation

Background:

City Staff provided a progress report on the design of the improvements for the Pinewood Park Renovation Project.

Note receipt and file.

3. June PRCRC Tour

Background:

Every year, the PRCRC tours various parks and cultural resources throughout Milpitas. The commission should discuss and decide which sites to include in this year's tour.

A motion was made to visit the Library/Grammar School, the Devries Mansion and the Alviso Adobe Park for the June Tour.

M/S: Mathur/Singh

Ayes: All

XI. Staff Report

Supervisor Chew reported that the Recreation Services Summer Registration has brought in over \$260,000.00 in revenue to date with non-resident registration starting on May7, 2013.

XII. Liaison Reports

1. City Council:

Vice Mayor Polanski mentioned that the City of Milpitas held their first Budget Work Study Session and that the proposed budget from City staff was a balanced budget. She also mentioned that the City Council voted on moving the Cart Wheel Kids from City Hall to the Library and funds have been allocated. Vice Mayor Polanski also mentioned that the City of Milpitas' 60th Anniversary will be in January 2014 and that a subcommittee has been formed to see what the scope of the event would be. She also asked that there be a representative from the PRCRC to help plan the 60th Anniversary.

2. Community Advisory Commission:

No report.

3. Senior Advisory Commission:

Commissioner Ramirez reported on Senior Outreach Transportation Mobility Management and she mentioned that the Senior Center served 1,600 lunches in February and 1,923 lunches in March. Commissioner Ramirez also reported that the Mayor wanted to recognize seniors who helped develop the new Barbara Lee Senior Center with a plaque.

4. Planning Commission:

Commissioner Mathur stated that the Planning Commission is working on a parcel to change the property to High Density housing. Chair Munzel has requested to try to get the developer to attend the next PRCRC meeting.

5. Youth Advisory Commission:

Commissioner Fong reported that the YAC had to cancel their Annual Event – Milpitas Got Talent due to low attendance at the auditions. She also stated that the YAC would be offering a \$500.00 scholarship to a graduating senior and that the applicant shows some leadership skills.

6. Milpitas Historical Society:

Chair Munzel mentioned that the next meeting is scheduled for Wednesday, May 8, 2013. They will have a speaker on the Alviso Marina at 7:00 pm at the Milpitas Library.

7. Arts Commission:

Commissioner Matau mentioned that the Arts Commission is promoting Memorial Day in the Phantom Art Gallery with an art exhibit.

8. Recycling and Source Reduction Advisory Commission:

No report.

9. Santa Clara County Parks & Recreation:

Chair Munzel reported that the Santa Clara County Parks & Recreation met last Wednesday and they had a presentation on CIP projects.

XII. Future Agenda Items

Soccer Fields at McCandless

Sports Center Master Plan

Update on Historical Sites: Caretaker's Cottage & Shaughnessy-Murphy Milk Shed (December)

McCandless Project

Bench Dedication

XIII. Adjournment:

With there being no further business, the meeting was adjourned at 8:11 pm to the next scheduled meeting, Saturday, June 8, 2013 when the PRCRC will take their Annual Park Tour.