

**CITY OF MILPITAS  
RECYCLING AND SOURCE REDUCTION ADVISORY COMMISSION MEETING  
JULY 24, 2012, 6:00 P.M.  
CITY HALL COMMITTEE MEETING ROOM  
455 E. CALAVERAS BLVD, MILPITAS CA 95035**

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**I. ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. SEATING OF ALTERNATES**

**IV. APPROVAL OF THE MINUTES OF THE JANUARY 24, 2012 MEETING**

**V. PUBLIC FORUM**

Members of the audience are invited to address the Recycling and Source Reduction Advisory Commission on any subject not on tonight's agenda. Speakers must state their name and address for the Secretary's record, and limit their remarks to under three minutes. As an item not on the agenda, no response is required of City staff or the Commission; however, the Commission may place the item on the agenda for a future meeting.

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**VI. ANNOUNCEMENTS**

**VII. COUNCIL LIAISON REPORT**

**VIII. APPROVAL OF AGENDA**

**IX. NEW BUSINESS**

**1. OPEN GOVERNMENT TRAINING**

**X. OLD BUSINESS**

**1. SINGLE-USE BAG UPDATE**

**2. POLYSTYRENE (EPS) CONTAINERS UPDATE**

**XI. STATUS OF DIVERSION PROGRAM ACTIVITIES**

**XII. REQUEST FOR FUTURE AGENDA ITEMS**

**XIII. ESTABLISH NEXT MEETING DATE**

**XIV. ADJOURNMENT**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Recycling and Source Reduction Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Utility Engineering department at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035  
E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax 408/586-3030 / Phone 408/586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

## **IX. NEW BUSINESS**

### **1. OPEN GOVERNMENT TRAINING**

Milpitas Municipal Code Section I-310-4.40 requires regularly scheduled training for all councilmembers, boardmembers and commissioners serving the City. The training consists of a) watching a video about the Brown Act and the City's Open Government Ordinance and b) signing a declaration form certifying that the training has been completed. These declarations will be filed by the City Clerk and maintained as a public record. The following will occur at the meeting:

- a. A training video will be shown.
- b. Declarations will be available for commissioners' signature and submittal to City staff.

**RECOMMENDATION:** Discuss as needed. View video and sign declarations.

## **X. OLD BUSINESS**

### **1. SINGLE-USE BAG UPDATE**

The Milpitas City Council received a staff report and considered the commission's recommendation to restrict distribution of single-use bags on April 17, 2012. Staff presented the Single-use Carryout Bags Study and requested direction to prepare an ordinance and participate as a study area in an Environmental Impact Report (EIR) conducted by the County of San Mateo. The EIR studies possible environmental issues with the ordinance. The Council approved participation in the EIR, but directed staff to monitor and evaluate the EIR and ordinance development rather than begin drafting our own ordinance at this time. The Draft EIR is available at the Milpitas Public Library, 160 N. Main St., and electronically at [www.smchealth.org/bagban](http://www.smchealth.org/bagban). Public notifications appear on the City's website and KMLP-15. One print advertisement was placed in the July 6 edition of *The Milpitas Post*. Public comments to the Draft EIR must be submitted in writing to Camille M. Leung, Planning and Building Department, 455 County Center, Second Floor, Redwood City, CA 94063 or [cleung@scmgov.org](mailto:cleung@scmgov.org) by 5 p.m. on August 6, 2012.

**RECOMMENDATION:** Receive staff report.

### **2. POLYSTYRENE (EPS) CONTAINERS UPDATE**

The Milpitas City Council received a staff presentation of the Polystyrene Take-out Containers Study and update regarding a potential regional approach on April 17, 2012. The Council did not approve support for SB568 or participation in regional polystyrene efforts.

**RECOMMENDATION:** Receive staff report.

## **XI. STATUS OF DIVERSION PROGRAM ACTIVITIES**

Highlights of May – July program activities:

- a. Single Family Recycling & Waste Reduction: Updated website information and referrals about how to opt-out of junk mail and local e-waste recyclers.
- b. Multi-family Recycling & Waste Reduction: Targeted effort to Crossing at Montague (472 units) a success! Recent recycling compactor loads showing less than 20% contamination. Completed planning for notice of mandatory recycling requirement per AB341 and recycling program promotion and began outreach development.
- c. Commercial Recycling & Waste Reduction: Continued support of Republic Services field marketing. Completed planning for notice of mandatory recycling requirement per AB341 and recycling program promotion and began outreach development.
- d. Bottles & Cans Recycling: Began campaign planning to promote State's Bottles & Cans Recycling Program.
- e. Household Hazardous Wastes Drop-off Event, June 30: Promoted County "mobile event" in Milpitas to include: Doorhanger delivery to all residents, three advertisements placed in *The Milpitas Post*, notifications posted on City's website and KMLP-15.
- f. Reusable Bags: Continued offering one free bag per household on the City's website. Residents may request that a bag be mailed by calling the "Reuse Line" at 586-2680.

**RECOMMENDATION:** Note receipt and file.

**XII. REQUEST FOR FUTURE AGENDA ITEMS**

**XIII. ESTABLISH NEXT MEETING DATE**

The next regular meeting of the Commission is October 23, 2012 at 6 pm.

**XIV. ADJOURNMENT**