



# *Agenda*

## *Sister Cities Commission*

March 28, 2013  
Milpitas City Hall, Committee Conference Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: February 28, 2013**
- V. Approval of Agenda: March 28, 2013**
- VI. Announcements / Correspondence**  
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**  
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**
  - 1. Printed Materials**  
**Background:** At its February meeting, the commission set production of a brochure about the sister cities and its role as a first priority for remaining expense funding for this fiscal year. Second priority was given to creating support materials for the Milpitas Sister Cities International Club at Milpitas High School.  
**Recommendation:** Receive staff report on costs and discuss next steps.
  - 2. Addition of a Sister City in China**  
**Background:** Alternate Commissioner Chang suggested that the Commission seek another sister city relationship in China.  
**Recommendation:** Review request.

**3. City of Taitung, Taiwan**

**Background:** Mayor Esteves has referred an inquiry from the Taiwanese-American Chamber of Commerce-Northern California about a possible sister city relationship to the Commission (see letter dated March 15, 2013 in agenda packet).

**Recommendation:** This relationship would need a Lead Commissioner to conduct research and report back to the Commission. Review and discuss next steps.

**IX. Old Business**

**1. Sister Cities International 2014 Conference**

**Background:** Vice Chair Serpa is researching the date and approximate cost.

**Recommendation:** Receive report from the Vice Chair.

**2. Use of Social Media for Sister Cities Relationships**

**Background:** At the February meeting, Commissioner Arbaugh reviewed his contact with Tsukuba staff in the hope of continuing this program with that city. Vice Chair Serpa reviewed the interest from Figline Valdarno in starting a student exchange. Also, the Student Liaison will provide a verbal report regarding contact between Milpitas High School and sister city students.

**Recommendation:** Receive report from Vice Chair Serpa, Commissioner Arbaugh and Student Liaison Su. Discuss next steps and / or explore new ideas.

**3. Tsukuba City, Japan**

**Background:** Commissioner Arbaugh leads this sister city relationship. Current developments: Tsukuba staff decided it will continue the e-pen pal relationships with Milpitas High School Students.

Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) on September 1, 2009 for a five-year term, ending September 1, 2014.

**Recommendation:** Receive report from Lead Commissioner Arbaugh.

**4. Dagupan City, Philippines**

**Background:** Commissioner Mateo leads this sister city relationship.

Milpitas and Dagupan signed an updated MOU in September 15, 2009 for a five-year term, ending September 15, 2013.

**Recommendation:** Receive report from Lead Commissioner Mateo.

**5. Huizhou Municipality, China**

**Background:** Chair Grilli leads this sister city relationship.

Milpitas and Huizhou signed an updated MOU on September 20, 2008 for a five-year term, ending September 20, 2013.

**Recommendation:** Receive report from Chair Grilli.

**6. Comune de Figline Valdarno, Italy**

**Background:** Vice Chair Serpa leads this sister city relationship.

Milpitas and Figline Valdarno signed their first MOU on May 8, 2012 for a two-year term.

**Recommendation:** Receive report from Vice Chair Serpa.

**X. City Council Liaison Report**

**XI. School District Liaison Report**

**XII. Future Agenda Items**

1. Sister City Relationships / Cultural Exchanges
  - i. Tsukuba, Japan
  - ii. Dagupan, Philippines
  - iii. Huizhou, China
  - iv. Figline Valdarno, Italy
2. Sister City Visit and Promotional Expenses and / or Printed Materials
3. Sister Cities International 2014 Conference
4. Fundraising for Student Visits to Sister Cities
5. Use of Social Media for Sister Cities Relationships
6. Addition of a Sister City in China
7. City of Taitung, Taiwan

**XIII. Adjournment**

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Sister Cities Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035  
E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax 408/586-3030 / Phone 408/586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

In compliance with the Americans With Disabilities Act, individuals requiring accommodation for this meeting should notify the Sister Cities Commission Recording Secretary 48 hours prior to the meeting at (408) 586-2600, TDD (408) 586-2611.