



Agenda

Sister Cities Commission

October 24, 2013
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
6:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes:** September 26, 2013
- V. Approval of Agenda:** October 24, 2013
- VI. Announcements / Correspondence**
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**
Members of the audience are invited to address the commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**
 - 1. Promotional Expenses & Giveaways**
Background: The SCC receives a spending limit of \$6,240 per fiscal year from the Council Promotions Budget. To date, expenses total \$XXXX.XX. A full accounting is included with the agenda packet. Staff researched costs and placed orders for the dual flag pins and recycled glass mugs. Costs will be presented at the meeting.

Recommendation: Receive staff report.
 - 2. 60th Anniversary Gala Event & Year-long Activities**
Background: Commissioner Arefi is the Commission's representative on this planning committee.

Recommendation: Receive Commissioner Arefi's report.

IX. Old Business

1. Use of Social Media for Sister Cities Relationships

Background: At the September meeting, the SCC reviewed steps taken to link Milpitas students with Figline Valdarno and Tsukuba students.

Recommendation: Receive update, as available, from Chair Grilli, Vice Chair Serpa, and Commissioners Arbaugh and Mateo.

4. Tsukuba City, Japan

Background: Commissioner Arbaugh leads this sister city relationship. Current developments: Tsukuba staff sent an e-mail to city staff with an inquiry for photos of public events. Staff responded noting that two events were upcoming (Veterans Commission's Classic Car Show and Rose Elementary School Beautification, both on October 19) and requested additional time to provide photos. Tsukuba will then develop the photos for display at the Tsukuba civic center. Tsukuba representatives also sent emails to five Milpitas High School students that were unresponsive to Tsukuba student emails. Tsukuba representatives now ask that the Commission contact these students or provide new Milpitas students.

Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) on September 1, 2009 for a five-year term, ending September 1, 2014.

Recommendation: Receive report from Lead Commissioner Arbaugh and discuss Tsukuba requests.

5. Dagupan City, Philippines

Background: Commissioner Mateo leads this sister city relationship. Current developments: Dagupan visited Milpitas with 10 students and two adult chaperones from October 5 – 13, 2013. The City provided airport transportation and one overnight stay for all students and adults (two double rooms). Home stays were provided for the students and Dagupan adults were asked to pay for their accommodations. The stay included a week of attendance at Milpitas High School, a trip via public transit to the Tech Museum in San Jose, the Homecoming Football and Dance, and additional trips that host parents provided including the Great Mall and Stanford University.

Milpitas and Dagupan signed an updated MOU in September 15, 2009 for a five-year term, ending September 15, 2014.

Recommendation: Receive report from Lead Commissioner Mateo.

6. Huizhou Municipality, China

Background: Chair Grilli leads this sister city relationship. Current developments: Huizhou visited Milpitas with 10 students and two adult chaperones from October 5 – 13, 2013. The stay included a week of attendance at Milpitas High School, a trip via public transit to the Tech Museum in San Jose, the Homecoming Football and Dance, and additional trips that host parents provided including the Great Mall, Stanford University and Santa Cruz. In addition, an adult delegation of Huizhou officials, lead by Vice Mayor Liu, occurred October 15 – 16. The delegation provided the MOU in both Chinese and and English translation. The signing ceremony for the updated MOU was held October 15, 2013 and an meeting on economic development was conducted the morning of October 16, 2013.

Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018.

Recommendation: Receive report from Chair Grilli.

7. Comune de Figline Valdarno, Italy

Background: Vice Chair Serpa leads this sister city relationship. Current developments: Contact has been made between school representatives to link elementary students as e-pals.

Milpitas and Figline Valdarno signed their first MOU on May 8, 2012 for a two-year term.

Recommendation: Receive report from Vice Chair Serpa.

X. City Council Liaison Report

XI. School District Liaison Report

XII. Future Agenda Items

1. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
 - iv. Figline Valdarno, Italy
2. Sister City Visit and Promotional Expenses
3. Sister Cities International 2014 Conference
4. Fundraising for Student Visits to Sister Cities
5. Use of Social Media for Sister Cities Relationships
6. Addition of a Sister City in China

XIII. Adjournment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Sister Cities Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.

In compliance with the Americans With Disabilities Act, individuals requiring accommodation for this meeting should notify the Sister Cities Commission Recording Secretary 48 hours prior to the meeting at (408) 586-2600, TDD (408) 586-2611.