



Agenda

Sister Cities Commission

January 23, 2014
Milpitas City Hall, Committee Conference Room
455 E. Calaveras Blvd.
7:00 PM

- I. Roll Call**
- II. Seating of Alternates**
- III. Pledge of Allegiance**
- IV. Approval of Minutes: October 24, 2013**
- V. Approval of Agenda: January 23, 2014**
- VI. Announcements / Correspondence**
Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.
- VII. Public Forum**
Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.
- VIII. New Business**
 - 1. Elections**
Background: Existing SCC bylaws state that a Chair and Vice Chair are to be selected annually at the first meeting of the year for a term of one year. The Chair is responsible for calling meetings to order and presiding over all sessions. Additionally, the Chair receives Commissioners' notices of being unable to attend a meeting. The Vice Chair assumes the Chair's duties in his / her absence. Review SCC bylaws at: ci.milpitas.ca.gov/_pdfs/commissions/scc/scc_bylaws.pdf.
 - 2. City of Milpitas Vision, Mission and Values**
Background: At the June 4, 2013 Council meeting, the City Manager gave an overview of the Citywide Strategic Planning process to the City Council. The City Council secured the services of Dr. Shawn Spano with Public Dialogue Consortium to start citywide strategic planning. Professor Spano met with the City Council individually; he also met with the City Manager and the Executive Team (consisting of City Attorney and all the Department Heads) individually and as a team on June 28, 2013.

The next phase is to engage the community and through our City commissions. The purpose of this item is to receive a 45-minute presentation by Prof. Spano and engage in discussion that will be used to develop a Vision, Mission, and set of underlying Values that will help guide the city and establish a foundation for the following phase.

Recommendation: Receive Prof. Spano's report and discuss vision, mission and value statements.

3. Request for Sister City: City of Seongnam, Gyeonggi Province, South Korea

Background: Ms. Eun-Hee Koo, Chair of the Board of Directors for the Korean Language & Culture Foundation, submitted a Request for Sister City application to staff for consideration by the Commission.

Recommendation: Review and discuss request. Appoint Lead Commissioner as main contact for research and reporting.

IX. Old Business

1. 60th Anniversary Family Event, Sunday January 26, 2014

Background: The City of Milpitas will conduct an event specifically for families on January 26 from 1 – 4PM. Event set-up will start at 11:30AM with take-down ending at 5PM. Commissions are asked to host a display table and find ways to interact with attendees. SCC's plan is to display gifts from sister cities along with offering giveaway items for signups to consider hosting visiting students in October.

Recommendation: Review participation and set coverage for this event.

2. SCI International Conference 2014

Background: The Sister Cities International Conference will be held at the San Jose Fairmont July 31 – August 2, 2014. At meetings in 2013, the Commission expressed interest in sending the Chair and / or Vice Chair to this event. Staff is also interested in attending, as budget allows.

Recommendation: Discuss advanced registration cost of \$375 per person by March 31, 2014.

3. Sister City Commission Promotional Expenses

Background: At the beginning of this fiscal year, the Commission has a spending limit of \$6,240. Expenses totaling \$4,531.72 were incurred to host the Dagupan and Huizhou students and adults, as well as purchase advertising in *The Union* (Milpitas High School newspaper) and giveaway items for upcoming events, for a total remaining budget of \$1,708.28.

Recommendation: Review expenses and discuss as needed.

4. E-Pal Project with Sister Cities

Background: At the October 24 meeting, Chair Grilli reviewed his contact with MUSD teachers at the elementary and middle schools. He and Vice Chair Serpa met in November to review a packet of hard copy letters from Figline Valdarno teachers. These letters are a first step to begin contact with MUSD students in electronic communications (email addresses and Facebook accounts were provided). Additionally, there are 45 high school-aged students that were assigned to students with the Digital Business Academy at Milpitas High School. Communications between 30 Tsukuba and 15 Milpitas students continues, with two new Milpitas students replacing those that were not responsive.

Recommendation: Receive updates from Commissioner Grilli. Discuss next steps to provide a new set of Milpitas students expected to be requested by Tsukuba representatives.

5. Tsukuba City, Japan

Background: Commissioner Arbaugh leads this sister city relationship.

Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) on September 1, 2009 for a five-year term, ending September 1, 2014.

Recommendation: Receive updates from Lead Commissioner Arbaugh about possible student and/or adult visits and other exchanges as available.

6. Dagupan City, Philippines

Background: Commissioner Mateo leads this sister city relationship.

Milpitas and Dagupan signed an updated MOU in September 15, 2009 for a five-year term, ending September 15, 2014.

Recommendation: Receive updates from Lead Commissioner Mateo about possible student and/or adult visits and other exchanges as available.

7. Huizhou Municipality, China

Background: Commissioner Grilli leads this sister city relationship.

Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018.

Recommendation: Receive report from Chair Grilli about possible student and/or adult visits and other exchanges as available.

8. **Comune de Figline Valdarno, Italy**

Background: Vice Chair Serpa leads this sister city relationship.

Milpitas and Figline Valdarno signed their first MOU on May 8, 2012 for a two-year term, ending May 8, 2014.

Recommendation: Receive report from Vice Chair Serpa about possible student and/or adult visits and other exchanges as available.

X. **City Council Liaison Report**

XI. **School District Liaison Report**

XII. **Future Agenda Items**

1. Sister City Relationships / Cultural Exchanges
 - i. Tsukuba, Japan
 - ii. Dagupan, Philippines
 - iii. Huizhou, China
 - iv. Figline Valdarno, Italy
2. Grants for Sister Cities Activities

XIII. **Adjournment**

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E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

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