

**City of Milpitas
Unapproved Minutes
Telecommunications Commission
August 18, 2008**

I. Call to Order & Roll Call:

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: : A. Alcorn, S. Bansal, N. Gupta, I. Munir, R. Shaw, D. Gupta, H. Tran, W. Lam, S. Ahuja Alt 1, K. Bohan Alt 2

I.S. Staff: B. Marion, E. Pasion City Council: A. Gomez

Members Absent:

Excused:

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of the Allegiance.

III. Announcements:

No announcements made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / H. Tran Ayes: 10

**V. Approval of the Minutes
July 21, 2008:**

Motion to approve the minutes as submitted.

M/S R. Shaw / H. Tran Ayes: 10

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. AT&T U-Verse Presentation.

Commissioners Sumeet Ahuja introduced AT&T representatives Leon Beauchman, AT&T Area Manager, External Affairs and Chris Boyer, Assistant Vice President, Public Policy. They presented to the commission an overview of the AT&T U-Verse media product that is available to Milpitas residents.

Mr. Beauchman thanked the commission for the opportunity to update and introduce the AT&T U-Verse product to the Milpitas

community. He added that AT&T has a number of Milpitas subscribers using the U-Verse products and a full roll out and media outreach will be done later in the year. He added that Commissioners Ahuja and D. Gupta are first acceptors of the product and look forward to many more subscribers in the future.

Mr. Beauchman then introduced Mr. Chris Boyer who detailed the actual technology of the AT&T U-Verse product.

Mr. Boyer provided to the commission a detailed and comprehensive view of the AT&T U-Verse architecture and operational network in how video is delivered over a internet protocol television (IPTV) network.

Motion to note receipt and file:

M/S N. Gupta / H. Tran Ayes: 10

2. MCTV Studio and Working Group.

Vice Chair D. Gupta reported that the working group is updating new features to the MCTV26 website that would provided greater information and flexibility to the user and producers seeking information about the cable channel.

Vice Chair D. Gupta noted that the non-profit documents must be completed and submitted to the State of California by Monday, September 15, 2008. He has requested members of the telecom commission and appointed MCTV26 board members to assist in reviewing and provide comments to the first draft of the non-profit by-laws to help complete application process. The board will be meeting weekly to discuss and review the MCTV26 non-profit formation. The vice chair requested staff to email copies of the first draft of the by-laws for all the commissioners to review.

Commissioners Shaw and Bohan added that active participation will be necessary for a successful launch of the non-profit corporation for MCTV26. Meeting of the non-profit board would be scheduled every three months during the calendar year.

Commissioner Tran reported that an additional two terabytes of storage space was added by staff to compliment the existing storage currently in place. The new storage will help in off loading older programming that is being used for the MCTV26 weekly programming.

Motion to note, receipt and file.

M/S N. Gupta / R. Shaw Ayes: 10

3. July 2008 Information Services Report

Staff reported on the monthly highlights for July 2008.

Information Services Staff continues to deploy new replacement Nextel cellular radio phone to the numerous city department as part of an on going project to replace all out-dated cell phones and batteries. On going work continues to install and single card key security system to the city's public works yard and police department. Staff has installed a biometric access system as part of the police department's property access area. Staff is also updating and deploying new on board mobile computers to all of the public safety vehicles and apparatus. The city will qualify for state funding to upgrade the city's 911 phone system which is planned for review and implementation in 2009. The commission will be able to tour the city's dispatch center as part of its next meeting of September 15. The city online application process has expanded its usage to the public works and utilities departments allow users to apply for assistance with city permitting and inspection services all of which can be accessed through the city's website. The city's G.I.S. has acquired an intern from the planning department to aid in the process of document several of the new developments in the Milpitas area. The city's website continues to receive over one million hits with visitations to number areas of the website.

For the month of September staff will be reviewing a plan to upgrade the city's data network, expand the implementation of the virtual server projects. Finally, staff reported that it would be reporting to the commission its report and review of an email service being recommended by the city council subcommittee call Govdelivery.com. The email service would provide users the ability to have custom emails sent to them requesting agendas and notice of events given by the city. Govdelivery.com would be responsible for the management and delivery of the email content. The report would be presented at the August 19 city council meeting.

Motion note, receipt and file the report

M/S D. Gupta / H. Tran Ayes: 10

4. Roundtable Discussion

Staff reported that the mayor and city council recently appointed a new telecom commission member. Mr. Kurt Bohan would serve as the new Alternate #2 commission member. He continues to provide volunteer assistance with the MCTV26 cable studio operations.

VIII. Adjournment of Meeting:

Meeting adjourned to September 15, 2008 commission meeting to be held at 1265 N. Milpitas Blvd Milpitas police department community room.