

**City of Milpitas
Approved Minutes
Telecommunications Commission
January 25, 2010**

I. Call to Order & Roll Call:

Chair Albert Alcorn called the commission meeting to order.

Members Present, A. Alcorn, D. Gupta, N. Gupta, S. Ahuja, , W. Lam, , K. Bohan, H. Tran, R. Shaw, I. Munir, S. Bansal

I.S. Staff: B. Marion, E. Pasion City Council:

Members Absent: A. Gomez

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff noted commissioner Bansal was traveling and may not be able to attend the meeting.

IV. Approval of the Agenda:

Staff reported that telecom agenda item 2, a wireless facility located at 461 South Milpitas Blvd, has been requested for removal from the agenda by the city's planning staff. There are no plans for review at this time.

Motion to approve the agenda as submitted.

M/S N. Gupta / D. Gupta Ayes: 10

V. Approval of the Minutes:

Motion to approve the minutes of November 16, 2009, as submitted.

M/S N. Gupta / D. Gupta Ayes: 10

VI. Citizen's Forum:

No comments made for the record.

VII. New and Continued Business:

1. Selection of 2010 Telecom Chair and Vice Chair.

The commission's annual selection of a chair and vice chair began with the nominations of telecom chair.

Commission member Niranjana Gupta began by nominating Albert Alcorn to serve as chair. Commissioners Dinesh Gupta made a second the nomination. No other nominations offered. The commission closed the motion for the nominations.

The commission voted to select Albert Alcorn to serve as Telecom Commission Chair for 2010.

The commission began nominations to the seat of Vice Chair.

Commissioner Hai Tran nominated Dinesh Gupta for Vice Chair. Commissioner Roger Shaw made a second to the nomination Vice Chair on the commission.

No other nominations were offered. The Commission closed the nomination.

The Commission voted to select Dinesh Gupta to serve as Vice Chair on the telecom commission for 2010.

2. Clear Wire Wireless 380 Fairview Way.

Item removed from the agenda for discussion.

3. Wireless Facility Crowne Plaza Hotel 777 Bellew Drive.

Cindy Hom, from the city's planning department, provided a summary of the proposed antennas installation at 777 Bellew Drive on top of the Crowne Plaza Hotel.

The commissioners reviewed that application requested and recommended that the applicant make accommodations for the proper notification of the presence of an active radiation hazard to be located at the fire control panel.

Motion to approve the application and forward to the Planning Commission.

M/S N. Gupta / D. Gupta Ayes: 10

4. Milpitas Television Corporation Report.

Vice Chair Gupta reported that AT&T U-Verse will be activating the government and public access channels for Milpitas shortly and soon will be viewed throughout the bay area in the U-Verse service. He also reported that the MCTV board was reviewing the prospects of fee for users of the equipment and the studio. Commissioner Bohan noted that he was opposed of setting up a fee for using the cable studio. He noted that the cable subscribers have already paid for that through the cable franchise in Milpitas. Staff added that any fee-for-use must first be reviewed and finally approved by the city council before it is ever implemented. Commissioners Lam added if there was a certification processing being considered as part of the use of the studio equipment. Commissioner Tran reported that a group of volunteer college students from the Milpitas community, with the assistance from the MCTV26 station manager and Milpitas IS staff, have been producing a weekly news magazine show. The program features events, programs and highlights around the Milpitas community. The commission was given a brief presentation of the Milpitas Magazine program.

M/S N. Gupta / H. Tran Ayes: 10

5. Master Plan Document Review.

Staff provided a summary of the proposed master plan presentation for the commission's review. Staff and the commissioners reviewed the draft presentation and made modifications to the various slides.

The Commissioners reviewed the draft presentation and recommended several updates to various slides highlighting achievements, benefits to the Milpitas community and possible goals for consideration to the city council.

Staff noted that it would have the commission review the presentation at the February meeting for additional refinements and comments. Staff is planning to present the master plan update to the city council at one their meetings in April.

Motion to note, receipt and file.

M/S N. Gupta / D. Gupta Ayes: 10

6. November and December '09 Information Services Report.

Staff reported on the monthly activities for November and December 2009.

During the month of November 2009, information services staff developed an H1N1 outreach video, updated and replaced city wide cell phones on to a more affordable service through the State, implemented new scheduling tracking software for the Milpitas fire department staff and updated the city's GIS data software.

During the month of November 2009, information services staff implemented cell services, worked with Silicon Valley Unwired on the transfer of data to the Google Mt. View location, assisted with the processing of the year end W2 and 1099 tax documents and completed the installation of end equipment to support the transfer of audio and video signals for the Milpitas AT&T U-Verse cable channels.

M/S N. Gupta / W. Lam Ayes: 10

7. Roundtable Discussion

Commissioner Tran suggested that the Telecom Commission webpage photos could need an update.

The commissioner asked if there was any progress in filling the Milpitas Unified School District telecom representative position for the commission.

VIII. Adjournment of Meeting:

Meeting adjourned to February 22, 2010.