

**City of Milpitas
Approved Minutes
Telecommunications Commission
February 27, 2012**

I. Call to Order & Roll Call:

Chair Alcorn called the meeting to order.

Members Present: A. Alcorn, W. Lam, N. Gupta, K. Bohan, D. Gupta, I. Munir, T Pham

I.S. Staff: B. Marion, E. Pasion

City Council: A. Polanski

Members Absent: D. Lax, R. Shaw, H. Tran, S. Singh

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

Staff introduced Mr. Thai Pham to the commission. Chair Alcorn welcomed Mr. Thai Pham to the commission. He will serve as alternate member #2 on the Telecom Commission.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / W. Lam Ayes: 6

V. Approval of the Minutes:

Motion to approve the January 23rd minutes as submitted.

M/S N. Gupta / W. Lam Ayes: 6

VI. Citizen's Forum:

Robin Hayes from the public art committee invited the members of the telecom commission to comment on several public art models being proposed for development. The art models would be placed in public areas around Milpitas City Hall.

VII. New and Continued Business:

1. Five Year Master Plan Review.

Vice Chair D. Gupta noted that the master plan presentation was well supported by the city council.

Staff provided and brief video summary and replayed the video segment of the presentation from that evening's meeting.

Chair Alcorn provided a summary of the 2012 Telecommunications Master Plan project. Finally, he added that commission would be open to suggestions to the report and that it would seek the city council's recommendations on the implementation to the new master plan document.

Motion to note receipt and file.

M/S D. Gupta / W. Lam 6

2. City Hall Audio Visual Equipment

Staff provided an update involving the Milpitas City Hall audio visual equipment upgrade.

Staff met with PCD of Santa Rosa and started the planning for the start of construction work needed for the city hall av equipment upgrade. Staff and PCD toured the city hall building and PCD will be developing a detailed construction schedule for the next several months.

PCD will be developing a sample test conference room to test the equipment and controls before it is completely installed at City Hall. In the meantime, staff will be finalizing contracts and the installation schedule.

Commissioner Bohan asked about the integration of the video and the digital video server for implementation. The details and operational components will be reviewed but that has yet to be determined. Staff will need to work with the vendor to see of the flexibilities of the video server equipment.

Staff plans to have PCD develop a conference room that the commission can have access to in order to test the operational use of the equipment.

Motion to note receipt and file:

M/S D. Gupta / W. Lam Ayes: 6

3. January 2012 Information Services Report

Staff provided a summary of the activities from the Information Services Department for the month of January 2012

The Milpitas City Hall AV project work was earlier noted and the equipment and removal and installation will be the first matter to attend to for this project.

ECOM data transfer work with the Santa Clara County Sherriff's department is also underway and making fast progress.

The city's fiber network replacement has been completed as of the third week of February. The new fiber optic cable replaces

the previously damaged fiber lines. Its a164 strands of new fiber optic cable communications lines.

Chair Alcorn asked if the next TC meeting be held that the Public Works bldg to accommodate field trip to the fiber control center.

The city phone system is being reviewed and looking at a several new phone systems that are being implemented at several bay area cities in Santa Clara County.

The city's new internet service will be upgraded in early March 2012. The city has been using 10mbps internet access provided by AT&T Telecomm. The new service will be provide by Time Warner Telecom. The upgraded internet access speed will improve to 100mbps and provide lower costs to the city. Currently 1.5mbps is currently dedicated with Granicus web streaming service.

The City's Fire department will be getting a FEMA grant. The grant will be able to support the new computer equipment replacement in all the city's mobile data systems for the fire apparatus. Mobile radios are also being considered for the fire department for another grant program as well.

The next field trip the commission will be able to see the new mapping equipment in the communication dispatch center.

Staff will schedule a future telecom meeting at the Milpitas Public Works Building.

Motion to note, receipt and file.

M/S

D. Gupta / I. Munir

Ayes: 6

4. Round Table Discussion

No comments were made for the record.

VIII. Adjournment of Meeting:

Meeting adjourned to Monday, March 19, 2012.