

**City of Milpitas
Approved Minutes
Telecommunications Commission
July 20, 2015**

I. Call to Order & Roll Call:

Chair Albert Alcorn called the meeting to order.

Members Present: A. Alcorn, D. Gupta, I. Munir,
K. Bohan, E. Bautista, S. Tang (Alt. 2), A. Bao (Alt 1)

I.S. Staff: M. Luu, E. Pasion

City Council: G. Barbadillo

Members Absent: N. Gupta (e), H. Tran(e), W. Lam (e), S. Singh

II. Pledge of Allegiance:

The members of the Commission recited the Pledge of Allegiance.

III. Announcements:

No announcements made for the record.

IV. Approval of the Agenda:

Motion to approve the agenda as submitted.

M/S N. Gupta / E. Bautista Ayes: 7

V. Approval of the Minutes:

Vice Chair D. Gupta cited minor factual notes to the minutes and requested staff to correct the items.

Motion to approve the minutes as amended for June 15, 2015.

M/S D. Gupta / E. Bautista Ayes: 7

VI. Citizen's Forum:

Ms. Van Lan Truong with Milpitas Community Advisory Commissioner invited the members of the commission to participate in the annual National Night Out event for the City of Milpitas on Thursday, August 6th, 2015.

The City's police department is helping in the organization of this social event and will be held in various participating Milpitas neighborhoods.

Chair Alcorn endorses the event and welcomes the invitation to participate in this year's National Night Out program.

VII. New and Continued Business:

1. MPD Technology Update.

Milpitas Police Lt. Henry Kwong, with the department's investigations division, gave a report on the recent acquisition of SyTech Corporation's Intelligence Collection Systems applications technology for switch based communications technology for crime investigation use.

Three vendors offered similar technologies and Milpitas PD found that the SyTech technology offered the best solution for the size of a department like Milpitas police. Staff will have half dozen authorized police staff with specified training and user access to this technology. Access and use of the SyTech technology will be heavily monitored and regulated by staff. The judicial courts will also have final authorization for the use of the SyTech application for advanced investigation activities.

Chair Alcorn welcomed that presentation and the technology and asked how the technology would be hosted. Staff noted that SyTech will be hosting the application in a secure offsite location while end-user access will be maintained and secured in the police department.

K. Bohan asked about the tracking technology and cellular information for legal tracking information. MPD staff noted that it would require establishing cause and need and for the use of the tracking through legal channels.

Vice Chair D. Gupta target info comes to investigating officer. Any safe guards for use on multi levels from officer, supervisor to courts rules and checks and balances.

Motion to note receipt and file the report.

M/S D. Gupta / E. Bautista Ayes: 7

2. August Telecom to City Council Presentation

Staff reported on the list of suggested topics and programs that the commissioners may report back to the city council at their scheduled presentation on August 18th.

Chair Alcorn requested a list of members from current telecom commissioners that have severed.

The commission also requested to add the new website link and Android mobile application link. They also requested that a snapshot of the five-year master plan be added for the next 12 months.

The commission will then give a final review at their August 17th meeting for any last-minute changes to the report.

Vice Chair D. Gupta asked about the other cities who were interested in the MyMilpitas mobile application.

Staff reported that My App to be developed with the interested "other cities" that have made calls on how to access this

application. Staff noted that the application can be custom made and sold to other cities with their links for their use. The commission asked about the Milpitas Wi-Fi RFP and its current status. Staff noted that it is still working on input from the city department heads and gathering inquiries from other vendors to respond to the Wi-Fi RFP.

Motion to note, receipt and file

M/S

D. Gupta / E. Bautista

Ayes: 7

3. PC RECYCLE SENIOR CTR

IS Staff met with CAC at their July 8th meeting on the recommended reuse of recycled PCs and they provided similar directions as the Telecom Commission is distributing the recycled computers to needy members of the Milpitas community.

Staff reported that all the recycled computers will have loaded on the hard drives with Zorin9, a flavor of Ubuntu, as its operating software that will be able to operate standard Windows applications.

Chair Alcorn requested to get a demo of Zorin 9 of the operating software at the next commission meeting.

Bring to City Council for approval and deploy to needy Milpitas community groups.

Commissioner K Bohan asked about what kind of computer applications that would be the use of the computer successful. Staff noted that the applications on the PC would be kept to shareware applications due to licensing concerns.

Motion to note, receipt and the presentation.

M/S

D. Gupta / I. Munir

Ayes: 7

4. City Website Development

Staff presented that web site release. Nearing completion and ready for an August 19th roll out.

Staff is now transferring and updating existing information and details for all the city web pages and uploading to the new web site. Most of the web pages have been created and just require final inspection, validation and comment by city departments to assure accurate information being correctly provided.

Staff would provide an active demonstration of the new design of the web site and present new functions, features and layouts that is largely created with the use of Word Press application. Staff also demonstrated the use of Google language translator to change the word layout to a native language for visiting users.

Vice Chair D. Gupta asked of the continued updating of the information to the various webpage on the City's web page. Staff noted that it has a very good relationship with all city departments to maintain up-to-date information as it is needed. The responsibility is maintained on both ends of the City's operations.

Motion to note recite and file.

M/S D. Gupta / E. Bautista Ayes: 7

5. June 2015 Monthly Report

Staff provided an update on the June 2015 monthly report and the list included the following items:

Completed Finance system upgrade.
Building iTrakit implementation and user training completed
Police Citizen Camera database complete
Continue with new Windows 7PC deployment and removal of WinXP computers
Completed 312 Helpdesk tickets

Motion to note, receipt and file IS June report.

M/S D. Gupta / I. Munir Ayes: 7

6. Round Table Discussion

Commissioner K. Bohan asked about seeking the possible affordable transportation service other than traditional transportation services like the VTA and BART. Milpitas should be first. Chair Alcorn suggested that the Community Advisory Commission should be the point commission to discuss this matter on an entry level basis.

VIII. Adjournment of Meeting:

Next meeting scheduled for Monday, August 17, 2015.