I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of the Agenda

V. Approval of April 13, 2009 Minutes*

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must supply their name and address for the record. Commission members cannot respond to issues brought forward, but may request the item to be placed on the agenda for future meeting. Each person wishing to speak on an item before the body at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes.

VII. Announcements
1. Chair Announcements
2. Commission Announcements- Commissioner reports on BPAC meetings, if any
3. Staff Announcements

VIII. Old Business
1. Bikeway Master Plan & System Map
2. Suggested Routes to School Program
3. Bike to Work Day May 14, 2009 Update
4. North Park Victoria vehicle lane reduction project

IX. New Business
1. Bicycle Friendly Cities
2. Work Plan*

X. Roundtable/Open Forum
The Roundtable/Open Forum allows Commissioners to address any improvements or requests in the following topics. City staff can agendize for the next meeting and/or research and review.
1. Bicycle and Pedestrian Improvements
2. Safety
3. Public Awareness
XI. Adjournment
Next meeting: August 10, 2009

* Attachment

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review.

Materials related to an item on this Agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the City Clerk’s Office/Information Counter at Milpitas City Hall, 455 East Calaveras Boulevard, Milpitas, California 95035 during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the Open Government Subcommittee via the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax 408/586-3030 / Phone 408/586-3040

A free copy of the Open Government Ordinance is available from the City Clerk’s Office or by visiting the City’s website www.ci.milpitas.ca.gov Select Open Government Ordinance under News Features
I. CALL TO ORDER
The meeting was called to order at 7:05 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
BPAC Members
Present: Vice Chair Nawal Stanojevic, Rene Briones, Aaron Faupell,
Staff: City Council Member Armando Gomez, Janice Spuller

Absent: Cheryl Bunnell Jose Leon Wei Sun, Cheng-Wei Pei

Quorum was established. Vice Chair Stanojevic conducted the meeting

IV. APPROVAL OF THE AGENDA
Approval of the April 13, 2009 Agenda
M/S: Briones/Faupell
All Ayes

V. APPROVAL OF THE MINUTES
Approval of February 9, 2009 Minutes
Commissioner Briones had a correction to item VIII-2.i. under “Suggested Routes to School Program. He had a grammar correction to the first sentence. It should read “Request for Qualifications was released January 26.”

Motion to approve February 9, 2009 Meeting minutes as amended: Faupell Second: Briones
All Ayes

VI. PUBLIC FORUM
No members of the public were present.

VII. ANNOUNCEMENTS
1. Chair Announcements
No chair announcements were made.

2. Commission Announcements-Commissioner reports on BPAC meetings
Commissioner Faupell mentioned he invited Sun Bike Shop to attend our meetings if they have any questions regarding biking in Milpitas
3. **Staff Announcements**
   Staff Janice Spuller stated the City Council will be reviewing the Open Government ordinance at the 4/21/09 meeting. She will be holding off on providing the Open Government training to the new and possibly all membership once the ordinance has been amended and the training re-recorded for video.

VIII. **OLD BUSINESS**

1. **Bikeway Master Plan**
   i. **Bicycle System Map**
      Ms. Spuller stated the Bikeway Master Plan is going through a 30-day environmental review period ending May 7, 2009.

      The system map is being revised. Commissioner Faupell asked if the map can be complete by Bike to Work Day. Ms. Spuller said she will try to at least have a small printed amount for distribution that for the event.

      Commissioner Faupell suggested that language in the Bikeway Master Plan that refers to a negative connotation for bicycling should be removed such as statements regarding police-cited accidents involving bicycles.

2. **Suggested Routes to School Program**
   Ms. Spuller updated the Commission on the status of the Request for Qualifications for a consultant to update the Suggested Routes to School Program. She mentioned Chair Bunnell assisted with the review process, reviewing and interviewing the consultants for selection. A consultant was selected but staff is still reviewing the scope and budget before finalizing.

3. **South Park Victoria Bike Lane Proposal**
   Ms. Spuller updated the Commission on the status of the proposal. The City Council Transportation & Land Use Subcommittee has reviewed and approved the project. The next steps are to have Council approval and move forward for design and construction in the Summer.

4. **Milpitas Family Day**
   Ms. Spuller stated that this May 16, 2009 event is cancelled due to financial reasons and because of the event location is adjacent to the construction site at the new Senior Center.

5. **Bike to Work Day, May 14, 2009**
   Ms. Spuller suggested that the same energizer stations at Montague Expressway and Main Street and City Hall be maintained. The
Commission previously requested usage figures to choose a location; however, this data is not available. Ms. Spuller said she will check back on traffic counts to see if bicycle data was recorded. It might not be the same locations as bicyclists travel.

A draft Proclamation was reviewed and approved by the Commission. The Proclamation will be received at the May 5 City Council meeting. Ms. Spuller will send an email out to request who will be attending.

Commissioner Briones stated he can help at the Montague/Main Station, but if the other commissioners Sun and Pei are at the Main Station, he can be at City Hall.

IX. NEW BUSINESS

1. Transportation Development Act (TDA) Grant
Ms. Spuller stated that every year the City of Milpitas is guaranteed a set-amount of funding toward bicycle and pedestrian projects. This amount changes every year. This year, staff proposed using the funds to install the bicycle route markings and pedestrian ADA ramps throughout the City. Ms. Spuller referred to the draft priority list of projects detailed in the draft Bikeway Master Plan Update. The top 16 bicycle route related projects would receive priority in the bicycle route installation.

Ms. Spuller also added this TDA grant also funded the Bikeway Master Plan Update.

X. ROUNDTABLE/ OPEN FORUM

1. Bicycle and Pedestrian Improvements
   There were no items of discussion regarding Bicycle and Pedestrian Improvements.

2. Safety
Commissioner Briones said that he noticed the Police Department is enforcing seat belts. He feels they should focus on helmet enforcement and possibly have some type of helmet fitting event.

Ms. Spuller stated the City’s Police Department is involved with the Traffic Safe Communities Network Juvenile Diversion Program. This program cites children that are not wearing a helmet while riding or any bicycle infractions and makes the child and parent participate in a course that discusses law and helmet safety. At this event, children without helmets are given them. Ms. Spuller said she will check with the Police Department to see if they are still citing children and if they will be hosting these courses anytime soon.

3. Public Awareness
Commissioner Faupell mentioned a Palo Alto school is piloting this “Frieker Program” which is an electronic frequent rider program.
Students who bike or walk to school slide their card and earn prizes. The cost to start up is $4,000.

2. ADJOURNMENT

Vice Chair adjourned the meeting at 7:35 pm.

M/S: Briones/Faupell
All Ayes

Next Meeting: June 8, 2009
Founded June 19, 1990, the Bicycle Pedestrian Advisory Commission (BPAC) advises the City Council about modification and expansion of the City of Milpitas' bikeway and pedestrian system. The Commission's goal is providing information that ultimately results in safe and convenient bicycle and pedestrian routes throughout the City. The Commission consists of five members and two alternates. Members are appointed to three-year terms and alternates are appointed to two-year terms.

BPAC meets bi-monthly, on the second Monday of every other month beginning in February at 7:00 pm in the City of Milpitas Sports Center Conference Room. The meetings consist of reviewing development projects in relation to bicycle and pedestrian impacts as well as planning future programs and projects.

**Proposed project work plan:**

<table>
<thead>
<tr>
<th>Time Frame</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ongoing Participation</td>
<td>• Review and comment on City development projects pertaining to bicycle and pedestrian access</td>
</tr>
</tbody>
</table>
| | • Promote the City of Milpitas as a bike-friendly city:  
  o League of American Bicyclist,  
  o Bicycling Magazine |
| | • Get sponsors to fund distribution of bike safety items, such as helmets, back lights, leg bands, etc. |
| | • **Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC)**  
  o Attend monthly meetings of VTA BPAC  
  o Advocate Milpitas Bicycle needs as they related to the regional bicycle issues  
  o Report Back to BPAC on regional bicycle activities |
<table>
<thead>
<tr>
<th>Time Frame</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>January- March</td>
<td>• <strong>Election of Officers</strong>- Chair and Vice Chair</td>
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<tr>
<td></td>
<td>• Begin planning for Walk to School Day- October 2008</td>
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<tr>
<td></td>
<td>• Begin planning for Bike to Work Day</td>
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<tr>
<td></td>
<td>• Ask the City Council to declare a Bike Safety Day, which will coincide with Bike the Milpitas Trails. We can ask the members of the City Council to ride their bikes at these trails to promote them, promote bike riding and promote bike safety. This event must be heavily promoted, with the involvement of the Milpitas Post, prior and during the event.</td>
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<tr>
<td>April- June</td>
<td>• April 4, 2009 Commission Recognition Event</td>
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<td>• Suggested Routes to School &amp; Walk to School Day Planning</td>
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<td></td>
<td>• <strong>Bike to Work Day</strong></td>
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<td></td>
<td>o Bike to Work Day Proclamation</td>
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<tr>
<td></td>
<td>o Bike to School Day Proclamation</td>
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<td></td>
<td>o Host and coordinate energizer stations the morning of Bike to Work Day</td>
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<td></td>
<td>o Plan a Bicycle Event</td>
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<td>July-September</td>
<td>• Bicycle Master Plan and System Map Update Review</td>
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<td>• Art and Wine Festival host bicycle corral; distributed safety education materials, maps and giveaways, provide signage</td>
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<td>• Ask assistance from the crossing guards to remind students to properly ride their bikes and wear helmets properly.</td>
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<td></td>
<td>• Coordinate with Milpitas police to host bicycle helmet safety assemblies.</td>
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<td></td>
<td>• Post updated Bicycle Master Plan and revised map on the City’s website</td>
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### 2009 Annual Work Plan

**Bicycle Pedestrian Advisory Commission**

<table>
<thead>
<tr>
<th>Time Frame</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>October– December</td>
<td>• Plan for Halloween Safety</td>
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<td>• Create or order a child safety brochure to distribute to schools</td>
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<tr>
<td></td>
<td>• International Walk to School Day Proclamation</td>
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<td></td>
<td>• Halloween Safety promotion</td>
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</tbody>
</table>

BPAC will post any public information on the City’s website including (but not limited to) meeting agenda, minutes, safety information, and the City’s bicycle map.