



## 2013 Annual Work Plan - DRAFT

### Bicycle Pedestrian Advisory Commission

Founded June 19, 1990, the Bicycle Pedestrian Advisory Commission (BPAC) advises the City Council about modification and expansion of the City of Milpitas' bikeway and pedestrian system. The Commission's goal is providing information that ultimately results in safe and convenient bicycle and pedestrian routes throughout the City. The Commission consists of five members and two alternates. Members are appointed to three-year terms and alternates are appointed to two-year terms.

BPAC meets bi-monthly, on the second Monday of every other month beginning in January at 7:00 pm in the City of Milpitas Sports Center Conference Room. The meetings consist of reviewing development projects in relation to bicycle and pedestrian impacts as well as planning future programs and projects.

#### **Proposed project work plan:**

| <b>Time Frame</b>     | <b>Activity</b>  |
|-----------------------|--|
| Ongoing Participation | <ul style="list-style-type: none"> <li>◆ Review and comment on City development projects pertaining to bicycle and pedestrian access</li> <li>◆ Promote the City of Milpitas as a bike-friendly city:               <ul style="list-style-type: none"> <li>○ League of American Bicyclist,</li> <li>○ Bicycling Magazine subscription</li> </ul> </li> <li>◆ Silicon Valley Bicycle Coalition Participation               <ul style="list-style-type: none"> <li>○ Provide Milpitas updates</li> <li>○ Provide Bicycle maps for events</li> </ul> </li> <li>◆ Participate in City Sponsored events by either tabling with bicycle information and safety items and/or offer bicycle parking. Events may include Summer concert series, Fall event, or festivals.</li> <li>◆ Get sponsors to fund distribution of bike safety items, such as helmets, back lights, leg bands, etc.</li> <li>◆ Review Bicycle Master Plan and Map for implementation, revisions and guidance<sup>1</sup></li> <li>◆ Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC)               <ul style="list-style-type: none"> <li>○ Attend monthly meetings of VTA BPAC</li> </ul> </li> </ul> |

<sup>1</sup> Revisions to the Bicycle Master Plan and Map may be made pending funding and City Council approval  
 Calendar Year 2013 Work Plan - Draft



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| Time Frame     | Activity   |
|----------------|--|
|                | <p style="text-align: center;">(Commissioner Faupell)</p> <ul style="list-style-type: none"> <li>○ Advocate Milpitas Bicycle needs as they related to the regional bicycle issues</li> <li>○ Report Back to BPAC on regional bicycle activities</li> <li>○ Promote the use of and/or the installation of bicycle parking at local businesses</li> <li>○ Support zoning code ordinance changes to include bicycle parking requirements for businesses, public facilities such as city hall, library, schools and park, commercial and retail centers, and transit stations</li> <li>○ Self nominate for Bike Friendly City</li> </ul> |
| January- March | <ul style="list-style-type: none"> <li>◆ Election of Officers- Chair and Vice Chair</li> <li>◆ Begin planning for Bike to Work Day</li> <li>◆ Plan a bicycle ride event</li> <li>◆ Revamp BPAC web page with links and resources</li> </ul>  |
| April- June    | <ul style="list-style-type: none"> <li>◆ Commission Recognition Event – April 14, 2011</li> <li>◆ Bike to Work Day- May 10               <ul style="list-style-type: none"> <li>○ Bike to Work Day Proclamation</li> <li>○ Bike to School Day Proclamation</li> <li>○ Host and coordinate energizer stations the morning of Bike to Work Day</li> </ul> </li> <li>◆ Support Tour of California passing through Milpitas</li> </ul>   |
| July-September | <ul style="list-style-type: none"> <li>◆ Remind crossing guards to remind students to properly ride their bikes and wear helmets properly.</li> <li>◆ Coordinate with Milpitas police to host bicycle helmet safety assemblies.</li> <li>◆ Plan for Parks &amp; Recreation Fall event (Halloween themed)</li> </ul>  |



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| <b>Time Frame</b> | <b>Activity</b>   |
|-------------------|---|
| October- December | ♦ Provide school safety as needed for Walk & Bike to School Day |

BPAC will post any public information on the City's website including (but not limited to) meeting agenda, minutes, safety information, and the City's bicycle map.