# Milpitas Community Advisory Commission
## 2013 WORK PLAN
### Annual Recurring Tasks

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<thead>
<tr>
<th>Task</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
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<th>Sept</th>
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<th>Nov</th>
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<tbody>
<tr>
<td>1. Heritage tree nominations</td>
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<td>2. CDBG public hearing process / workshop for new commissioners</td>
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<td>3. Make a Difference Day</td>
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<td>4. Neighborhood Beautification Awards</td>
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<td>5. National Night Out</td>
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<td>6. Annual Work Plan</td>
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<td>7. CAC Budget/Donations Strategy</td>
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<td>9. Spring Cleaning Day</td>
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<td>10. Town Hall Meeting</td>
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Legend:  
- X = Discussion & Planning;  
- E = Event;  
- C = Ceremony;  
- R = Results Review

### Short-term Goals/Projects (prioritized)

1. Tree Planting – Promote tree planting through outreach and tree protection awareness
2. Outreach Program – Conduct an outreach program to the citizens of Milpitas to obtain feedback on community issues
3. Volunteerism Program – Conduct a program to encourage Milpitas citizens to volunteer
4. Cleanup of Areas – Determine areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt A Highway” program
5. Expand the Neighborhood Watch Program – Work with City staff to expand the Neighborhood Watch Program
6. Milpitas Cable TV/Magazine Community Outreach
Join the Community Advisory Commission and Milpitas Cares Program with our...

Spring Clean-Up
With Pioneer Mobilehome Park
60 Wilson Way, Milpitas, CA 95035

Reaching out to residents who would like assistance with any of the following on **May 11th from 9-1pm**:

- Landscape improvement
- Weed abatement
- Trash abatement
- Light maintenance

Submit requests through the management office or call Felix Reliford at 408-586-32xx to ensure our volunteers help you!

Dumpsters provided by Republic Services
Follow-Up Lists: Pioneer Mobilehome Park-Saturday, May 11, 2013

- Marketing (CAC Subcommittee)
- Coordinate volunteers (Staff)
- Park site plan (Felix-Done)
- Confirm number of coaches (Felix-Done)
- Special guest- Mayor (Chair Beard-needs to be an official written invite? Invite all councilmembers?)
- Site coordination (CAC Meeting)
- Donations (CAC Subcommittee)
- Refreshments/Setting Up for Event (Staff/CAC Subcommittee)
- Dumpsters (Staff contact: Republic)
- Restrooms (Ask park manager if we can use the club house for restrooms and refreshment area, do they have tables in the club house? Felix & CAC Chair Beard)
- Tools, gloves (Staff confirm with Zulema)
- Common areas (no inside coach work)
- Can residents leave items to be dumped at the end of their driveways to be picked up and placed in the dumpsters (Felix check with legal)
- Felix distribute flyers through management office, also asking for a list of things residents want done (Felix)
- Letter to High School (Volunteers/Joann)
- Need a person to monitor what goes in the dumpster (Staff/CAC)

Meeting with Park Manager: (Felix and Chair Beard)

1. Can we use the club house for restrooms & refreshments? Are there tables in the clubhouse that we can use?

2. Distribute flyers, have a work sign up list (scope of work)
May 11th Neighborhood Spring Clean-Up Event

*All work done by volunteers will be done outside of your home.*
The work consists of landscape improvement, trash clean up, weed clean up, light maintenance. *Your name and phone number will be kept confidential.*

*****However if you have a need please let us know and we will see if there is another agency that can help you.

RESIDENT ADDRESS: ___________________________ SPACE # __

NAME: ______________________ PHONE# ______________________

WHAT TYPE OF WORK DO YOU NEED DONE IN YOUR YARD?

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

WILL YOU BE PLACING ANY ITEMS AT THE END OF YOUR DRIVEWAY FOR THE DUMPSTER?

____________________________________________________________________

DO YOU NEED ASSISTANCE CARRYING THESE ITEMS TO THE DRIVEWAY?

____________________________________________________________________

DO YOU HAVE ANOTHER NEED NOT MENTIONED ABOVE?

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________