I. **Call to Order –** Chair Beard called the meeting to order at 7:00 p.m.  
and Roll Call  
Present: Vice Chair Mohsin, Commissioners Andres, Leon, Maglalang,  
Manassau, Rosario  
Alternate Commissioners Present: Holland, Truong (7:03), and Wong  
Excused Absence: Councilmember Gomez and Commissioners Batilo & Lind

II. **Seating of Alternates –** Commissioners Holland and Wong

III. **Pledge of Allegiance –** Chair Beard led the Pledge of Allegiance

IV. **Approval of Agenda –** Commissioner Rosario asked to replace Commissioner Leon’s name  
with his under Unfinished Business item A. Commissioner Rosario moved, and Commissioner  
Maglalang seconded, approval of the Agenda as amended. The motion carried unanimously.

V. **Approval of Minutes – Minutes of October 2, 2013 –** Commissioner Leon asked for his name  
added under Roll Call. Vice Chair Mohsin moved, and Commissioner Maglalang seconded,  
approval of the Minutes. The motion carried unanimously.

VI. **Public Forum –** None

VII. **Announcement by Staff –** Recording Secretary Rachelle Currie reported that the City  
Council at its November 5TH meeting appointed new Commissioner Dau Do to this commission.

VIII. **Liaison Report –** Councilmember Gomez was not present.

IX. **Commissioners’ Round Table –** Vice Chair Mohsin invited everyone to a PAL Soccer Team  
event on Nov 9 and 10 at the Sports Complex from 10:00 am to approximately 4:00 pm; he  
added that there will be fingerprinting from Police Department.  
Chair reminded all about their annual December potluck; she will send out email.

X. **Public Hearing:**

   A. **Two-Year Community Development Block Grant Funding Priorities –** Senior Housing  
Specialist Gloria Anaya gave a brief background. Commissioner Maglalang asked if the tree  
program could be considered for a block grant application. Ms. Anaya said she will find out from  
the legal department. Vice Chair Mohsin asked if the process has been changed; this is the  
first time he could remember reviewing CDBG before the March timeframe. Ms. Anaya  
responded that every two years this process is conducted to solidify the financing funding  
priorities and policies before the March CDBG public hearing.  
Public Hearing was opened. Karen Kollander of Milpitas Food Pantry thanked the commission  
for the grant and asked if there’s a way of getting a report of how many Milpitas residents are  
benefiting from the other service providers. Gloria said to call her and she will provide the  
report to her.  
Georgia Bacil of SALA organization thanked the commission for recommending to City Council  
the $5000 grant they use at the Barbara Lee Senior Center and urged the commission to  
continue ranking senior services high priority.  
Beverly Jackson of Rebuilding Together provided an update to the commission that her  
organization has helped up to 20 residents so far from the grant received last year.
Ms. Anaya asked the commission to close the public hearing if there are no more speakers.

**Motion:** to close the public hearing.

**Motion/Second:** Vice Chair Mohsin/Leon

Motion carried by a vote of:  
Ayes: 10  
Absent: 2 (Batilo, Lind)

Commissioner Leon asked if funding is coming from City Council. Ms. Anaya replied that funding originates from this commission then recommended to the City Council. Last year, the City received the lowest grant ever $375,648.

**Motion:** to keep the funding priorities as presented by staff.

**Motion/Second:** Vice Chair Mohsin/Holland

Motion carried by a vote of:  
Ayes: 10  
Absent: 2 (Batilo, Lind)

**XI. New Business:**

**A. Neighborhood Watch Program Presentation** – Vice Chair Mohsin introduced Officer Mark Doyle who presented to the commission benefits of the program and a powerpoint/video showing ways on how everyone could protect their family and themselves from potential harm. Question and answer portion followed.

**XII. Unfinished Business:**

**A. Tree-Planting Program Update** – Chair Beard introduced City staff from Public Works Department – PW Director Jeff Moneda, Dave Gordillo, and Ed Mosqueda. City Arborist Ed Mosqueda explained while showing various pictures of sites within the city and city borders (points of entry) where trees could and could not be planted. Reasons noted are 1) on private property, it’s difficult to get the owners agree maintaining the tree in addition to hard to get an encroachment permit agreement from them; 2) some city properties do not have irrigation system installed and for some with irrigation systems those sites have reclaimed water which is not good for some types of tree; 3) County line, beyond city’s restriction; 4) Water District property, the district has started a levee project, and there maybe more to come, trees are not included in that project; 5) Caltrans property, can’t plant trees on their sites. Besides the possible locations shown, Mr. Mosqueda showed also the stake sample and the location where the first tree will be planted during the City’s 60th Anniversary event in January 2014.

PW Director Moneda informed the commission that plans are set to plant trees underneath the light rail project on Capitol Avenue and VTA is funding the tree project.

Commissioner Maglalang asked how many trees is the City getting from the Ground Up Grant and who will be doing the maintenance; Mr. Mosqueda replied that it’s less than a thousand trees. PW Director Moneda said that we pick location with irrigation, use the contract services and increase city budget. Mr. Dave Gordillo interjected that the City has agreement with West Coast Arborist with a maintenance program for 6 grids.

Chair Beard asked how much would be the additional cost for 60 more trees. Mr. Gordillo will call West Coast Arborist and get a quote. Vice Chair Mohsin asked if 60 trees will be part of the 6 grids; Mr. Gordillo replied yes.

A couple of suggestions were made and they are: a) plant trees on a quarterly-basis based on City events; b) to table private property discussion until 2014; and c) change City-limit sign [the City of Milpitas sign with the population total].

Commissioner Maglalang said to postponed total number of trees to be planted until the supply and demand issue is ironed out. Find out from the training how many can volunteer and from that number get the statistics that the commission needs to decide on the total number of trees to plant City-wide. Mr. Mosqueda said that depending on number of volunteers 50 trees can be
planted in a day. Commissioner Maglalang asked for PW staff to forward only the pictures of sites trees could be planted to the entire commission.

B. CAC Policy on Annual Budget – Commissioner Leon informed the entire commission how the Mayor got involved in the business cards issue of the commission. Discussion went amongst the commissioners; some believe that having a City business card is a very good way of identifying themselves and with the work they do for the city they feel that City should pay for the cards. Others believe that if they want the business cards so bad they could go to Vista Print and have a couple hundreds card for ten dollars which is not too bad for the pocket and use the commission’s annual budget that would benefit the community.

Motion: for Commissioners to purchase their own business cards.

Motion/Second: Holland/Manassau

Motion failed.

Vice Chair commented that they need to find a consensus and perhaps Mayor Esteves has another fund to get the funding fro business cards from. Commissioner Truong left at 9:25 pm.

Commissioner Wong thinks that not everyone needs a business card. Commissioner Leon added that the business cards should be aligned with what the City uses since they represent the City through this commission and as a principle should be provided by the City. Commissioner Rosario would like to get a clarification message from the Mayor.

Vice Chair Mohsin had not idea that the business cards were charged to the Commission’s budget. He mentioned that in the past business cards are not charged from the commission’s budget. Ms. Anaya and Ms. Currie said that perhaps those were the years when the City had an in-house print shop. Vice Chair asked for the commission’s expense report for the last 4 years.

Recording Secretary Currie informed the commission that the nameplates for new commissioners and other supplies for the commission are charged to the commission’s budget and that is for all commissions.

Motion: for this agenda item be continued to the next meeting.

Motion/Second: Holland/Andres

Motion carried by a vote of: Ayes: 10
Absent: 2 (Batilo, Lind)

Motion: to not use the commission’s budget on business cards.

Motion/Second: Holland/Andres

Motion carried by a vote of: Ayes: 4 (Holland, Andres, Manassau, Beard)
Noes: 5 (Mohsin, Leon, Maglalang, Rosario, Wong)
Absent: 3 (Batilo, Lind, Truong)

Motion failed.

Motion: for staff to inquire the Mayor what he wants the commission to decide on and bring back to the next commission meeting.

Motion/Second: Vice Chair Mohsin/Holland

Motion carried by a vote of: Ayes: 10
Absent: 2 (Batilo, Lind)

XIII. Adjournment – Vice Chair Mohsin moved, and Commissioner Leon seconded, to adjourn the meeting at 9:45 pm to the next regular meeting on December 4, 2013. The motion carried unanimously.