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AGENDA
Community Advisory Commission

Wednesday, April 5, 2017
Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call: Syed Mohsin, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong
Alternates: Michael Lee, George Chen, Vishal Gandhi

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda: April 5, 2017

V. Approval of Minutes: March 1, 2017

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight’s agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Report: Vice Mayor Marsha Grilli

IX. Business Items

A. Spring Cleanup Day

Spring Cleanup Day will be held on April 22, 2017 at the Mobilodge Mobile Home Park. Milpitas Cares has confirmed the date and is gathering volunteers. The subcommittee was directed to begin preparations for the event.

Recommendation: Receive subcommittee presentation for Spring Cleanup Day preparations and finalize event details.

B. CDBG Program Debrief

On March 1, the CAC held their annual CDBG allocation recommendation meeting. While the meeting has become more efficient, there may be other potential process improvements. The program debrief is for Commissioners to provide any feedback to the CDBG process.
**Recommendation:** Provide feedback and any other process enhancements

### C. Neighborhood Beautification Awards

Per the CAC work plan, in preparation for the October event, the CAC has a chance to review the current requirements. In the past few years, the CAC has made some program changes. This is an opportunity to discuss any additional changes for this year’s awards.

**Recommendation:** Direct subcommittee to review current program and recommend any program changes

### D. National Night Out

Every year, the CAC participates with the Milpitas Police Department in National Night Out in August. Per the CAC work plan, this meeting is to start initial discussions for the planning of this year's National Night Out.

**Recommendation:** Direct subcommittee to review current planning process and recommend any planning or event changes.

### E. Town Hall Meeting

Per the CAC work plan, the Town Hall meeting is a bi-annual event with the next Town Hall meeting scheduled for September 2018. In previous years, the topics focused on public safety. Last year, it was done in conjunction with the Emergency Preparedness Commission.

**Recommendation:** Direct subcommittee to initiate preparations for the 2018 Town Hall meeting.

### F. Consolidated Plan

Mr. Wong said staff is in the process of updating the Consolidated Plan which is the 5-year spending plan for CDBG funds. The draft Con Plan is about to be released for a 30 day public review.

**Recommendation:** Receive staff presentation for the Consolidated Plan update

### X. Commissioners’ Round Table

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

**Review Subcommittee Member Assignments and Update as Needed**

- Make a Difference Day: Batilo, Mohsin, Lee, Sharma (A)
- National Night Out: Mohsin, Manassau, Truong, Chen (A)
- NBO Awards: Chen, Manassau, Rosario, Leon (A)
- Spring Cleanup Day: Sharma, Manassau, Bell, Batilo (A)
- Town Hall Meeting: Bell, Gandhi, Leon, Sharma (A)
- Tree Planting: Kathapurkar, Bilbao, Rosario, Mohsin (A)

### XI. Adjournment: to May 3, 2017
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