Wednesday, February 7, 2018
Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call: Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Syed Mohsin, Jose Rosario, Ashok Sharma, Van Lan Truong
Alternates: Michael Lee, George Chen, Vishal Gandhi

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda: February 7, 2018

V. Approval of Minutes: January 3, 2018

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight’s agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Report: Vice Mayor Marsha Grilli

IX. Business Items

A. Spring Cleaning Day

The annual cleanup is scheduled for March 3, 2018. Friendly Village Mobilehome Park has confirmed the date.

Recommendation: Receive subcommittee update and assign responsibilities in preparation for Spring Cleaning Day.

B. Town Hall Meeting Debrief

The Town Hall Meeting, Milpitas Educational Showcase, was held on Saturday, January 27. Overall, it was a well-attended and successful event. The debrief is to highlight successes and how to improve other areas of the event.

Recommendation: Debrief the Town Hall meeting and make recommendations for future Town
Hall events.

C. CAC Budget

At a previous meeting, the budget subcommittee presented proposals for budget expenditures.

**Recommendation:** Discuss remaining budget expenditures.

D. CDBG Public Hearing Process/Workshop

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council in April. In anticipation of the March meeting, if members feel a CDBG “refresher” workshop is needed, staff can schedule a workshop.

**Recommendation:** If needed, direct staff to schedule a CDBG workshop.

E. Milpitas Gateway Sign

The CAC has shown interest in developing gateway signs in the City. The subcommittee was tasked in exploring the feasibility of gateway signs.

**Recommendation:** Receive subcommittee update regarding the Milpitas Gateway sign.

X. Commissioners’ Round Table

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

**Review Subcommittee Member Assignments and Update as Needed**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Members</th>
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<tbody>
<tr>
<td>Budget</td>
<td>Leon, Lee, Gandhi, Kathapurkar (A)</td>
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<tr>
<td>Make a Difference Day:</td>
<td>Batilo, Mohsin, Lee, Sharma (A)</td>
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<td>Milpitas Sign</td>
<td>Truong, Rosario, Batilo, Kathapurkar (A)</td>
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<td>National Night Out:</td>
<td>Mohsin, Manassau, Truong, Chen (A)</td>
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<td>NBO Awards:</td>
<td>Chen, Manassau, Rosario, Leon (A)</td>
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<td>Spring Cleanup Day:</td>
<td>Sharma, Manassau, Batilo, Lee (A)</td>
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<td>Town Hall Meeting:</td>
<td>Gandhi, Leon, Sharma, Truong (A)</td>
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<td>Tree Planting:</td>
<td>Kathapurkar, Bilbao, Rosario, Mohsin (A)</td>
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XI. Adjournment: to March 7, 2018

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Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

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the ordinance, contact the City Attorney’s office at Milpitas City Hall, 
455 E. Calaveras Blvd., Milpitas, CA  95035     Phone 408-586-3040

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