I. Roll Call: Chair Thelma Batilo, Vice-Chair Ashish Kathapurkar, Syed Mohsin, Mike Bilbao, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong
   Alternates: Michael Lee, George Chen, Vishal Gandhi

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda: December 5, 2018

V. Approval of Minutes: November 7, 2018

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight’s agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Liaison Report: Vice Mayor Marsha Grilli

VIII. Announcements

IX. Business Items

A. Gateway Sign

The CAC has been discussing gateway signs for the City. This is a continuation of the discussion.

Recommendation: Continue gateway sign discussion

B. Final Work Plan Review

Commissioners to finish a review of the work plan. This is an opportunity to review the final work plan for 2018 and make revisions if necessary.

Recommendation: Approved the 2018 work plan
C. Budget Review

Commissioners to draft a budget of expenditures for 2018. This is an opportunity to prepare a draft budget of expenditure for 2018.

Recommendation: Draft a budget for expenses for 2018

D. Subcommittee Presentation and Timeline

Commissioners to speak on subcommittees scope and present.

Recommendation: Receive updates from the subcommittees

X. Commissioners’ Round Table

Background: This time is for Commissioners to share information they feel may be of interest to the Commission.

Review Subcommittee Member Assignments and Update as Needed

<table>
<thead>
<tr>
<th>Event</th>
<th>Members</th>
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<tbody>
<tr>
<td>Make a Difference Day:</td>
<td>Batilo, Mohsin, Lee, Sharma (A)</td>
</tr>
<tr>
<td>National Night Out:</td>
<td>Mohsin, Manassau, Truong, Chen (A)</td>
</tr>
<tr>
<td>NBO Awards:</td>
<td>Chen, Manassau, Rosario, Leon (A)</td>
</tr>
<tr>
<td>Spring Cleanup Day:</td>
<td>Sharma, Manassau, Bilbao, Batilo (A)</td>
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<tr>
<td>Town Hall Meeting:</td>
<td>Kathapurkar, Gandhi, Leon, Sharma, (A)</td>
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<tr>
<td>Tree Planting:</td>
<td>Kathapurkar, Bilbao, Rosario, Mohsin (A)</td>
</tr>
<tr>
<td>Budget:</td>
<td>Lee, Gandhi, Leon, Kathapurkar (A)</td>
</tr>
<tr>
<td>Gateway Sign:</td>
<td>Batilo, Rosario, Truong, Kathapurkar (A)</td>
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</tbody>
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XI. Adjournment: to January Meeting

KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

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The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City’s website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.