AGENDA
Community Advisory Commission

Wednesday, June 5, 2019
Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call: Chair Van Lan Truong, Vice-Chair Ashish Kathapurkar, Thelma Batilo, Mike Bilbao, Oscar Leon, Michelle Manassau, Syed Mohsin, Jose Rosario, Ashok Sharma
Alternates: George Chen, Vishal Gandhi

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda: June 5, 2019

V. Approval of Minutes: May 1, 2019

VI. Public Forum

Members of the audience are invited to address the Commission on any subject, not on tonight’s agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward but may request that the matter is placed on the agenda of a future meeting.

VII. Announcements

A. none

VIII. Liaison Report: Council Member Bob Nuñez

IX. Business Items

A. New Commission Bylaws

City staff will provide an update on the new Commission Bylaws and Commissioners handbook.

B. Neighborhood Beautification Awards Update

Sub-committee was to connect with City staff Patrick Taguchi to discuss details, including forms of awards and sponsor funding, and to provide updates to the CAC.

City staff to provide an update.

Recommendation: Receive sub-committee updates on the outreach and nominations.

C. CAC Budget
Staff to provide an update on the remaining CAC budget.

**Recommendation:** Determine and approve any final budget expenditures.

**D. National Night Out**

MPD will be present to provide an update on National Night Out. Sub-committee to provide updates, if any.

**Recommendation:** Receive sub-committee/MPD updates on National Night Out.

**E. Make A Difference Day**

Begin initial discussion on Make a Difference Day.

**Recommendation:** Create action items, if any, for the Make a Difference Day event.

**F. Michelle Manassau**

Commissioner Manassau has announced her resignation from the CAC. We will honor her service to the CAC.

**G. Review Subcommittee Member Assignments and Update as Needed**

- Make a Difference Day: Batilo, Truong, Sharma, Chen (A)
- National Night Out: Manassau, Truong, Chen, Kathapurkar (A)
- NBO Awards: Chen, Manassau, Rosario, Leon (A)
- Spring Cleanup Day: Sharma, Manassau, Bilbao, Batilo (A)
- Town Hall Meeting: Kathapurkar, Gandhi, Leon, Sharma, (A)
- Tree Planting: Kathapurkar, Bilbao, Rosario
- Budget: Gandhi, Leon, Kathapurkar
- Gateway Sign: Batilo, Rosario, Truong, Kathapurkar (A)

**X. Commissioners’ Roundtable**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

**XI. Adjournment:** to August meeting

---

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after the initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035 ~ Phone 408-586-3040