1. Call to Order

2. Pledge of Allegiance

   Van Lan Truong led the Pledge of Allegiance.

3. Roll Call

   a. **Present:** Chair Van Lan Truong, **Vice-Chair** Ashish Kathapurkar, Oscar Leon, Jose Rosario, George Chen, Vishal Gandhi, Gilroy Casanova III

   b. **Alternates Present:** Kavita Sreedhar, Thelma Batilo (arrived at 7:10 PM)

4. Seating of Alternates

   Gilroy Casanova III

5. **Approval of Agenda:** Motion carried unanimously.

6. **Approval of Meeting Minutes:** December 4, 2019. Motion carried unanimously

7. **Public Forum**

   None.

8. **Announcements**

   Staff welcomed newly appointed Commissioners to the CAC.

9. **City Liaison Report**

   Vice Mayor Bob Nuñez shared information about the upcoming Community Conversation on January 27th at the Senior Center.

10. **Business Items**

    a. **Chair/Vice Chair Nomination and Vote**

       Motion and vote for Van Lan Truong to remain the Chair of the CAC carried unanimously.

       Motion and vote for Ashish Kathapurkar to remain the Vice Chair of the CAC carried unanimously.

    b. **CDBG Update**

       Staff provided information on the upcoming CDBG Public Hearing on February 5th 2020, including the roles of those involved in the Public Hearing. Staff provided Commissioners with binders containing the CDBG FY 20-21 applications to review prior to the Public Hearing.
Motion to allocate $120 from the CAC budget for dinner on the night of the Public Hearing. Motion carried unanimously.

**Action Items:** Staff to send the FY 18-19 CAPER to Commissioners, coordinate dinner for the Public Hearing, and check in with Commissioners for their applicant questions prior to the meeting.

c. **Review Subcommittee Member Assignment and Update as Needed**

Staff provided an overview of Affordable Housing and Building Safety Month. Commissioners submitted their Subcommittee preferences for Staff to tally.

**Action Item:** Staff to assign members to Subcommittees based on preferences and provide an update at the next regular meeting.

11. **Adjournment**

To February 5th 2020 meeting.

**KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government’s duty is to serve the public, reaching its decisions in full view of the public. Commissions and other agencies of the City exist to conduct the people’s business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people’s review. For more information on your rights under the Open Government Ordinance or to report a violation, contact the City Attorney’s office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035  
e-mail: cdiiez@ci.milpitas.ca.gov / Phone: 408-586-3040

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City’s website www.ci.milpitas.ca.gov by selecting “I Want to... View” link.

Materials related to an item on this agenda submitted to the Commission after initial distribution of the agenda packet are available for public inspection at the front desk at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas and on the City website. Commission agendas and related materials can be viewed online: http://www.ci.milpitas.ca.gov/our-government/commission/ (select meeting date)

**APPLY TO SERVE ON A CITY COMMISSION**

Commission application forms are available online at www.ci.milpitas.ca.gov or at Milpitas City Hall. Contact the City Clerk’s office at 408-586-3003 for more information.

If you need assistance, per the Americans with Disabilities Act, for a City of Milpitas public meeting, please call Robert Musallam at 408-586-3275 or send an e-mail to rmusallam@ci.milpitas.ca.gov prior to the meeting. You may request a larger font agenda or arrange for mobility assistance. For hearing assistance, headsets are available in the City Council Chambers for all meetings.