

CITY OF MILPITAS  
COMMUNITY ADVISORY SUBCOMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM

UNAPPROVED MINUTES  
October 19, 2010 (6:00 p.m.)

- I. Call to Order  
And Roll Call** Subcommittee Chair Nguyen called the meeting to order at 6:00 p.m.  
Present were Commissioners, Nyugen, Queenan, Choudhury, and  
Villegas
- Alternate Commissioners present: N/A  
Absent were: N/A
- II. Seating of  
Alternates** Alternates seated: N/A
- III. Approval of  
Agenda** MOTION to approve the Agenda
- M/S: Villegas/Queenan Aye: 4
- IV. Approval of  
Minutes** N/A
- V. Announcements** None
- VI. Public Forum** N/A

**VII. Old Business: Review of Adopt-A-Spot Program**

The CAC Subcommittee discussed the Adopt-A-Spot Program and Staff provided some hand-out materials for their review and discussion. The CAC Subcommittee took the following actions:

- Direct Staff to revise the Adopt-A-Spot Brochure to include information regarding: 1) Public and Private Property Requirements, 2) Nomination Process, 3) Acknowledgment of Certification to Vendors that participate in the program, 4) Deletion of Milpitas Park and Facilities Chart, 5) Identify 30 day time period to review and complete projects.
- Direct Staff to advertise the Adopt-A-Spot Program in the Milpitas Post, City's Cable TV and Website
- Direct Staff to start generating a lists of Vendors that may participate in the Adopt-A-Spot Program

- Review of lists of previous participants in the Adopt-A-Spot Program to determine their level of interest in the future.
- Review of the Volunteer/Liability Waiver Forms
- Direct Staff to include revised hand-out materials to the entire CAC at their meeting on November 3, 2010.

**Recommendation:** Revised hand-out materials and forward information to the CAC at their next meeting on November 3, 2010

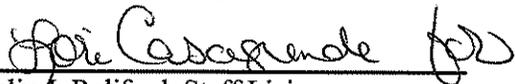
**VIII. New Business:** N/A

**IX. Adjournment** Subcommittee Chair Nyugen adjourned the meeting at 7:00 p.m.

M/S Villegas/Choudhury

Aye: 4

Respectfully submitted,

  
Felix J. Reliford, Staff Liaison