

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES

January 5, 2011

- I. Call to Order** Chair Madnawat called the meeting to order at 7:00 p.m.
- And Roll Call** Present were Commissioners, Madnawat, Mohsin, Lind & Choudhury
Alternate Commissioners present: Nguyen, Winter, Beard & Manassau
Absent were: Chen (E), Fang, Queenan (E), and Villegas
- II. Seating of Alternates** Alternates seated: Nguyen, Winter, Beard & Manassau
- III. Pledge of Allegiance** Chair Madnawat led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda .
M/S: Lind/ Mohsin Aye: 8
- V. Approval of Minutes** MOTION to approve the minutes of November 3, 2010
M/S: Mohsin/Nguyen Aye: 8
- VI. Announcements**
- VII. Public Forum** Chair Madnawat invited members of the audience to address the Commission on any item not on the agenda.
There were no requests.
- VIII. Liaison Reports**
City Council:
Councilmember Althea Polanski gave a report on the January 4th City Council Meeting,

City Engineer/Public Works Director Greg Armendariz addressed the Council on status and the maintenance of PG&E pipelines in the City. Fire Chief Brian Sturdivant spoke to the Council on emergency response and collaborative efforts with PG&E alongside the City.

City of Milpitas OES Coordinator Sean Simonson was available to answer questions. Two representatives from PG&E – Tamon Norimoto, local government relations representative, and Bill Wallace, gas superintendent - were also present. The Pipes in Milpitas are in good shape however routine maintenance is scheduled. Our pipelines main valve here in Milpitas is watched by a live person 24/7 and monitored off site in San Francisco and Fairfield. Councilmember Polanski said it was a very good and informative presentation.

There is a Budget work shop scheduled for 6PM on February 8th in the Council Chambers, presented by Finance, upper management and the Budget Task Force.

New Commissioners have been appointed as well as Sub-Committee’s for Council Members.

Budget Workshop: Commissioner Lind suggested that there be articles in the paper explaining what each Department within the City actually does to gain input from the Public.

IX. Old Business: How to Outreach the Milpitas Citizens:

Commissioner Lind gave an over view of what the CAC has done historically in regards to outreach to the Citizens, noting that this has been a challenge for the Commission for years She recommended a comment card to pass out at large City events, something that can be easily filled out and handed back. Commissioners Mohsin and Beard agreed that this would be a good way to gain input from the public.

Commissioner Madnawat suggested a letter to the Editor (in the Milpitas Post) writing about the CAC and what its function is, also on line in the Milpitas Patch Dispatch.

Commissioner Winter suggested identifying the Commissions top ten “what we do” and how it is connected to the Council, PD etc...

Felix Reliford suggested to the Commissioners that they give a 10 minute presentation to our many Home Associations to explain the CAC’s function. Get and over riding theme of concerns for their particular neighborhood.

Commissioner Lind suggested that the presentation be scripted so the same information is being given to all of the Associations and bring hand outs.

Commissioner Mohsin suggested a check the box type survey for citizens

Commissioner Lind suggested a “Citizens Awareness Task Force” to work on the details of the outreach and comment cards. Chair Madnawat agreed and suggested Commissioner Lind and 2 others volunteer, Commissioners Winter and Beard volunteered.

M/S Lind/Beard

Ayes: 8

X. New Business: Heritage Tree Nominations:

Per Paul Mullett, Senior Supervisor of Parks/Landscape, there are no tree’s to nominate this year. Receipt and file.

M/S Lind/Winter

Ayes:8

Note: Felix Reliford asked that a training session for the CDBG process be set up in mid February.

Sub Committees:

- **NBO Awards: Chen, Fang & Queenan**
- **Adopt-A-Neighborhood: Nguyen, Choudhury, Villegas and Queenan**
- **Town Hall Meeting: TBD**
- **Arbor Day 2011: TDB**
- **Neighborhood Watch: TBD**
- **Community Outreach: Queenan & Mohsin**

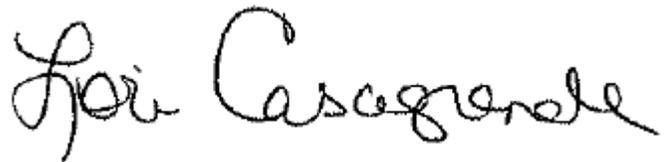
XI. Adjournment

Chair Madnawat adjourned the meeting at 7:52 P.M. to the February 2, 2011 meeting.

M/S Nguyen/Mohsin

Aye: 8

Respectfully submitted,



Lori Casagrande/Recording Secretary