

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES  
February 2, 2011

- I. Call to Order** Chair Madnawat called the meeting to order at 7:04 p.m.
- And Roll Call** Present were Commissioners, Madnawat, Mohsin, Queenan, Choudhury, Fang, Lind, Winter & Beard
- Alternate Commissioners present: Manassau, Lax  
Absent were: Nguyen (E), Ramos
- II. Seating of Alternates** Alternates seated: Manassau (seated at election of officers)
- III. Pledge of Allegiance** Chair Madnawat led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda .
- M/S: Lind/ Mohsin Aye: 8
- V. Approval of Minutes** MOTION to approve the minutes of January 5, 2011
- M/S: Mohsin/Beard Aye: 8
- VI. Announcements** Felix Reliford announced the new Council Liaison Armando Gomez, new Commissioners Debra Lax and Edna Ramos. 700 Forms due by April 1<sup>st</sup>, booklets of parliamentary procedures, Neighborhood clean up date of June canceled update contact info & out reach letter.
- VII. Public Forum** Chair Madnawat invited members of the audience to address the Commission on any item not on the agenda.
- Mayor Esteves greeted CAC Commissioners and welcomed new members. He thanked the Commission for their volunteer service, congratulated the work plan which was approved and asked Commissioners to think out of the box and bring something new to help the City grow. He also mentioned that although there are Budget issues to please bring to the Council ideas even if there may be a cost associated.
- Abraham Cruz, reporter for the City Government section of the Tri City Voice. Introduced himself and mentioned that he would be a regular visitor.

## VIII. Liaison Reports

**City Council:** Council member Gomez reported there is a serious infrastructure back log and there was a discussion as to where the funds will come from to repair streets and sidewalks. The Governor is proposing to take Redevelopment Funds from Cities around the state and how that will impact our City. There is a Budget session scheduled for Tuesday February 8<sup>th</sup> to discuss the Budget Task Force recommendations. We are facing a \$14 Million dollar deficit.

## IX. New Business:

Election of Officers: According to the bylaws, new officers for the positions of Chair and Vice-Chair are elected at the beginning of the year. The election results are:

Chair-Michael Queenan  
Vice-Chair-Samantha Beard.

## X: Old Business: A. NBO Awards Process:

At the Meeting of November 3, 2010 the Commission suggested ideas for the NBO Award process, at the Meeting of February 2, 2011 those ideas were narrowed to:

1. Breakdown the mapped areas of the City and assign those areas to Commissioners to make their own nominations ( at the May meeting the Commissioners will volunteer for an area)
2. Lawn Sign announcing the homeowner is a winner. (Staff will bring back the cost of 11 signs that will be displayed for no more than 2 weeks)
3. Advertise on the City Electronic Sign
4. Message on water bills
5. Have a table at City events highlighting the NBO Awards (The decided upon events are Arbor Day March 12, National Night Out, July 4<sup>th</sup>) Vice-Chair Beard will attend the Arbor Day Event.

## B. Review of Adopt-A-Spot Program:

There was brief discussion and it was decided to continue this item to the April meeting however Chair Queenan will be contacting the Green Thumb Club.

## C. Citizens Awareness Task Force: CAC Community Outreach

At the meeting of January 5, 2011 the Citizens Task Force was established to provide recommendations to the Commission in regards to Community Outreach and report back to the commission at the February 2<sup>nd</sup> meeting.

Commissioner Lind gave a presentation on the progress of the task force and shared the design of the comment card. The Commission approved the contents of the comment card and voted unanimously to print 500 each of ½ page and post card sizes.

Commissioner Winter gave a power point presentation sharing information from her meeting with Dave Bialczak of IS ,together they came up with some ways to improve the City website to give the public better access to CAC information and contacts. The Commission is in favor of those changes.

- CAC Webpage changes
- Create an online Comment card as amended
- Link other web pages to CAC Page

M/S Lind/Beard

Aye: 8

**D. Arbor Day: March 12, 2011**

Staff reported that the Arbor Day activity this year will be planting (8) trees at Hall Park from 9 A.M. to 11 A.M... Commissioner Beard volunteered to attend this event to meet and greet participants and hand out comment cards as well as brochures from Neighborhood Beautification.

**CAC Sub Committees:**

- **NBO Awards: Mohsin, Fang & Manassau**
- **Adopt-A-Neighborhood: Nguyen, Choudhury, Beard and Queenan**
- **Town Hall Meeting: TBD**
- **Arbor Day 2011: Beard**
- **Neighborhood Watch: TBD**
- **Community Outreach: Queenan & Mohsin**
- **Citizens Awareness Task Force: Lind, Beard, Winter**
- **CAC Budget Allocation:TBD**

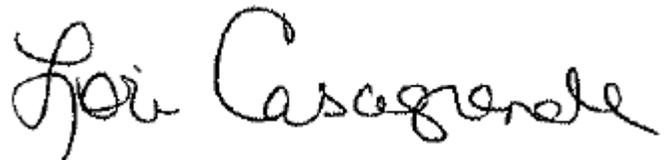
**XI. Adjournment**

Chair Madnawat adjourned the meeting at 8:55 P.M. to the April 6, 2011 meeting.

M/S Mohsin/Winter

Aye: 8

Respectfully submitted,




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Lori Casagrande/Recording Secretary