

**A G E N D A**  
**Community Advisory Commission**

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**December 7, 2011**  
Milpitas City Hall Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Michael Queenan, Samantha Beard, Rajeev Madnawat, Syed Mohsin, Jenifer Lind, Phong Nguyen, Mia Bradway Winter, Michelle Manassau, Edna Andres
- Alternates: Janice Bobay, Jose Rosario, Shirley Meirose, Thelma Batilo
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:**
- V. Approval of Minutes:** November 2, 2011
- VI. Announcements:** The CDBG Meeting for 2012 has been booked into the Council Chambers
- VII. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VIII. Liaison Reports**

**City Council Report** Councilmember Gomez

**IX. New Business**

**A. Review 2012 Draft Work Plan**

**Background:** A copy of the draft Work Plan is included with the e-mailed agenda packet. The Work Plan lists the Commission's ongoing tasks and the prioritized short-term and long-term goals based on the current work plan. The Plan also indicates what month(s) these items are expected to be on the agenda.

**Recommendation:** Identify any modifications to the draft plan. Recommend that the City Council approve the draft 2012 CAC Work Plan.

## **X Old Business:**

### **A. Report from NBO Awards Sub-Committee:**

At the November 2, 2011 meeting the sub-committee was given the task to review the NBO process and report back monthly.

**Recommendation:** Receive the monthly report and direct staff accordingly.

### **B. Report from Adopt A Neighborhood Sub-Committee:**

At the November 2, 2011 meeting the sub-committee was directed to further define the program and create a flyer to present to the Commission at the December 7, 2011 meeting.

### **CAC Adopt-A-Neighborhood Outline (for reference)**

1. Spring March/April
2. All work exterior
3. Common area's of Mobile Home Parks
4. Individual on request/ case by case basis/minor items
5. Homeowner to pay for supplies?
6. Volunteers for labor
7. Lend a Tool
8. Senior/disabled/sick as qualifiers
9. Take photo's of common areas and coaches that may qualify for a project.
10. No plumbing or electrical
11. Wash windows/light painting?
12. Free dump day ( Allied Waste will provide a dumpster)
13. Cosmetic work only
14. Time limit to project
15. Possibly contact Rebuilding Together and SJ Conservation Corps to request assistance.

Get the word out:

1. Milpitas Post
2. Campaign
3. Channel 26

4. City Website
5. Social Networking ( Checked with legal and this is not an option)

**Recommendations:** Receive the report from the Sub-Committee and direct staff accordingly.

**CAC Sub Committees:**

- **NBO Awards: Beard, Winter, Manassau & Andres**
- **Adopt-A-Neighborhood: Nguyen, Queenan, Batilo & Meirose**
- **Arbor Day 2011: Beard**
- **National Night Out: TBD**
- **Community Outreach: Queenan & Mohsin**
- **Citizens Awareness Task Force: Lind, Beard, Winter**

**Milpitas Community Outreach Forms:** None received.

**\*Chair Queenan requested to agendize review of the City Calendar events every month**

**XI. Adjournment to:** January 4, 2012

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Materials related to an item on this agenda submitted to the Community Advisory Commission (CAC) after initial distribution of the agenda packet are available for public inspection at the Planning Department office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov)

Phone: (408) 586-3040

Fax: (408) 586-3030

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code*

*link.*