

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COUNCIL CHAMBERS

APPROVED MINUTES
March 7, 2012

- I. Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m. Present were Commissioners: Winter, Mohsin, Lind, Andres, Manassau, Bobay, Rosario
- Alternate Commissions present: Batilo, Maclay, and Ferguson
Absent were: Nguyen, Meirose
- II. Alternates Seating of** Alternates seated: Batilo
- III. Allegiance Pledge of** Vice Chair Beard led the Pledge of Allegiance.
- IV. Agenda Approval of** MOTION to approve the Agenda
- M/S: Mohsin/Winter Ayes: 9
- V. Minutes Approval of** MOTION to approve the minutes as submitted.
- M/S: Mohsin/Lind Ayes: 9
- VI. Announcements Staff:**
- VII. Public Forum** Chair Beard invited members of the audience to address the Commission on any item not on the agenda.
- Phong Nguyen spoke of the VTA express lane on HWY 237.
- VIII. Liaison Reports**

City Council None

IX. Review of Community Development Block Grant (CDBG) Program Applications for FY 2012-13.

The Commission conducted the annual review of the Community Development Block Grant (CDBG) proposals for FY 2012-13. The City received a total of twenty-one (21) eligible applications. The CAC reviewed fifteen (15) applications in public services and six (6) in non-public services. It is anticipated that the City of Milpitas CDBG Grant for FY 2012-13 will be **\$390,716**.

As provided by federal regulations, **20% or \$78,143** of the total grant will be used for General Program Administration.

Per federal regulations, a total of **15%** of the grant or **\$58,607** is available to fund Public Services. **65%** of the grant or \$253,966 plus \$5,352 of available prior year funds; for a total of **\$259,318** to be allocated to Non-Public Services.

On November 1, 2011, the City Council reviewed the Community Development Block Grant two-year funding priorities and added Code Enforcement to the Public Services priorities and Historic Preservation to Non-Public Services. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services
6. Code Enforcement

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation
4. Historic Preservation

The City Council also reaffirmed the following established policies relating to the CDBG Program:

- 25% of all Public Service funds shall be allocated to the City of Milpitas Programs. Based on the CDBG Program allocation for public service programs (the Recreation Assistance Program and Milpitas Unified School District) (\$58,607), 25% of these funds is \$14,651.
- A minimum funding level of \$5,000 shall be allocated for all Public and Non-Public services; and.
- \$10,000 from CDBG Program Administration for Fair Housing Services and the balance of \$15,000 from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds (total : \$25,000). As of February 1, 2012, the State eliminated the RDA Program; therefore, the \$15,000 normally allocated out of RDA funds is no longer available.

The CAC recommendations for CDBG funding for FY 2012-13 will be forwarded to the City Council. The Council will review and approve the CDBG funding allocation at its meeting of April 17, 2012.

Ms. Anaya stated that included in the commission's agenda packet is a schedule of presentations and revised funding staff recommendations. Copies are available for the audience. All applicants have been notified to tonight's public hearing and have been encouraged to attend... The CAC recommendations for CDBG funding for FY 2012-13 will be forwarded to the City Council on April 17, 2012.

Ms. Anaya explained that the meeting would be conducted as follows: The Commission will open the Public Hearing; each applicant will three minutes to address the Commission the Commission will have two minutes for questions. Presenters are to state their name for the record and if they have handouts, please hand them to Lori for distribution. Presenters, Felix will signal electronically when the presenter has 30 seconds left and then time is up. After hearing from the applicants and anyone else in the audience, the Commission will close the Public Hearing. After the public hearing is closed, the Commissioners would be asked to allocate the available funds via a ballot process; and a recess is taken while each Commissioner's data is entered into a spreadsheet for final discussion and recommendation. Ms. Anaya reminded the Commission that the minimum funding threshold is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above. She also asked the Commission to please make sure that the total funding amounts do not exceed the available funding for each category.

At this point, Ms. Anaya requested that the recording secretary, Lori Casagrande, ask each Commissioner individually if they were currently receiving compensation from any of the applicant agencies, Commissioner Lind stated that

she is employed with the MUSD and staff asked her to abstain from voting on that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies. This concluded Ms. Anaya's report and indicated she and Felix were available for any questions the Commission may have before opening the public hearing

Motion to Open the Public hearing M/S Mohsin/Winter Aye: 9

A representative from each of the applicant agencies present addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

1	Alum Rock Counseling Center	5,000.00
2	Catholic Charities-Long Term	5,000.00
3	Catholic Charities-Shared Housing	0.00
4	City of Milpitas Recreation Services- Recreation Assistance Program	7,721.44
5	Emergency Housing Consortium	5,000.00
6	Health Trust	5,000.00
7	Live Oak Adult Day Services	5,000.00
8	Milpitas Community Television	0.00
9	Milpitas Food Pantry	8,521.33
10	Milpitas USD, Milpitas Literacy Prog.	7,364.22
11	Next Door Solutions	5,000.00
12	Project Sentinel***	10,000.00
13	Santa Clara Family Health Foundation	0.00
14	Senior Adults Legal Assistance (SALA)	5,000.00
15	YWCA/Support Netwrk for Battered Women	0.00
	TOTALS	68,607.00

*** \$10,000 to Project Sentinel out of General CDBG Administration

M/S: Winter/Mohsin Ayes: 9

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

16	Milpitas Augustine Park Renovation	38,888.89
17	Milpitas Hsng Rehab Loan Prog	50,616.00
18	Milpitas Pinewood Park Renovation	38,888.89
19	Rebuilding Together	39,222.22
20	San Jose Conservation Corps	5,555.56
21	Terrace Gardens Sr Hsng Inc	86,146.44
	TOTALS	259,318.00*

* Including \$5,352 available from prior year funding.

M/S: Winter/Mohsin

Ayes: 9

NOTE: Commissioner Lind commented that it would be great if Council would like to change funding priorities as she felt conflicted with the current guidelines.

XI. Adjournment Vice Chair adjourned the meeting at 9:30 p.m. to the April 4, 2012 meeting.

M/S Nguyen/Mohsin

Ayes: 9

Respectfully submitted,

Lori Casagrande, Recording

Secretary