



# AGENDA

## Community Advisory Commission

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**December 5, 2012**

Milpitas City Hall 1<sup>st</sup> Floor Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Samantha Beard, Mia Bradway Winter, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres, Jose Rosario, Thelma Batilo, Eva Ferguson  
Alternates: Eusebio Espitia, Oscar Leon, Marsha Tran
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** December 5, 2012
- V. Approval of Minutes:** November 7, 2012
- VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Reports**

**City Council Report:** Councilmember Gomez

**IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

**X. New Business**

**A. Review of CAC 2013 Work Plan**

**Background:** Each year the Commission will meet and decide their goals and objectives for the New Year and set the date to have the various activities and events. Included in the CAC agenda packet is a copy of the 2012 Work Plan.

**Recommendation:** Review 2013 Work Plan, make any desired changes and/or revisions and direct Staff to forward Work Plan to the City Council.

## **B. CAC Subcommittees**

**Background:** The Commission has established various subcommittees in order to more fully focus on the different yearly events. Assign commissioners to participate in each of the subcommittees.

**Recommendation:** Review CAC Subcommittees, make any necessary revisions and/or appointments and finalize Subcommittee programs and participating members.

## **XI. Old Business**

### **A. Town Hall Raffle / Bank Account Establishment**

**Background:** At its previous meeting, CAC directed staff to discuss with City's Legal Staff the possibility of establishing a bank account that could provide needed financial assistance to help defray expenses which are incurred during the various annual events. It was suggested that when gift/donations are solicited, that these could be raffled off at an event and the proceeds go to fund the CAC bank account.

After discussing this matter with Legal Staff, since the CAC is not a separate entity or non-profit organization and is a committee created and established by City of Milpitas, the CAC would not be able to create its own separate account for gifts or donations. All commissions and boards are under the umbrella and authority of City of Milpitas.

**Recommendation:** Note receipt and file.

#### **CAC Sub Committees: \*\***

- NBO Awards: Manassau, Rosario, Espitia
- Adopt-A-Neighborhood/Graffiti: Rosario & Batilo
- Town Hall Meeting: Beard, Winter, & Andres
- National Night Out: Mohsin
- Arbor Day:
- Heritage Trees:
- Community Outreach:
- Citizens Awareness Task Force: Lind, Beard, Winter
- Budget/Community Priorities:

\*\* Review sub committees and update list.

**Milpitas Community Outreach Forms:** None

## **XII. Adjournment to: January 2, 2012**

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Materials related to an item on this agenda submitted to the Community Advisory Commission (CAC) after initial distribution of the agenda packet are available for public inspection at the Planning Department office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov)

Phone: (408) 586-3040

Fax: (408) 586-3030

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*