



AGENDA

Community Advisory Commission

January 2, 2013

Milpitas City Hall 1st Floor Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Samantha Beard, Mia Bradway Winter, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres, Jose Rosario, Thelma Batilo, Eva Ferguson
Alternates: Eusebio Espitia, Oscar Leon, Marsha Tran
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** January 2, 2013
- V. Approval of Minutes:** December 5, 2012
- VI. Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Reports

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Election of Officers:

According to the Community Advisory Commission bylaws, new officers for the positions of Chair and Vice-Chair are elected at the beginning of the year.

Recommendation: Nominate and vote for a new Chair and Vice-Chair for the 2013 calendar year.

B. Heritage Tree Nominations

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.
- Provide a process for the City Council to designate individual trees or a grove of trees.

A heritage tree designation may be requested by any person and with the written consent of the property owner. A tree or grove of trees may be designated as a Heritage Tree or a Heritage Tree Grove with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.
3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

Heritage trees or groves that are removed without City approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

Recommendation: According to Public Works staff, there are no new heritage trees to nominate. Note receipt and file.

C. Spring Cleaning Day – Pioneer Mobilehome Park in May 2013

Background: Every year the Commission has a Spring Cleaning Day to provide the opportunity to improve and enhance the general appearance of local neighborhoods. As directed by the CAC, staff contacted Pioneer Mobilehome Park regarding designating their site for the Spring Cleanup Day in May. (See attached letter). Staff has spoken with the Park Manager and has received tentative approval. Included in the AC Agenda packet is background information on the previous Spring Cleaning Day at Mobilehome Lodge of Milpitas in May 2012.

Recommendations: Direct the Spring Cleaning & Community Outreach Subcommittees to start meeting and working together to plan for the event activities and marketing for the Pioneer Mobilehome Lodge Spring Cleaning Day.

XI. Old Business - None

CAC Subcommittees: **

- NBO Awards: Manassau, Rosario, Espitia
- Adopt-A-Neighborhood/Graffiti: Rosario & Batilo
- Spring Cleaning Day: Beard, Winter
- National Night Out: Mohsin, Manassau
- Make a Difference Day: Batilo, Andres
- Community Outreach: Winter, Mohsin, Ferguson

** Review subcommittees and update list.

Milpitas Community Outreach Forms: None

XII. Adjournment to: February 6, 2013

In compliance with the Americans with Disabilities Act, individuals requiring accommodation for this meeting should notify the City 48 hours prior to the meeting by calling the Community Advisory Commission (CAC) Recording Secretary at (408) 586-3271, or by calling TDD (408) 586-3013. The CAC Secretary will upon request provide to the visually impaired a recorded agenda or minutes on standard cassette or printed in large type.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission (CAC) after initial distribution of the agenda packet are available for public inspection at the Planning Department office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

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E-mail: mogaz@ci.milpitas.ca.gov

Phone: (408) 586-3040

Fax: (408) 586-3030

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.