

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES
February 6, 2013

I. Call to Order and Roll Call Chair Beard called the meeting to order at 7:00 p.m.
Present: Commissioners Beard, Andres, Batilo, Lind, Mohsin, Leon, Manassau, Maglalang
Absent: Commissioners Ferguson, Tran,

II. Alternates Seating of **Alternate seated:** None

III. Allegiance Pledge of Chair Beard led the Pledge of Allegiance.

IV. Agenda Approval **Motion:** Approve the 2/6/13 agenda as submitted
M/S: Mohsin / Lind Ayes: 7

V. Minutes Approval **Motion:** Approve the 1/2/13 minutes as submitted
M/S: Andres / Manassau Ayes: 7

VI. Public Forum **Chair Beard** invited members of the audience to address the Commission on any subject not on the agenda.
There were no speakers from the audience.

VII. Announcements: Felix Reliford, CAC Liaison made the following announcements:

- o Introduced CAC newly appointed alternate – Ray Maglalang
- o There will be the CDBG Workshop on 2/21/13 @ 7:00 pm
- o Vice-chair Mia BradwayWinter resigned from the CAC Commission
- o Commissioner Tran notified Mr. Reliford that she will be resigning

VIII. Liaison Reports: City Council Report, Armando Gomez – Briefly mentioned the City Council’s decided not to lay off any fire fighters. Instead, Council decided to eliminate an engine at one of the fire stations, pending final approval of the fire union membership.

Commissioner Lind commented that there was so much disruption at the last Council Meeting, suggested there should be a sergeant of arms or police escort present to keep public order in the council chambers.

IX. Commissioners’ Round Table

This time is for any Commissioner to share information they feel may be of interest to the Commission.

Chair Beard welcomed Alternate Commissioner Ray Maglalang to the commission. Mr. Maglalang had previously served on the commission. Now that he is retired, he wants to again volunteer with the CAC and looks forward to helping in the community. Mr. Maglalang also works with the Lions Club International as district governor. The Lyons Club provides numerous services to the community

X. New Business

A. Presentation from Milpitas Serves – Community Service Projects

Felix Reliford, CAC Liaison – City staff met with pastors representing a Milpitas faith-based organization who would like to assist the City in community projects. Mr. Paul Maze was introduced to present information on this organization.

Paul Maze is with Christ Community Church in Milpitas. The group is now called Milpitas Cares and is comprised of several local churches that joined themselves in this common effort to help the community. Mr. Maze highlighted the organization's purpose, goals and expressed that they would like to assist the City on community projects where they can be of service to Milpitas. They would be available from May 3 through May 12, 2013. The event will be advertised through various media and volunteers are needed. Mr. Maze would also like to encourage anyone and other churches to be involved.

Felix Reliford, CAC Liaison – Staff will contact Mr. Maze with a list of projects their group could be of assistance during this specified week. The commission will look into what they can do to provide support for Milpitas Cares in the event.

Motion: Note, receipt and file.

M/S: Manassau / Leon

Ayes: 7

B. CDBG Public Hearing Process / Commissioner's Workshop

Felix Reliford, CAC Liaison – Staff has set the date of Thursday, February 21, 2013 at 6:00 pm to conduct the Community Development Block Grant Workshop for commissioners. The workshop is vital for commissioners to attend in order to understand the allocation procedure of funding.

Commissioner Andres suggested moving the time of the workshop to 7:00 to accommodate her schedule.

Commissioner Lind departed from the meeting at 7:32 pm

C. Neighborhood Beautification Awards

Gloria Anaya, Sr. Housing & Neighborhood Preservation Specialist – Discussed how the program needs to be strengthened and that the nominations process should have more substance and be more meaningful. The quality of nominations is what is important, not the quantity. Staff and the commissioners made the following recommended changes:

- Before and after photos of nominations are required in order to verify the improvements to the property.
- Under “Minimum Requirements” the fourth bullet – change the item to state: “Properties in violation of building, municipal and/or zoning codes **are not eligible.**”
- Under “Minimum Requirements” a fifth bullet was added to read, “**Nomination forms without before and after photos will be disqualified**”. (nomination form to be revised accordingly)
- Under “Categories” – Remove #3 Homeowner’s Association category, as these can qualify under #1 or #2.
- Nominations deadline should be moved up from 8/31 of each year to 7/31 of each year.
- It was suggested to only have one contact number on the nomination form and omit the year on the due date.

Commissioner Leon suggested finding ways to publicize the program and emphasized the need for before and after photos.

Gloria Anaya will ensure that the changes to the program are made and posted on the City’s website. She will also inquire with Information Services department if the form can be completed and submitted on line and see about assigning the form with an assigned # to enable tracking.

Commissioner Maglalang asked for more clarification if new homes would qualify. Staff emphasized that new homes would not be disqualified. Generally new homes do not have improvements, and that usually older homes are improved.

Motion: Approve staff’s recommended changes to the nomination award process as noted above

M/S: Andres / Batilo

Ayes: 6

D. National Night Out

Felix Reliford, CAC Liaison – Staff encouraged the committee members to start thinking of ways to promote this event and get prepared for further discussion and organization at the June CAC meeting.

Staff will find out when Police will have the National Night Out flyer ready.

XI. Old Business

A. Spring Cleaning Day – Follow up

Felix Reliford, CAC Liaison – Indicated that this year the spring cleaning event will be held on May 11, 2013 at Pioneer Mobile Home Park. Allied Waste has agreed to provide the dumpster for the event.

Follow up items in preparation of the event:

- Meet on a Saturday to walk through the park and determine who will be supervising different areas within the park.
- Coordinate the event with the park manager.
- Coordinate refreshments / water for volunteers.
- Work on providing media information to the Milpitas Post, City website, etc.
- Reach out to the park residents in order to have sufficient assignments and make note that there will not be any construction work.
- Volunteers will need to sign a volunteer form in order to cover the city's liability.

Chair Beard reviewed the Spring Clean up flyer and will update it. Committee members made recommended changes to the flyer.

Chair Beard would like to invite the City Council to be present at the event.

Commissioner Rosario was assigned to help with finalizing the flyer.

Member assignments on the various subcommittees were updated as follows:

CAC Subcommittees: *

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|----------------------------------|-----------------------------|
| • NBO Awards: | Manassau, Rosario |
| • Adopt-A-Neighborhood/Graffiti: | Rosario, Batilo |
| • Spring Cleaning Day: | Beard, Leon, Manassau |
| • National Night Out: | Mohsin, Manassau |
| • Make a Difference Day: | Batilo, Andres |
| • Community Outreach: | Mohsin, Ferguson, Maglalang |

*** Changes to the subcommittees will be made when needed**

XII. Adjournment: Chair Beard adjourned the meeting at 8:11 p.m. to the March 6, 2013 meeting.

M/S:

Ayes: 6

Respectfully submitted

Joann DeHerrera, Recording Secretary