

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES
March 6, 2013

I. Call to Order and Roll Call Chair Beard called the meeting to order at 7:00 p.m.
Present: Commissioners Beard, Andres, Batilo, Holland, Leon, Lind, Maglalang, Manassau, Mohsin, Truong
Absent: Commissioners Ferguson, Tran

II. Alternates Seating of **Alternate seated:** Commissioner Maglalang

III. Allegiance Pledge of Chair Beard led the Pledge of Allegiance.

IV. Agenda Approval **Motion:** Approve the 3/6/13 agenda as submitted
M/S: Mohsin / Lind Ayes: 9

V. Minutes Approval **Motion:** Approve the 2/6/13 minutes as submitted
M/S: Mohsin / Rosario Ayes: 9

VI. Public Forum **Chair Beard** invited members of the audience to address the Commission on any subject not on the agenda.
Ms. Kollander, Milpitas Resident – She has used the unclaimed property website to assist some residents in the City of Milpitas in finding nearly \$2,000, and encourages others to look into this website.

VII. Announcements: Felix Reliford, CAC Liaison: No announcements by staff

VIII. Liaison Reports: City Council Report: No reports by CAC Liaison or City Council

IX. Commissioners' Round Table

This time is for any Commissioner to share information they feel may be of interest to the Commission.

Chair Beard welcomed Alternate Commissioner Jacqueline Holland to the commission.

X. New Business

A. Review of Community Development Block Grant (CDBG) Program Applications for FY 2013-14.

Gloria Anaya, Sr. Housing Specialist stated that the City estimates to receive \$390,000 of Community Development Block Grant (CDBG) funds for fiscal year 2013-14 from the Department of Housing & Urban Development; with a possibility of an 8-10% reduction in funding. The Commission conducted its annual review of the CDBG proposals for FY 13-14. The City received a total of fourteen (14) eligible applications; 11 out of 14 applications are for public services and the remaining 3 applications are for non-public services.

As provided by federal regulations, 20% or \$78,143 of the total grant will be used for General Program Administration. Per federal regulations, a total of 15% or \$58,607 of the grant is capped to fund Public Services and 65% or \$253,966 to be allocated for Non-Public Services.

City Council established CDBG funding policies back in November 1, 2011 Council meeting and reaffirmed the following:

- 25% of all Public Services funds shall be allocated to the City of Milpitas programs – Recreation Assistance Program (RAP) and Milpitas Unified School District;
- A minimum funding level of \$5,000 shall be allocated for all Public and Non-Public Services; and
- \$10,000 from CDBG Program Administration for Fair Housing Services.

The CAC recommendations for CDBG funding for FY 2013-2014 will be forwarded to the City Council for review and approval at its meeting of April 16, 2013.

Ms. Anaya stated that the schedule of presentations and staff's funding recommendations are included in the commission's agenda packets. She briefly explained how the meeting will be conducted and reminded everyone not to exceed the available total funding amounts for each category. At this point Ms. Anaya asked if any of the Commissioners is receiving compensation from any of the applicants. Commissioner Lind stated that she does due to her employment with the Milpitas Unified School District. Staff asked her to abstain from voting on that application and asked for her to step out of the Council Chambers during the School District's presentation. All other Commissioners do not receive any compensation from any of the applicant agencies. Ms. Anaya advised the Commission that she and Felix Reliford, Principal Housing Planner are available to answer any questions they may have during the review process and asked Chair Beard to open the public hearing.

Motion: to Open the Public Hearing

M/S: Mohsin / Lind

Ayes: 9

Representatives from each applicant agencies addressed the Commission and presented their agency's functions and outlined how the funds will be utilized. After

presentation of each agency representative/s, question and answered ensued between the Commissioners and the agency representatives.

Motion: to Close the Public Hearing

M/S: Mohsin / Rosario

Ayes: 9

The Commission took a 15-minutes break for staff to tally the results.

Commissioner Leon would like to go on record stating that he will go with the staff recommendation but he would like to request the City Council to provide additional funding of \$10,000 to Food Pantry.

Mr. Reliford pointed out that the Commission is not obligated to fund every agency as City Council has the final decision.

Motion: to direct staff to forward CAC recommendations as tabled below on CDBG funding allocations for FY 2013-2014 to the City Council

M/S: Mohsin / Lind

Ayes: 9

PUBLIC SERVICES

1	Catholic Charities – Long Term	\$5,000.00
2	City of Milpitas Recreation Services – Recreation Acceptance Program	\$7,325.39
3	Emergency housing Consortium	\$5,000.00
4	Health Trust	\$5,000.00
5	Live Oak Adult Day Services	\$5,000.00
6	Milpitas Food Pantry	\$8,956.00
7	Milpitas Unified School District, Literacy Program	\$7,325.61
8	Next Door Solutions	\$5,000.00
9	Project Sentinel ***	\$0.00
10	Senior Adults Legal Assistance (SALA)	\$5,000.00
11	YWCA/Support Network for Battered Women	\$5,000.00
	TOTALS	\$58,607.00

***\$10,000 to Project Sentinel out of General CDBG Administration

NON-PUBLIC SERVICES

12	Milpitas Housing Rehab Loan Program	\$42,258.67
13	Rebuilding Together	\$103,707.33
14	Terrace Gardens Senior Housing Inc	\$108,000.00
	TOTALS	\$253,966.00

Motion: to have reductions be taken from the Housing Rehabilitation Loan Program for the Non-Public Services and City of Milpitas Recreation Assistance

Program; and the Food Pantry for the Public Services category if funding reduction occurs

M/S: Mohsin / Lind

Ayes: 9

XI. Old Business - None

Member assignments on the various subcommittees were updated as follows:

CAC Subcommittees: *

- NBO Awards: Manassau, Rosario
- Adopt-A-Neighborhood/Graffiti: Rosario, Batilo
- Spring Cleaning Day: Beard, Leon, Manassau
- National Night Out: Mohsin, Manassau
- Make a Difference Day: Batilo, Andres
- Community Outreach: Mohsin, Ferguson, Maglalang

*** Changes to the subcommittees will be made when needed**

XII. Adjournment: Chair Beard adjourned the meeting at 9:12 p.m. to the April 3, 2013 meeting.

M/S: Batilo/Lind

Ayes: 9

Respectfully submitted

Rachelle Currie, Recording Secretary