

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION MEETING MINUTES
Wednesday, October 2, 2013
Time: 7:00 p.m.
MILPITAS CITY HALL, COMMITTEE CONFERENCE ROOM

- I. **Call to Order –** Chair Beard called the meeting to order at 7:00 p.m.
and Roll Call Present: Vice Chair Mohsin, Commissioners Batilo, Leon, Lind, Maglalang, Manassau, Rosario, Councilmember Gomez

Alternate Commissioners Present: Holland, and Truong (7:07)

Excused Absence: Commissioners Andres, and Wong
 - II. **Seating of Alternates** – Commissioner Holland
 - III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance
 - IV. **Approval of Agenda** – Commissioner Batilo asked to add Make A Difference Day discussion on the agenda; Chair Beard requested to add Donations Process; and Vice Chair Mohsin also requested to add Commission's Budget for discussion on tonight's agenda. Commissioner Rosario moved, and Commissioner Leon seconded, approval of the Agenda as amended. The motion carried unanimously.
 - V. **Approval of Minutes – Minutes of September 4, 2013** – Vice Chair Mohsin moved, and Commissioner Maglalang seconded, approval of the Minutes. The motion carried unanimously.
 - VI. **Public Forum** – None
 - VII. **Announcement by Staff – Principal Senior Housing Planner Felix Reliford** reported that the Milpitas Housing Authority conducted a study session at the last Council meeting with South Main Senior Lifestlyes to discuss its Disposition and Development Agreement to build a unique senior housing project; phase 1 would be an independent living environment and phase 2 would be a congregate care housing project. The developer is potentially considering across the Jerry's Deli as its location.
 - VIII. **Liaison Report – Councilmember Gomez** was planning to report the same item that Mr. Reliford has mentioned.
 - IX. **Commissioners' Round Table** – Vice Chair Mohsin attended a neighborhood watch event and asked a police officer to present at the November meeting to talk about neighborhood safety. Commissioner Leon added that Sinnott residents raised the lighting issue and safety at Sinnott Park.

Commissioner Lind announced that the SAFE Team has another set of safety training dates in November. They are scheduled on November 2, 9, and 16; contact person is Sean Simonson of the Fire Department. She asked Mr. Reliford to forward the flyer to all Commissions and encourage them to sign up.

Commissioner Maglalang would like to place street weeping ordinance on the November agenda.

Commissioner Rosario announced that two of our Sister Cities will have a delegation each at the same week and we are in need of two more host families for 2 students. The dates are from October 7 to 13.
 - X. **New Business:**
 - A. **Tree Planting Program Update** – Commissioner Maglalang presented to the entire
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commission map of the City pin-pointing the areas that could be the tree locations in order to identify the public that they are entering City of Milpitas. He noted that when he drove around town, the entry signs are not visible in some areas so these proposed trees would be good identifiers. He enumerated the priority areas where trees should be planted; and they are: Milmont area/Kato Road in Fremont; Landess/Piedmont to Montague through McCarthy before the creek (no sign there); Piedmont towards Scott Creek where the levee is behind the used to Barns & Noble store. There's also a mile and a half bike trail off of McCarthy Ranch that Commissioner Maglalang an article about a SCVWD funding grant the commission could look at.

More discussion ensued between the commissioners. Chair Beard reported that Commissioner Holland worked with her on the grant that the commission applied for. There were a few specifics that were required for the grant application (if awarded) including the location of the tree-planting (Cardoza Park, as recommended by City staff); type of tree (Jacaranda, as agreed upon by the commission); and community event date (February 15, 2014) to plant 100 trees. Chair Bear commented to advertise at the Make a Difference Day event the idea of donating a tree in memory/honor of; Commissioner Leon asked how much a Jacaranda tree is and Chair replied that she will email the total expense for a tree (including soil, etc.).

Mr. Reliford suggested that the Tree Planting Subcommittee come up with a process for tree-donation where an applicant will pay and City will give the location where to plant the tree. Commissioner Leon added to include "in memory" or "in honor of" when donating. Commissioner Maglalang said that they will come up with 3-4 draft proposals. Mr. Reliford reminded the commission that they need to present this idea to the PRCR Commission for a plaque placement when the process has been placed.

More discussion took place between all Commissioners and staff. Commissioner Lind commented to notice the property owners of the tree-planting. Also, Chair asked what the process is in proclaiming Jacaranda tree as Milpitas tree. Staff will follow-up and report back at a future meeting.

B. City's 60TH Anniversary Planning Committee Volunteer Update – Chair Beard updated the commission that the 60TH Anniversary Celebration is set for January 25 and 26, 2014. There will be give-aways such as USB drive with Milpitas history in them and others. There will be a Minuteman Statue unveiling and tree-planting ceremony. Chair Beard asked amongst the group who are willing to be in the subcommittee in helping with hosting the tree-planting ceremony on January 26 and asked if the City arborist could come at the next Commission meeting. Commissioners Maglalang, Holland with Commissioners Leon and Rosario as alternates volunteered to help Chair Beard in hosting the January 26 tree-planting ceremony.

Motion: to approve the subcommittee for hosting the January 26, 2014 tree-planting ceremony as part of the City's 60TH Anniversary Celebration.

Motion/Second: Mohsin/Rosario

Motion carried by a vote of:

Ayes: 9

C. Many Faces, One Community Event – Chair Beard was contacted by Karla Kearin and Liz Ainsworth to help them plan the Chamber of Commerce's International BBQ event and incorporate Many Faces, One Community event. Commissioner Lind raised a very good question of how would piggybacking the CAC event with the Chamber of Commerce's when the Chamber of Commerce is a for profit organization and City of Milpitas is a non-profit? Mr. Reliford will seek legal answer and bring back to the Commission.

D. Make A Difference Day Event – Commissioner Batilo updated the commission of the progress of the upcoming event scheduled on October 26. There will be a car show, finger-printing station from Milpitas PD; and booths by City's E-waste recycling, Milpitas Pantry, and a lot more. She asked for the commissioners to sign up to volunteer.

E. Donations – Chair Beard presented to the Commission that she would like to have a more

organized approach on handling donations for all the CAC events and she is thinking of having a subcommittee to work on donation process if there is a consensus. A small discussion ensued between the commissioners. Chair Beard, Commissioners Batilo and Truong volunteered to be in the subcommittee.

Motion: to form a Donations Subcommittee and approve its members.

Motion/Second: Batilo/Mohsin

Motion carried by a vote of: Ayes: 9

Councilmember Gomez commented to the Commission that it is perfectly fine to ask Council for budget than asking developers.

F. Commission Budget – Vice Chair Mohsin would like to briefly review the commission’s budget so that everyone knows the process especially if there’s a request for business cards from commissioners. A couple of ideas were offered at the table and one of them is to have a generic Commissioner blank cards.

Motion: for the entire Commission to agendize for discussion any and all matters that involve commission funding before spending the allocated fiscal year budget for any supplies.

Motion/Second: Lind/Batilo

Motion carried by a vote of: Ayes: 9

G. Many Faces, One Community Event – Due to the cancelation of the Milpitas Chamber’s International BBQ Event, staff would still like to follow-up if this event can be incorporated with the City’s 60TH Anniversary Celebration.

Motion: to continue discussion at the Oct 2ND meeting.

Motion/Second: Maglalang/Batilo

Motion carried by a vote of: Ayes: 9

XI. Adjournment – Commissioner Rosario moved, and Vice Chair Mohsin seconded, to adjourn the meeting at 8:32 pm to the next regular meeting on November 6, 2013. The motion carried unanimously.
