



# AGENDA

## Community Advisory Commission

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**Wednesday, January 7, 2015**

Milpitas City Hall, Committee Conference Room  
455 E. Calaveras Blvd.  
7:00 p.m.

**I. Roll Call:** Samantha Beard, Thelma Batilo, Oscar Leon, Ray Maglalang, Michelle Manassau, Syed Mohsin, Jose Rosario, Van Lan Truong  
Alternates: Ashish Kathapurkar, Ashok Sharma, Mike Bilbao

**II. Seating of Alternates:**

**III. Pledge of Allegiance:**

**IV. Approval of Agenda:** January 7, 2015

**V. Approval of Minutes:** December 3, 2014

**VI. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VII. Announcements**

**VIII. Liaison Report**

**City Council Report:** Vice Mayor Carmen Montano

**IX. Commissioners' Round Table**

**Background:** This time is for any Commissioner to share information they feel may be of interest to the Commission.

**X. New Business**

**A. Heritage Tree Nominations**

The CAC annually reviews any nominations for Heritage Trees to be planted within the City. To date, staff has not received any Heritage Tree nominations.

**Recommendation:** Note receipt and file.

## **B. CDBG Public Hearing Process/Workshop for New Commissioners**

The CAC holds its annual public hearing for Community Development Block Grant (CDBG) funding allocation in March and forwards its recommendations to the City Council. Currently, there are several new CAC Commissioners which have not participated in the CDBG process. Staff will provide a presentation on the CDBG process and conduct a workshop for new commissioners during the CAC meeting.

**Recommendation:** Review CDBG Public Hearing Process and answer any questions the CAC may have regarding the funding allocation for CDBG FY2015-2016.

### **2015 Spring Cleanup Day**

Every spring, the CAC selects a designated area within the city and holds a Spring Cleanup Day to assist local residents in overall aesthetic improvements of their neighborhood. At the meeting in October, the CAC reviewed three neighborhoods: 1) Temple/Adams area, 2) Selwyn/Edsel Drive, and 3) Starlight Pines area. The CAC narrowed the selection down to the Temple/Adams and Selwyn/Edsel Drive areas and directed staff to return with a final recommendation. Staff recommends the Selwyn/Edsel Drive area for the 2015 Spring Cleanup Day.

**Recommendation:** Direct the Spring Cleanup Day subcommittee to work with staff and report back to the CAC at its meeting in February.

## **XI. Unfinished Business**

### **A. 2015 Town Hall Meeting**

At its meeting in December, CAC directed the Town Hall Meeting subcommittee to consider a theme for the next Town Hall Meeting in December 2015 and report back to the entire CAC for review and approval.

**Recommendation:** Discuss Town Hall Meeting for 2015, including any initial community theme(s) and/or suggestions for the subcommittee, and direct staff accordingly.

### **Review Subcommittee Member Assignments and Update as Needed**

Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo
Community Outreach:	Mohsin, Maglalang
Make a Difference Day:	Batilo, Leon
National Night Out:	Mohsin, Manassau
NBO Awards:	Manassau, Rosario, Leon
Spring Cleanup Day:	Beard, Leon, Manassau
Town Hall Meeting:	Batilo, Leon, Maglalang
Tree Planting:	Maglalang, Kathapurkar, Bilbao

## **XII. Adjournment: to February 4, 2015**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the [Community Advisory Commission](#) after initial distribution of the agenda packet are available for public inspection at the [Planning Department Office at Milpitas City Hall at 455 E. Calaveras Blvd., Milpitas](#) during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax: 408-586-3056 / Phone: 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*

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