



AGENDA

Community Advisory Commission

Wednesday, May 6, 2015

Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. **Roll Call:** Thelma Batilo, Syed Mohsin, Samantha Beard, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong
Alternates: Mike Bilbao, Michael Lee, Adrian Morel
- II. **Seating of Alternates:**
- III. **Pledge of Allegiance:**
- IV. **Approval of Agenda:** May 6, 2015
- V. **Approval of Minutes:** April 1, 2015
- VI. **Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

- VII. **Announcements**
- VIII. **Liaison Report**
City Council Report: Vice Mayor Carmen Montano
- IX. **Commissioners' Round Table**

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

- X. **New Business**

- A. **Neighborhood Award Revisions**

Each year, the CAC participates with City staff on Neighborhood Beautification Awards. The awards process for nominations was published in the Milpitas Post on May 16th. Last year, the CAC held a discussion about refining the Neighborhood Beautification Awards requirements to reduce the number of repetitive applications and make the application process more submittal friendly. Staff has prepared some draft revisions to the Neighborhood Awards requirements.

Recommendation: Review the proposed staff revisions to the Neighborhood Beautification Award requirements and approve the revisions.

B. Debrief of 2015 Spring Cleanup

On April 18, 2015, the CAC and Milpitas Cares volunteers held a successful Spring Cleanup event in the Selwyn Dr. neighborhood. Over 25 people participated in the event. In preparation for next year's event, the CAC and staff will discuss possible changes to the Spring Cleanup event.

Recommendation: Provide staff with comments to improve the Spring Cleanup event.

C. 2016 Work Plan

Typically each December, the CAC reviews its annual Work Plan to determine if the commission desires to add, modify or delete any future projects or planned activities for the next fiscal year. However, this year staff will present the CAC's 2016 Work Plan to City Council on June 2, 2015. Included in the CAC agenda packet is a copy of the CAC 2015 Work Plan.

Recommendation: Consider the 2016 Work Plan and direct staff accordingly.

D. CAC Budget/Donations Strategy

Every Fiscal Year (July 1, 2015-June 30, 2016), City Council allocates \$400 to support the CAC activities and community events. The CAC amended its Work Plan to direct staff to agendize the use of funding to plan accordingly. In the past, the funds have been used for CAC shirts, name plaques and donations for community events. In addition, there are some remaining funds in this fiscal year budget.

Recommendation: Consider the expenditure of the CAC FY 2015-2016 \$400 funding allocation from City Council and direct staff accordingly, and direct staff to expend the remaining funds for this fiscal year.

F. Make a Difference Day

Per the CAC work plan, discussion of the Make a Difference Day was scheduled in May so the CAC can start appropriately planning for this event in October 2015.

Recommendation: Consider tentative tasks and assignments for CAC and staff and direct staff accordingly.

Review Subcommittee Member Assignments and Update as Needed

Make a Difference Day:	Batilo, Leon, Mohsin
National Night Out:	Mohsin, Manassau, Truong
NBO Awards:	Manassau, Rosario, Leon
Spring Cleanup Day:	Sharma, Leon, Manassau
Town Hall Meeting:	Batilo, Leon, Kathapurkar
Tree Planting:	Beard, Kathapurkar, Bilbao

XI. Adjournment: to June 3, 2015

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For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035
E-mail: mogaz@ci.milpitas.ca.gov / Fax: 408-586-3056 / Phone: 408-586-3040

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