

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM
APPROVED MINUTES
February 04, 2009

- I. Call to Order and Roll Call** Chair Queenan called the meeting to order at 7:00 p.m. Present were Vice Chair Fang and Commissioners, Choudhury, Lind, Mohsin, and Meharu. Alternate Commissions present were Chen, Manassau, and Nguyen. Absent were Commissioner Abelardo, Alternate Commissioner Sangalang. Commissioners Madnawat and Villegas had an excused absence.
- II. Seating of Alternates** Alternates seated: Commissioners Chen, Manassau, and Nguyen.
- III. Pledge of Allegiance** Chair Queenan led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda as submitted.

M/S: Mohsin/Fang Ayes: 9
- V. Approval of Minutes** MOTION to approve the minutes with the following amendments:

Commissioner Lind – IX.A – 2nd paragraph, last sentence: would like to change the minutes to say a “Special Gift” rather than “Safety Kit”.

M/S: Mohsin/Lind Ayes: 9
- VI. Announcements** There were no announcements.
- VII. Public Forum** Chair Queenan invited members of the audience to address the Commission on any item not on the agenda.

Ms. Trinidad Aolin, 542 Hamilton Ave and Ms. Ha Phan, 940 Coventry Way, spoke as Library Commissioners to inform the Commission about the library donor recognition program. Donor brochures were passed out and it was requested all checks be made out to the “City of Milpitas”.
- VIII. Liaison Reports**
- City Council** Councilmember Althea Polanski informed the Commission that Fire Chief, Clare Frank has resigned and the City Manager appointed Reuben Grijalva as interim Fire Chief.

The bids to renovate the old library to be the new Senior Center have come in below budget. The City Council will review and award the bid at their meeting on 02-17-09. All renovations are expected to be completed by July or August of 2010.

The Water and Sewer rates are being increased by 9% per year. The residents will be informed; any protests must be submitted to City Hall in person or by mail as faxes and emails will not be accepted. Councilmember Polanski will check if the protest can be dropped in the "Water Bill" box.

The City Council received the mid-year budget report; staff has been doing an excellent job of saving only expensing 47% of the budget. However, \$5.6 million will still need to be paid from the RDA fund to balance the General Fund.

IX. Old Business

A. Town Hall Meeting.

Chair Queenan continued this item from the last meeting and opened it up for discussion.

Commissioner Lind reminded all of the Commissioners to be at the Community Center by 6:15 pm and reviewed the individual assignments.

Commissioner Mohsin volunteered to assist Commissioner Manassau by picking up the donated coffee from Caffino's.

Commissioner Mohsin requested all Commissioners bring their business cards and wear their name badges.

Staff to provide Chair Queenan and EPC Commissioner Berryhill a list of the names and titles of staff expected to be present and request an extension cord.

X. New Business

A. Front Yard Maintenance

Gloria Anaya gave a brief explanation of the current policy and showed the Commission the community outreach questionnaire prepared.

Felix Reliford explained that staff needed a few months to tabulate survey results.

This item was added to the 2009 CAC Work Plan for further discussion in August and Commissioner Mohsin requested that the CAC receive a presentation in June that includes an overview of the ordinance, the current process, and data compiled.

MOTION to approve the revised 2009 CAC Work Plan to include Item No. 10, Front Yard Maintenance to the in August.

M/S: Mohsin/Choudhury

Ayes: 9

Councilmember Polanski mentioned other issues, that citizens have brought to her attention, for staff to review including: Christmas lights year round, cars in driveways with covers and/or flat tires, and chain link fences rather than "picket" fences.

B. Commission Appointment Removal Process

Felix Reliford informed the Commission that Commissioner Pham was sent a letter.

Commissioner Lind pointed out that the By Laws do not indicate the criteria for removal other than lack of attendance.

Councilmember Polanski explained the Mayor makes recommendations for appointment and the City Council votes for approval of the recommendation.

Councilmember Polanski explained that Heidi Pham's term expired several years ago and the City Council did not approve her re-appointment. Mayor Livengood chose to recommend someone else for appointment.

C. Shopping Cart Policy

Gloria Anaya, Senior Housing and Neighborhood Preservation Specialist, gave a brief explanation of the current policy & ordinance.

Chair Queenan requested Gloria Anaya to ask Alice Wright, shopping cart retrieval contractor, to drive by Penitencia, Smithwood, and the Manor areas. Ms Anaya mentioned that existing cart retrieval service will respond to stray cart calls (can call Ms Anaya or the contractor directly) irregardless of whether the street is in the contracted route or not as long as the carts are accessible. Ms Anaya will request the contractor retrieve the carts mentioned and she will research to see if it is possible under the existing service contract to add these areas to the regular route and will provide the CAC with the contractor's route map.

Councilmember Polanski suggested looking into requiring all new business with shopping carts to put "anti-theft" devices on the carts to prevent their removal from the parking lot.

Chair Queenan requested that the item be continued for further discussion at the April 2009 meeting.

D. Subcommittee/Task Force Status Reports

None.

E. Community Outreach Forms Received

CAC reviewed the Community Outreach Forms, but neither form was requesting action of the CAC.

Commissioner Lind and Councilmember Polanski requested that any personal information entered on the form or attachments be blacked out in the future.

XI. Adjournment

Chair Queenan adjourned the meeting at 8:23 p.m. to the March 04, 2009 meeting.

Respectfully submitted,

Debbie Barbey, Recording Secretary