

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
APPROVED MINUTES  
April 01, 2009

- I. Call to Order and Roll Call** Chair Queenan called the meeting to order at 7:00 p.m. Present were Vice Chair Fang and Commissioners Choudhury (7:04), Lind, Madnawat, Mohsin, Meharu, and Villegas  
Alternate Commissions present were Chen and Nguyen  
Alternate Commissioners Manassau had an excused absence.  
Absent were Commissioner Abelardo and Alternate Commissioner Sangalang.
- II. Seating of Alternates** Alternates seated: Chen.
- III. Pledge of Allegiance** Chair Queenan led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda with the following amendments:  
**Commissioner Mohsin** – would like to table the “Shopping Cart Policy” item until the May meeting.  
M/S: Mohsin / Madnawat Ayes: 9
- V. Approval of Minutes** MOTION to approve the minutes as submitted.  
M/S: Mohsin / Madnawat Ayes: 9
- VI. Announcements** There were no announcements.
- VII. Public Forum** Chair Queenan invited members of the audience to address the Commission on any item not on the agenda. There were no requests.
- VIII. Liaison Reports**
- City Council** Councilmember Althea Polanski thanked the Commissioners for participating in the Town Hall Meeting and reminded everyone to attend the Commissioners’ Recognition Brunch on Saturday, April 4<sup>th</sup> at Dave & Busters.
- IX. Old Business**
- A. Review of Community Development Block Grant (CDBG) Program Applications for FY 2009-10**

Senior Housing & Neighborhood Preservation Specialist, Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City received a total of 22 eligible applications for funding. The City of Milpitas expected to receive \$579,000 of CDBG funds for FY 2009-10 from the Department of Housing and Urban Development (HUD).

As provided by federal regulations, 20% or \$115,800 of the total grant will be used for General Program Administration.

Per federal regulations, a total of 15% of the grant or \$86,850 is available to fund Public Services. 65% of the grant or \$376,350 plus \$19,925 of unspent prior year funds for a total of \$396,275 is available to fund Non-Public Services.

Staff also stated that on November 6, 2007, the City Council adopted the two-year (2009-11) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

As recommended by the CAC, the City Council, on November 6, 2007, also reaffirmed two established funding policies relating to the CDBG Program:

- 25% of all Public Service funds must be spent within the City of Milpitas. Based on the CDBG Program allocation for public services (\$86,850), 25% of these funds are \$21,712.
- Increased the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

Staff recommended changing the allocation for Fair Housing Services to have \$10,000 from CDBG and \$15,000 from RDA 20% set aside housing fund for Fair Housing Services.

The application booklets distributed to the CAC in February included the staff funding recommendations. A schedule of presentations was included in the Commission's agenda packets. The CAC recommendations for CDBG funding for FY 2009-10 will be forwarded to the City Council on April 21, 2009.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after the public hearing is closed, the Commissioners would be asked to allocate the available funds via the ballot process; and a recess is taken while each Commissioner's data was entered into a spreadsheet for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above.

The recording secretary, Debbie Barbey, asked each Commissioner individually if they were currently receiving compensation from any of the application agencies. Commissioner Choudhury

and Commissioner Lind stated that they were employed with the MUSD and staff asked them to abstain from voting on that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies.

A representative from each of the applicant agencies present (except City of Milpitas – RAP and Filipino Youth Coalition) addressed the Commission with an outline of their agency’s functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Mohsin / Choudhury

Ayes: 9

MOTION to allocate Public Service CDBG funds as follows and forward to the City Council for funding:

|   |                     |
|---|---------------------|
| Alum Rock Counseling Center                             | \$ 5,000            |
| Catholic Charities – Long Term Care Program             | \$ 5,000            |
| Catholic Charities – Shared Housing Program             | \$ 5,000            |
| City of Milpitas-Recreation Services Assistance Program | \$ 20,045.33        |
| Emergency Housing Consortium                            | \$ 5,000            |
| Filipino Youth Coalition                                | \$ 5,000            |
| Health Trust  | \$ 5,000            |
| Live Oak Adult Day Services                             | \$ 5,000            |
| Milpitas Food Pantry                                    | \$ 11,249.11        |
| Milpitas Unified School District                        | \$ 5,000            |
| Next Door Solutions                                     | \$ 5,000            |
| Project Sentinel  | * See Below         |
| Second Harvest Food Bank                                | \$ 5,555.56         |
| Senior Adults Legal Assistance                          | \$ 5,000            |
| <b>Total Public Services</b>                            | <b>\$ 86,850.00</b> |

**\*\$10,000 coming from CDBG General Admin. plus \$15,000 from RDA 20% Housing Set Aside for a total of \$25,000.**

M/S: Mohsin / Fang

Ayes: 9

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

|                                     |                      |
|-------------------------------------|----------------------|
| Milpitas Housing Rehab Loan Program | \$ 255,719.44        |
| Rebuilding Together                 | \$ 24,444.44         |
| San Jose Conservation Corps         | \$ 5,000             |
| Senior Housing Solutions            | \$ 17,777.78         |
| Terrace Gardens Senior Housing Inc  | \$ 93,333.33         |
| <b>Total Non-Public Services</b>    | <b>\$ 396,275.00</b> |

M/S: Mohsin / Madnawat

Ayes: 9

**X. New Business**

**A. Subcommittee/Task Force Status Reports**

Due to the lateness of the hour, Chair Queenan requested this item be discussed at the May meeting.

**XI. Adjournment** Chair Queenan adjourned the meeting at 10:00 p.m. to the May 06, 2009 meeting.

Respectfully submitted,

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Debbie Barbey, Recording Secretary