

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM  
APPROVED MINUTES  
June 03, 2009

- I. Call to Order and Roll Call** Chair Queenan called the meeting to order at 7:00 p.m. Present were Vice Chair Fang and Commissioners Chen, Lind, Madnawat, Mohsin, and Villegas. Alternate Commissioner present was Nguyen. Commissioner Choudhury and Meharu had an excused absence. Absent was Alternate Commissioner Manassau.
- II. Seating of Alternates** Alternates seated: Nguyen.
- III. Pledge of Allegiance** Chair Queenan led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda.  
  
M/S: Mohsin / Fang Ayes: 8
- V. Approval of Minutes** MOTION to approve the minutes of May 6, 2009 as submitted.  
  
M/S: Mohsin / Fang Ayes: 8
- VI. Announcements** There were no announcements.
- VII. Public Forum** Chair Queenan invited members of the audience to address the Commission on any item not on the agenda. There were no requests.
- VIII. Liaison Reports**
- City Council** Councilmember Althea Polanski mentioned:
1. Courter Simmons, former Milpitas resident and Rainbow Theatre performer, will be performing at the Tony Awards on Friday, June 05, 2009.
  2. City Council approved the following Commission Appointments:
    - a. Commissioner Nika Chen as a regular member of the CAC.
    - b. Commissioner Phong Nguyen to Alternate No 1.
    - c. Commissioner Dan Manassau to Alternate No 2.
    - d. Stephanie Fong as Alternate Commissioner No 3.
  3. City Council adopted a Green Building Ordinance.
  4. City Council received a progress report on the new Senior Center; it is expected to be completed in July 2010.

5. City Council approved the Final Budget for FY09/10; the budget has an \$8.7 million deficit, which is being “eliminated” with a \$4.9 million loan from the Redevelopment Agency, the elimination of vacant unfunded positions (\$1.5 million), and the layoff of 21 regular employees (\$2.7 million).

Commissioner Mohsin asked what the building across from the library is going to be and what the status/progress of construction is. Councilmember Polanski responded that building is a County Medical Clinic; the Council has requested a status report, but hasn’t received one.

Commissioner Mohsin asked if the project was under budget and on schedule. Councilmember Polanski responded that it is not a City project it is a County project and suggested questions be sent to our County Supervisor Dave Cortese.

Commissioner Mohsin asked if the ICC Farmer’s Market is “temporary” and how long they will be operating. Councilmember Polanski responded that it is not temporary it is a “permanent” location.

Commissioner Mohsin asked if this is the only Farmer’s Market. Recording Secretary, Debbie Barbey responded there is a Farmer’s Market at the Great Mall that also operates on Sunday.

Commissioner Nguyen asked if the Green Building Ordinance was designed for contractors and developers. Councilmember Polanski responded that it is; the ordinance sets standards based on the square footage of the project.

## **IX. Old Business**

### **A. Shopping Cart Policy**

Senior Housing & Neighborhood Preservation Specialist, Gloria Anaya, provided the Commission with the “summary” page of the contract with Alice Wright and explained how the current process works and that any additions to her route will require a re-negotiation of the contract.

Chair Queenan asked how many carts the contract says will be picked up. Ms. Anaya responded the contract estimates 6,000 carts per year will be picked up.

Commissioner Lind asked how residents know who to call for cart retrieval. Ms. Anaya stated that most calls come through the NBO hotline, but the City is working on updating the website to include Alice’s direct phone number in addition to Ms. Anaya’s number.

Chair Queenan asked if there is a program to work with the merchants to notify their customers (handout or stick on the cart) of who to contact to retrieve the cart. Ms. Anaya stated that before the ordinance was adopted there was two years of outreach and education with the merchants.

Chair Queenan requested that staff look into new methods for ongoing outreach (possibly a notice could be handed out thru the merchants a few times a year).

Commissioner Mohsin asked how long Alice Wright has had the contract for shopping cart retrieval and do we have data regarding the number of carts collected. Ms. Anaya stated that she has had the contract for “several” years and the data shows an average of 6,000 carts retrieved per year.

Commissioner Lind asked if staff could work with the merchants to put a tag on the cart with a phone number to call for retrieval. Ms. Anaya stated that it can’t be done, the merchants do not want to put any devices on their carts that might cost them business.

**B. Front Yard Maintenance**

Senior Housing & Neighborhood Preservation Specialist, Gloria Anaya, provided the Commission with all of the outreach materials for the Neighborhood Beautification Ordinance and a copy of the ordinance. As requested by the Commission, she gave the same power point presentation that was given to the City Council in January; and explained the Council's request for a recommendation from the CAC. Ms Anaya stated that there were 3% front yard maintenance complaints between July 2008 – June 2009.

Commissioner Lind asked staff if they were asking the Commission if they wanted to change the ordinance. Ms Anaya stated she was bringing the Commission up to date on the NBO ordinance especially for the new members.

Commissioner Mohsin asked if there was any other education process that can be done. Ms Anaya stated no it is not in the budget.

**C. Neighborhood Night Out**

Commissioner Mohsin passed out flyers for the Neighborhood Night Out for the Commissioners to take to the other Commissions' meetings to extend a personal invitation.

Commissioner Mohsin mentioned that staff has received a soft copy of the flyer to email to all Commissions.

Chair Queenan passed around another calendar for the Commissioners to write which Commission's meetings they signed up to attend. Chair Queenan asked staff to email the Commission the list of Commissions and who agreed to attend the meetings.

**X. New Business**

**A. Approve the Community Development Block Grant Program Funding Under the American Recovery and Reinvestment Act of 2009 (CDBG-R)**

Senior Housing & Neighborhood Preservation Specialist, Gloria Anaya, explained that the process for distributing the funds from the American Recovery and Reinvestment Act of 2009 is different from the normal CDBG process. The Department of Housing and Urban Development (HUD) has waived most of its CDBG mandatory requirements (30 day notification, sending out applications to grantees, comments on the Action Plan, no public hearing required etc., etc.), in order for the funds to be allocated quickly for those impacted the hardest by the recession and to assist in stimulating the economy.

The City of Milpitas will be receiving \$157,293 from the CDBG-R funding. Pursuant to the requirements for the CDBG-R funding allocation, the Recovery Act funds must be allocated to maximize job creation and economic benefit in relation to the following:

Qualifying Activities

- A. Preserving and creating jobs and promoting economic recovery;
- B. Assisting those most impacted by the recession;
- C. Providing investment needed to increase economic efficiency;
- D. Investing in transportation, environmental protection or other infrastructure that will provide long-term economic benefits;
- E. Minimizing or avoiding reductions in essential services; or
- F. Fostering energy independence

Because the CDBG-R funding is required to be allocated to the programs and activities stated above, this limits the number of potential service providers that would potentially receive funding under the normal CDBG process. Based on the current Service Providers, the staff recommended the following qualifying activities:

- **Calle Oriente Park**-Provides for the design and construction of a complete renovation of the park. Improvements include new playground equipment, basketball court, lighting, drinking fountain, shade structure, benches, barbeques, landscaping and park sign (*Infrastructure Investment/Job Creation: Qualifying Activity-A and D*)
- **Rebuilding Together**-Provides safety, accessibility and mobility, energy efficiency repairs and improvements to very low-income senior homeowners. (*Job creation and Fostering energy independence: Qualifying Activity-A and F*)
- **Senior Housing Solutions**-Provide funds for acquisition, rehabilitation of single-family residence for five extremely low-income seniors. This project will also incorporate energy efficiency to reduce costs for seniors. (*Assisting those impacted most by the recession: Qualifying Activity-B and F*)
- **Milpitas Food Pantry**-Provide monthly supplemental supplies of food to very low and low-income families. (*Assisting those most impacted by the recession: Qualifying Activity-B and E*)
- **Support Network for Battered Women**-Provides domestic violence services which include emergency shelter for victims, 24-hour crisis line, counseling services for victims and their children. Also, community outreach and teen dating violence prevention presentations. (*Minimizing or avoiding reductions essential services: Qualifying Activity-B and E*)

Ms. Anaya explained that each applicant who was being recommended for funding was contacted and requested to make a presentation; each applicant would be allowed three minutes for presentations.

A representative from each of the applicant agencies, recommended for funding, present (except Support Network for Battered Women, who notified Ms. Anaya of a prior commitment) addressed the Commission with an outline of their agency's functions and how allocated funds would be utilized.

MOTION to allocate the CDBG-R funds as follows and forward to the City Council for funding:

• Calle Oriente Park	\$ 100,000
• Rebuilding Together	\$ 18,700
• Senior Housing Solution	\$ 15,000
• Milpitas Food Pantry	\$ 18,593
• Support Network for Battered	<u>\$ 5,000</u>
<b>Total:</b>	<b>\$ 157,293</b>

M/S: Nguyen / Madnawat

Ayes: 8

**B. Subcommittee/Task Force Status Reports**

NONE

**XI. Adjournment**

Chair Queenan adjourned the meeting at 9:00 p.m. to the August 05, 2009 meeting.

Respectfully submitted,

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Lori Casagrande, Recording Secretary