

**A G E N D A**  
**Community Advisory Commission**

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**January 6, 2010**  
Milpitas City Hall Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 p.m.

- I. Roll Call:** Nika Chen, Reena Choudhury, Danny Fang, Jenifer Lind, Rajeev Madnawat, Viramrinder Meharu, Syed Mohsin, Michael Queenan, and Nelson Villegas  
Alternates: Stephanie Fong, William Manassau, and Phong Nguyen
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:**
- V. Approval of Minutes:** November 04, 2009
- VI. Announcements:**
- VII. Public Forum:**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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**VIII. Liaison Reports**

**City Council Report**                      Councilmember Polanski

**IX. New Business:**

**A. Election of Officers.**

According to the bylaws, new officers for the positions of Chair and Vice-Chair are elected at the beginning of the year.

**Recommendation:** Nominate and vote for a new Chair and Vice Chair.

**B. Review 2010 Draft Work Plan**

**Background:** This item is continued from the previous meeting. A copy of the draft Work Plan is included with the mailed agenda packet. The Work Plan lists the Commission's

ongoing tasks and the prioritized short-term and long-term goals based on the current work plan. The Plan also indicates what month(s) these items are expected to be on the agenda.

**Recommendation:** Identify any modifications to the draft plan. Recommend that the City Council approve the draft 2010 CAC Work Plan.

**C. Major Accomplishments for 2009:**

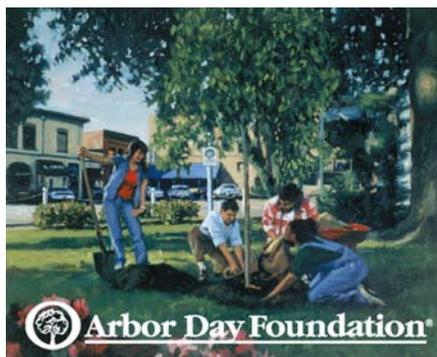
- Review of Community Outreach Forms-January-November 2009
- Consider Heritage Trees Nominations- January- May- October 2009
- Town Hall Meeting- February 2009
- Community Development Block Grants-March 2009
- Review of Neighborhood Beautification Ordinance/Front Landscaping- May-August 2009
- Presentation on Brown Act-July 2009
- Neighborhood Beatification Awards-October 2009
- Review of Annual CAC Work Plan-Jan 2010 (December meeting cancelled)

**Recommendation:** Note Receipt and File.

**X. Old Business:**

**A. Choose Special Event Participation – Arbor Day:** At the November 4, 2009 CAC meeting the Commission stated a desire to participate in an Arbor Day event; a request was made to invite Paul Mullett Senior Supervisor Parks/Landscape.

**Arbor Day, Tree City USA & Global Village**



**Celebrate Arbor Day; California is March 13, 2010**

**Group Celebrations**

- **Raise the flag,** strike up the band, make Arbor Day fun. Make it memorable.

- **Organize a beautification project in a public area.**
- **Get people into action.** Ask a civic or service group to promote a paper drive to gather paper to be recycled and save a tree. Use the proceeds to buy a special tree to plant in a park or other special public place.
- **Hold a poster contest, or a poetry contest.**
- **Sponsor a children’s pageant or play.**
- **Fill the air with music.** Have an Arbor Day concert of songs about trees, or with tree names in their titles.
- **Sponsor a tree trivia contest.** Give away trees to winners.
- **Conduct a tree search.** Ask people to find large, unusual or historic trees in your community. Once the results are in, publish a map that highlights the winners, or hold a walk showcasing them.
- **Tell people to take a hike** — tree identification hike — and have girl scouts or boy scouts act as guides.
- **Dedicate a forest,** or a tree, or a flower bed in a park, and make it an occasion to talk about stewardship. Get a local nursery or garden center to hold an open house or field day. Organize an Arbor Day Fair.
- **Encourage neighborhood organizations** to hold block parties and get their members to adopt and care for street trees in front of their homes. Pass out buttons. Give away trees.

**Recommendation:** Discuss and direct staff accordingly.

## **B. Heritage Tree Nominations**

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city’s heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.
- Provide a process for the City Council to designate individual trees or a grove of trees.

A heritage tree designation may be requested by any person and with the written consent of the property owner. A tree or grove of trees may be designated, as a Heritage Tree or a Heritage Tree Grove, with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.

3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

Heritage trees or groves that are removed without City approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

Recommendation: Determine if there are any new trees, or groves of trees, to recommend to the City Council for a heritage designation.

**Recommendation:** Discuss and direct staff accordingly.

### C. Subcommittee/Task Force Status Reports

None

## XI. Adjournment to: February 3, 2010

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E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) Phone: (408) 586-3040 Fax: (408) 586-3030

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*