

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES
March 3, 2010

- I. Call to Order** Vice Chair Mohsin called the meeting to order at 7:00 p.m.
- And Roll Call** Present were Commissioners, Lind, Mohsin , Chen, Choudhury, Queenan, Villegas , Fang
Alternate Commissioners present: Manassau
Absent were: Commissioners Madnawat and Meharu
- II. Seating of Alternates** Alternates seated: Manassau
- III. Pledge of Allegiance** Vice Chair Mohsin led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda.

M/S: Lind/Chen Ayes: 8
- V. Approval of Minutes** MOTION to approve the minutes of February 3, 2010 as submitted.

M/S: Queenan/Villegas Ayes: 8
- VI. Announcements** Commissioners were asked if they would like their agenda packets e-mailed , the response was unanimous, yes.
The subcommittee minutes for the Neighborhood Adoption Program were receipt and file and will be e-mailed to the commissioners.
Staff Liaison Felix Reliford asked Commissioners to please note the flyer distributed for the March 13th Arbor Day Event.
- VII. Public Forum** Vice Chair Mohsin invited members of the audience to address the Commission on any item not on the agenda. There were no requests.
- VIII. Liaison Reports**
- City Council** Councilmember Althea Polanski mentioned:

The Senior Center is under budget and on time, the ribbon cutting will be August or September. An Architect analysis is ongoing for a possible Conference Center with meeting rooms. We are looking at local Hotels to contribute to the cost of the Conference Center. VTA Bart Station is slated to open in 2018.
- IX. Old Business:** None

X. New Business:

A. Review of Community Development Block Grant (CDBG) Program Applications for FY 2008-09.

Senior Housing and Neighborhood Preservation Specialist Gloria Anaya outlined the Community Development Block Grant (CDBG) Program, explaining that the City received a total of 19 eligible applications for funding. The City of Milpitas expected to receive \$590,109 of CDBG funds for FY 2010-11 from the Department of Housing and Urban Development (HUD).

As provided by federal regulations, 20% or \$118,022 of the total grant will be used for General Program Administration.

Per federal regulations, a total of 15% of the grant \$88,516 is available to fund Public Services. 65% of the grant or \$383,571 plus \$12,983.80 of unspent available prior year funds for a total of \$396,554.80 is available to fund Non-Public Services. A schedule of presentations is included in the Commission's agenda packets.

Staff also stated that on November 6, 2007, the City Council adopted the two-year (2009-11) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

On November 6, 2007, the CAC and City Council also established two policies relating to the CDBG Program:

1. 25% of all Public Service funds must be spent on City of Milpitas programs. Based on the CDBG Program allocation for public services (\$86,851), 25% of these funds are \$21,712.
2. Increase the allocation from \$15,000 to \$25,000 for Fair Housing Services. Traditionally, \$15,000 has been allocated from CDBG Program Administration; the balance of \$10,000 will come from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds.

Staff is recommending \$10,000 from CDBG and \$15,000 from RDA 20% set aside housing fund for Fair Housing Services. Staff also recommends that Terrace Gardens go through the formal process of requesting their funds from the RDA Fund.

The application booklets distributed to the CAC early this month include staff funding recommendations. A schedule of presentations was included in the Commission's agenda packets. The CAC recommendations for CDBG funding for FY 2010-11 will be forwarded to the City Council on April 20, 2010.

Ms. Anaya explained that each applicant would be allowed three minutes for presentations, and two minutes for questions from the Commission; after the public hearing is closed, the Commissioners would be asked to allocate the available funds via the ballot process; and a recess is taken while each Commissioner entered their data into a spreadsheet for final discussion and recommendation. The minimum funding level that was established by the CAC and City Council is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above.

