

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES

March 2, 2011

- I. Call to Order and Roll Call** Chair Queenan called the meeting to order at 7:00 p.m. Present were Chair Queenan, Vice Chair Beard and Commissioners Madnawat, Mohsin, Choudhury, Lind, Nguyen, and Winter.
Alternate Commissions present were Manassau & Andres
Absent was Commissioner Fang
- II. Seating of Alternates** Alternates seated: Manassau
- III. Pledge of Allegiance** Chair Queenan led the Pledge of Allegiance.
- IV. Approval of Agenda** MOTION to approve the Agenda

M/S: Mohsin / Madnawat Ayes: 9
- V. Approval of Minutes** MOTION to approve the minutes as submitted.

M/S: Mohsin / Nguyen Ayes: 9
- VI. Announcements** Welcome new member Edna Andres
- VII. Public Forum** Chair Queenan invited members of the audience to address the Commission on any item not on the agenda.

Resident Bob Marini of 1635 Cortez St. requested that when the citizens are mailed the water rate increase letter that they include a ballot attachment in case someone wants to protest.
- VIII. Liaison Reports**
- City Council** Councilmember Gomez addressed Mr. Marini's concern and gave a report on the subject of the water rate increase from the City Council Meeting. Mr. Marini and Karen Kolander (Food Pantry Director) attempted to discuss the issue with Councilmember Gomez and Chair Queenan brought the meeting back to order by letting Mr. Marini and Ms. Kolander know that this discussion is out of order and the proper place to discuss it is at the next Council Meeting during open forum.

IX. New Business

A. **Review of Community Development Block Grant (CDBG) Program Applications for FY 2011-12.**

Ms. Anaya indicated that Commission will conduct the annual review of the Community Development Block Grant (CDBG) proposals for FY 2011-12. The City of Milpitas expects to receive \$638,938, (same as current FY) of CDBG funds for FY 2011-12 from The City received a total of twenty-one eligible applications, however, #6 application , Donate for Children has been withdrawn by the applicant agency. The CAC is reviewing 16 applications in public services and 4 in non-public services.. As provided by federal regulations, 20% or \$127,787 of the total grant will be used for General Program Administration.

Per federal regulations, a maximum of 15% of the grant or \$95,840 is available to fund Public Services. 65% of the grant or \$415,311 is available to fund Non-Public Services.

On November 16, 2010, the City Council adopted the two-year (2011-13) funding priorities as guidelines to assist the CAC in evaluating the grant applications. For the public service category, the following priorities were established, in order of preference:

1. Senior Services
2. Youth Teen Services
3. Homeless Sheltering / Services
4. Child Care
5. Battered Women Sheltering / Services

For the non-public service applications, the following priorities were approved:

1. Home Repair / Rehabilitation
2. Affordable Housing
3. Rental Apartment Rehabilitation

As recommended by the CAC, the City Council, on November 6, 2010, also reaffirmed the following established policies relating to the CDBG Program:

- 25% of all Public Service funds must be spent on City of Milpitas Programs. In this case, the RAP and MUSD, Milpitas Literacy program fall under this policy and the 25% or \$23,960 of the Public Services funds is being shared by these two programs.
- A minimum funding level of \$5,000 shall be allocated for all Public and Non-Public services; and.
- \$10,000 from CDBG Program Administration for fair Housing Services and the balance of \$15,000 from the Redevelopment Agency 20% Low-Income Housing Set-Aside Funds (total : \$25,000

Ms. Anaya stated that included in the commission's agenda packet is a schedule of presentations and revised funding staff recommendations. Copies are available for the audience. All applicants have been notified to tonight's public hearing and have been encouraged to attend.. The CAC recommendations for CDBG funding for FY 2011-12 will be forwarded to the City Council on April 19, 2011.

Ms. Anaya explained that the meeting would be conducted as follows: The Commission will open the Public Hearing; each applicant will three minutes to address the Commission the Commission will have two minutes for questions. Presenters are to state their name for the record and if they have handouts, please hand them to Lori for distribution. Presenters, Felix will signal when you have 30 seconds remaining; Commissioners, Felix will raise his hand when time is up. After hearing from the applicants and anyone else in the audience, the Commission will close the Public

Hearing. After the public hearing is closed, the Commissioners would be asked to allocate the available funds via a ballot process; and a recess is taken while each Commissioner’s data is entered into a spreadsheet for final discussion and recommendation. Ms. Anaya reminded the Commission that the minimum funding threshold is \$5,000. Ms. Anaya asked that ballot allocations be at \$5,000 or above. She also asked the Commission to please make sure that the total funding amounts do not exceed the available funding for each category.

At this point, Ms. Anaya requested that the recording secretary, Lori Casagrande, asked each Commissioner individually if they were currently receiving compensation from any of the applicant agencies. Commissioner Choudhury and Commissioner Lind stated that they were employed with the MUSD and staff asked them to abstain from voting on that application. Staff was informed by all other Commissioners that they were not receiving compensation from any of the applicant agencies. This concluded Ms. Anaya’s report and indicated she and Felix were available for any questions the Commission may have before opening the public hearing

Motion to Open the Public hearing:?

A representative from each of the applicant agencies present addressed the Commission with an outline of their agency’s functions and how allocated funds would be utilized.

MOTION to close the public hearing.

M/S: Mohsin / Madnawat Ayes: 9

MOTION to allocate Public Service CDBG funds as follows and forward to the City Council for funding:

Alum Rock Counseling Center	\$ 5,000
Calif. Alliance African American-Educators	0
Catholic Charities – Long Term Care Program	\$ 5,000
Catholic Charities – Shared Housing Program	\$ 5,000
City of Milpitas-Recreation Services Assistance Program	\$ 13,960
Emergency Housing Consortium	\$ 5,000
Filipino Youth Coalition	\$ 5,000
Health Trust	\$ 5,000
Live Oak Adult Day Services	\$ 5,000
Milpitas Food Pantry	\$ 21,671.11
Milpitas Unified School District –Literacy Program	\$ 10,000
Next Door Solutions	\$ 5,000
Project Sentinel	* See Below
Santa Clara Family Health Foundation	\$ 5,208.89
Senior Adults Legal Assistance	\$ 5,000
YWCA/ Support Network for Battered Women	<u>0</u>
Total Public Services	\$ 95,840.00

***\$10,000 coming from CDBG General Admin. plus \$15,000 from RDA 20% Housing Set Aside for a total of \$25,000.**

M/S: Mohsin / Beard Ayes: 9

MOTION to allocate Non-Public Service CDBG funds as follows and forward to City Council for funding:

Milpitas Housing Rehab Loan Program	\$ 155,311
Rebuilding Together	\$64,444.44
San Jose Conservation Corps	\$ 50,000
Terrace Gardens Senior Housing Inc	<u>\$ 145,555.56</u>
Total Non-Public Services	\$ 415,311.00

M/S: Mohsin / Madnawat

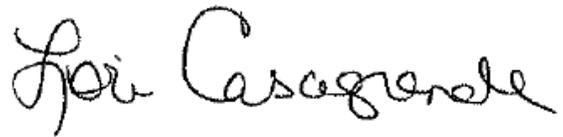
Ayes: 9

NOTE: Commissioner Lind requested Councilmember Gomez to please report to the Council that regarding California Alliance of African American Educators, she feels that African Americans are under represented in the City of Milpitas.

X. New Business: None

XI. Adjournment Chair Queenan adjourned the meeting at 10:12 p.m. to the April 6, 2011 meeting.

Respectfully submitted,



Lori Casagrande, Recording Secretary