

A G E N D A
Community Advisory Commission

January 5, 2011
Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Rajeev Madnawat, Syed Mohsin, Michael Queenan, Danny Fang, Jenifer Lind, Nelson Villegas, Reena Choudhury, Nika Ma Chen.
Alternates: Phong Nguyen, Mia Bradway Winter, Samantha Beard and Michelle Manassau
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:**
- V. Approval of Minutes:** November 3, 2010
- VI. Announcements:**
- VII. Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

City Council Report Councilmember Polanski

IX. New Business

A. Review 2011 Draft Work Plan

Background: A copy of the draft Work Plan is included with the e-mailed agenda packet. The Work Plan lists the Commission's ongoing tasks and the prioritized short-term and long-term goals based on the current work plan. The Plan also indicates what month(s) these items are expected to be on the agenda.

Recommendation: Identify any modifications to the draft plan. Recommend that the City Council approve the draft 2011 CAC Work Plan.

B. Heritage Tree Nominations

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city's heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.
- Provide a process for the City Council to designate individual trees or a grove of trees.

A heritage tree designation may be requested by any person and with the written consent of the property owner. A tree or grove of trees may be designated, as a Heritage Tree or a Heritage Tree Grove, with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.
3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

Heritage trees or groves that are removed without City approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

Recommendation: Staff spoke with Paul Mullett and there are no trees to nominate. Note, receipt and file.

X Old Business:

A. How to Outreach the Milpitas Citizens

At its meeting on November 3, 2010, the CAC continued this item until its next regularly scheduled meeting to discuss ways on how to outreach to maximize public participation in CAC activities. Staff recommends the CAC consider and discuss the following venues for public participation:

- Milpitas Cable TV
- Milpitas City Website
- Milpitas Post Newspaper
- City of Milpitas Events (Concerts, Art Festival, etc.)
- City's Marquee Reader Board (along Calaveras Blvd.)

Recommendation: Consider CAC Outreach Strategy and direct staff accordingly.

XI. Adjournment to: February 2, 2011

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KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission (CAC) after initial distribution of the agenda packet are available for public inspection at the Planning Department office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, CA 95035

E-mail: mogaz@ci.milpitas.ca.gov

Phone: (408) 586-3040

Fax: (408) 586-3030

The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.