A G E N D A
Community Advisory Commission

June 1, 2011
Milpitas City Hall Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

I. Roll Call: Michael Queenan, Samantha Beard, Rajeev Madnawat, Syed Mohsin, Jenifer Lind, Reena Choudhury, Phong Nguyen, Mia Bradway Winter, Michelle Manassau

Alternates: Edna R. Andres, Janice Bobay

II. Seating of Alternates:

III. Pledge of Allegiance:

IV. Approval of Agenda:

V. Approval of Minutes: May 4, 2011

VI. Announcements:

VII. Public Forum:

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VIII. Liaison Reports

City Council Report Councilmember Gomez

IX. New Business

None

X Old Business:

A. Neighborhood Beautification Awards:

At its meeting on May 4, 2011, the CAC established the NBO Awards Subcommittee for 2011 (Vice Chair Beard, and Commissioners Winter and Manassau). The subcommittee will tour the submitted nominated sites in September and select a winner for each category. Subcommittee selections will be presented to the full CAC Commission in October for selection and recommendations to the City Council.

Also at the meeting of May 4, 2011, the Commission directed Staff to provide a third cost estimate for NBO signs for the CAC consideration.
The CAC annual budget is $500.00; those funds will be available July 1, 2011. The current balance for this fiscal year is approx. $172.74.

The CAC asked about the possibility of advertising on the City utility bill, staff checked with finance and there is space available starting July 19, 2011 thru the month of August. A sample of the ad is attached.

Recommendation: Consider the cost of providing NBO signs and the utility bill advertisement and direct staff accordingly.

B. Neighborhood Night Out :

Neighborhood Night Out will be held Thursday, August 4, 2011. The past few years, CAC members have visited other City Commission meetings to promote participation in National Night Out. At the May 4, 2011 meeting, the Commissioners requested that staff find out what Commissions typically take July off. A list will be included in the packet.

Staff has also contacted Officer Trish Young-Orth from the Police Department and has been informed that the National Night Out Flyers have not arrived to be distributed.

Recommendation: Discuss and decide which CAC Members will be attend other Commission meetings to promote National Night Out.

C. Review of Adopt-A-Spot Program:

At the May 4, 2011 meeting staff was asked to bring back information regarding the areas in need of neighbor improvement presented by Commissioner Nguyen and the possibility of improving senior's homes in local mobilehome parks.

Staff has reviewed the sites identified by Commissioner Nguyen and it has been confirmed that the sites have been cleaned. Included in the packet are photographs of the sites.

Staff has contacted the Park Managers for: 1) Friendly Village Mobilehome Park, Pioneer Mobilehome Park and Mobilodge of Milpitas. All three Park Managers agreed to allow the CAC and Volunteers the opportunity to assist seniors to improve their mobilehomes. The Park Managers requested that the CAC provide an informational flyer to distribute within the mobilehome parks to inform the seniors of the services that will be provided. Staff can prepare a draft informational flyer for the CAC to review at it meeting in August *or* the CAC can assign this task to the Marketing Subcommittee to prepare the flyer

Recommendation: Consider preparation of the flyer and the information which should be included and direct Staff or CAC Subcommittee accordingly.

B. Community Outreach/Marketing/Comment Cards:

Recommendation:

CAC Sub Committees:

- **NBO Awards: Beard, Winter & Manassau**
- **Adopt-A-Neighborhood: Nguyen, Choudhury, Beard and Queenan**
- **Town Hall Meeting: TBD**
- **Arbor Day 2011: Beard**
- **Neighborhood Watch: TBD**
- **Community Outreach: Queenan & Mohsin**
- **Citizens Awareness Task Force: Lind, Beard, Winter**
- **CAC Budget Allocation:TBD**

Recommendation: Consider new appointment to replace Commissioner Fang on the NBO Awards Sub Committee.

Milpitas Community Outreach Forms: None received.

XI. Adjournment to: August 3, 2011

In compliance with the Americans with Disabilities Act, individuals requiring accommodation for this meeting should notify the City 48 hours prior to the meeting by calling the Community Advisory

Commission (CAC) Recording Secretary at (408) 586-3274, or by calling TDD (408) 586-3013. The CAC Secretary will upon request provide to the visually impaired a recorded agenda or minutes on standard cassette or printed in large type.

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E-mail: mogaz@ci.milpitas.ca.gov Phone: (408) 586-3040 Fax: (408) 586-3030

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