

CITY OF MILPITAS  
COMMUNITY ADVISORY COMMISSION  
MILPITAS CITY HALL COMMITTEE MEETING ROOM

UNAPPROVED MINUTES  
December 7, 2011

- I. Call to Order and Roll Call** Vice Chair Beard called the meeting to order at 7:00 p.m. Present were Commissioners Mohsin, Madnawat, Nguyen, Winter, and Manassau
- Alternate Commissions present: Bobay, Rosario, Meirose & Batilo  
Absent were: Lind, Queenan and Andres.
- II. Alternates Seating of** Alternates seated: Rosario and Meirose
- III. Allegiance Pledge of** Vice Chair Beard led the Pledge of Allegiance.
- IV. Agenda Approval of** MOTION to approve the Agenda
- M/S: Madnawat/Rosario Ayes: 8
- V. Minutes Approval of** MOTION to approve the minutes as submitted.
- M/S: Mohsin/Nguyen Ayes: 8
- VI. Announcements Staff:** CDBG meeting for March has been confirmed in the Council Chambers. Please find City calendar showing events of December and January, and the City Commissions contact list. Also staff requested that Commissioners please make Agenda recommendations to the Chair and Vice Chair in the future.
- VII. Public Forum** Vice Chair Beard invited members of the audience to address the Commission on any item not on the agenda.
- No requests were made.

**VIII. Liaison Reports**

**City Council**      None

**IX. New Business:**

**Review of the 2012 Work Plan:**

A discussion of the work plan for 2012 was made. Adopt A Neighborhood/Graffiti was added as well as Community Budget Priorities pending Council approval.

**X. Old Business:**

**A. Report from the NBO Award Sub-Committee:**

At the November 2, 2011 meeting the Sub-Committee was given the task of reviewing the NBO process. The Sub-Committee recommended some changes such as updating the materials, adding CAC information to materials, changing the categories to make it simpler and moving the date of the event. The Commission approved of these ideas and the Sub-Committee will move forward by meeting with staff.

M/S Madnawat/Winter

Ayes: 8

**B. Report from Adopt A Neighborhood Sub-Committee:**

At the November 2, 2011 meeting the Sub-Committee was asked to further define the program and create a flyer. A flyer was created and staff was directed to run it through legal staff. The Sub-Committee will bring a draft of an announcement flyer for the mobile home parks.

**Commissioner Request:**

- Commissioner Winter requested direction from Councilmember Gomez as to how the CAC can assist the City Council.
- Request to have MCTV give a presentation at the January Meeting.
- Is it possible to have a phone application that takes you to the City Website from I.S.

**CAC Sub Committees:**

- NBO Awards: Beard, Winter, Manassau & Andres
- Adopt-A-Neighborhood: Nguyen, Queenan, Batilo and Meirose
- Town Hall Meeting: TBD
- Arbor Day 2011: Beard
- Neighborhood Watch: TBD
- Community Outreach: Queenan & Mohsin

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- Citizens Awareness Task Force: Lind, Beard, Winter
- CAC Budget Allocation:TBD

**XI. Adjournment** Vice Chair adjourned the meeting at 8:25 p.m. to the January 4, 2011 meeting.

M/S Mohsin/Nguyen

Ayes: 8

Respectfully submitted,

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Lori Casagrande, Recording

Secretary