

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION
MILPITAS CITY HALL COMMITTEE MEETING ROOM

APPROVED MINUTES
August 1, 2012

- I. Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m.
Present: Commissioners Andres, Beard, Winter, Lind, Manassau, Mohsin
Alternate Commissions present: Batilo (7:10), Ferguson (7:00)
Absent: Rosario, Maclay, Nguyen (E)
- II. Alternates Seating of** Alternates seated: Batilo and Ferguson
- III. Allegiance Pledge of** Chair Beard led the Pledge of Allegiance.
- IV. Agenda Approval of** **Motion:** Approve the 8/1/12 Agenda as submitted
Correction to the agenda to reflect the announcement of Commissioner Bobay's resignation at the 7/11/12 meeting.

M/S: Mohsin/Andres Ayes: 7
- V. Minutes Approval of** **Motion:** Approve the 7/11/12 minutes as submitted.
Correction to the minutes to reflect comments by Commissioner Lind during the City Manager's presentation that she stated if the City's change to a good bond rating was due to the recent layoff of city workers and that she was not comfortable celebrating families losing their jobs.

M/S: Lind/Manassau Ayes: 7
- VI. Announcements** **Staff: Felix Reliford**
At the 8/7/12 Council meeting, Commissioner Phuong Nguyen will be appointed by the Mayor to be an alternate on the Emergency Preparedness Commission. His resignation from the CAC has yet not been received.
- VII. Public Forum** Chair Beard invited members of the audience to address the Commission on any subject not on the agenda.

None
- VIII. Liaison Reports: City Council – Felix Reliford representing Councilmember Gomez:**
None

IX: New Business:

A. National Night Out - Guest Speaker

Kevin Corvin, Milpitas Police Department – Spoke on the upcoming National Night Out event and plans strategies. Involvement of the various City commissions and city departments helps make the event successful. Last year there were 26 parties with 1,027 visitors at the various parties. This year the count is up to 30 parties. A main avenue to reduce crime is by getting to know your neighbors, which is the purpose of National Night Out. Several PD officers, some Fire Department staff and several politicians go out to visit the various parties to show our concern to reduce crime.

National Night Out and the Neighborhood Watch program work closely together. Some CAC commissioners plan to hold a National Night Out gathering or a Neighborhood Watch program. The National Night Out event can be a way for neighbors to interact with a goal to develop Neighborhood Watch groups. Commissioners could visit gatherings in close vicinity to their residential area and use this opportunity to promote what the CAC does for the community. Vice-chair Winter recommended the Commissioners let Sgt. Corvin know which gathering they will be visiting.

B. Town Hall Event – Key Speaker

Sean Simonson, Milpitas Emergency Services Coordinator – Shared with the Commission those areas of importance to discuss at the upcoming Town Hall Event: emergency preparedness in the home and workplace, preparing a 72-hr disaster kit, types of disasters in the area and natural gas issues. Sean will provide staff with the contacts for PG&E and Red Cross. Commissioners were invited to visit the EOC command center and view how information will flow to the community during an emergency. No public emergency service agency alone can rescue everyone. There will be a SAFE program starting up about the end of October, and all were encouraged to take this informative training. For any questions, contact Sean at 408 586-2810, ssimonson@ci.milpitas.ca.gov.

Commissioner Lind – Suggested it would be beneficial to make residents fully aware that services will be very limited during an emergency such as: how isolated some fire stations are, how few emergency responders there are, how the three freeways/overpasses can create a problem to enter/exit Milpitas, and then focus in on how to be prepared.

X: Old Business:

A. Town Hall Meeting

Chair Beard reviewed the progress of the subcommittees in preparation for the Town Hall event. Chair Beard emphasized that all CAC Commissioners are asked to be present to support this event.

Volunteers – A list of what people need is being compiled so volunteers can help setup. Volunteers are from Milpitas High School and Lyons Club.

Logistics – Table layout has been sent to the Community Center. Last minute tables need to be round.

Marketing – Commissioner Winter prepared a draft of the tri-fold event flyer. To draw the community, focus will be on the guest speaker, Sean Simonson and highlight emergency preparedness. There will be 50 goodie bags and raffles. The Commissioners will provide Commissioner Winter with their recommendations / changes to the tri-fold flyer by this Friday. The “Focus on Emergency Preparedness” flyer was reviewed and comments given. Commissioner Winter will work on completing the flyer in time to distribute at the National Night Out event. Staff will make 25 copies of the final flyer for each CAC Commissioner. The Milpitas Post and the Patch will be invited to the event.

Tabling – Sean Simonson will provide his contacts for PG&E, VTA and the Red Cross to Chair Beard. Sgt Corvin will need a table next to an electrical outlet and a long table for child fingerprinting / neighborhood watch.

Donations – \$250 grant from Walmart has been given towards the event. We need to purchase gift bags, table cloths and possibly some items to go into the gift bags. Contents of the gift bags should relate to emergency preparedness. Gift certificates received for the raffle thus far are from Sushi Maru, Black Bear Diner, Safeway, Giorgio’s will be sending in a pizza certificate and Starbucks is providing the coffee. Continue asking for more donations. We will need to determine the best timing of the raffles.

CAC Table – Commissioner Mohsin will prepare a sign-in sheet (to include email address) so that the list can be used for future event notifications.

Program Coordinator – Commissioner Ferguson will work with Chair Beard on the agenda and find out which officials and guests will be present. We will need to decide where seating will be, check off and direct the guests as they enter.

Staff will check into the following possible avenues of advertising the event:

- Check if Engineering could produce a “Welcome to Milpitas Town Hall” sign, or possibly Milpitas High School can prepare a sign.
- Get clearance on the tri-fold flyer prior to finalizing.
- Check with Recreation Services on using the City Marquee, the Milpitas Connection brochure and the Senior Center Newsletter.
- Look into placing a note on the City utility bill.

B. Milpitas Neighborhood Beautification Awards Nominations

Commissioners were encouraged to start canvassing their neighborhoods and submit nominations to Gloria, Sr. Housing & Neighborhood Preservation Specialist, by the deadline - 8/31/12. At the September CAC Meeting it will be decided who will drive around to the nominated homes. Staff will email the various Home Owner Associations about nominations for the NBO.

Publicity for the Neighborhood Beautification Awards was in the last issue of the Tri-City Voice Newspaper, and will also be appearing in the Milpitas Post this week. Black Bear Diner has provided \$300 in dining certificates (\$20 / each). The winners will go before the City Council and receive a proclamation and sponsors can be acknowledged by the mayor.

