



AGENDA

Community Advisory Commission

Wednesday, May 1, 2013

Milpitas City Hall 1st Floor Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Samantha Beard, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres
Jose Rosario, Thelma Batilo, Oscar Leon, Ray Maglalang
Alternates: Van Lan Truong, Jacqueline Holland, Willie Wong
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** May 1, 2013
- V. Approval of Minutes:** April 3, 2013
- VI. Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

Welcome newly appointed Commissioner: Willie Wong

VIII. Liaison Reports

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Heritage Tree Nominations

The CAC Work Plan schedules opportunities to nominate heritage trees in January, May and October. The major elements of the Heritage Tree Program are to:

- Recognize and designate individual trees or groves of trees to promote appreciation of the trees and their benefit to the community and to nurture and protect the trees as part of the city’s heritage.
- Protect all heritage trees or groves through the Tree and Planting Ordinance.
- Make it unlawful for any person, other than City personnel in the performance of their duties, to remove a heritage planting without first applying for a permit from the Public Works Department.
- Provide a process for the City Council to designate individual trees or a grove of trees.

A heritage tree designation may be requested by any person and with the written consent of the property owner. A tree or grove of trees may be designated as a Heritage Tree or a Heritage Tree Grove with the finding that it is unique and of importance to the community due to any one of the following factors:

1. It is an outstanding specimen or grove of a desirable species.
2. It is one of the largest or oldest trees or grove of trees in Milpitas.
3. The tree, or grove of trees, possesses distinctive form, size, age, location and/or historical significance.

Heritage trees or groves that are removed without City approval must be replaced with one or more trees which, in the opinion of the Public Works Department, will provide comparable economic, aesthetic, or environmental value at the site or by reimbursing the City for the value of the tree or grove as determined by a certified arborist.

Recommendation: According to Public Works staff, the City has not received any new heritage trees nominations. Continue this item until the next meeting, when the Tree Planting Subcommittee reports back to the entire CAC.

B. Spring Cleanup Day @ Pioneer Mobile Home Park – May 11th

This year’s Spring Cleanup Day will be held at Pioneer Mobilehome Park (60 Wilson Way) and is scheduled for May 11th. Staff has met with the manager at Pioneer Mobilehome Park and has provided flyers to post throughout the park and the work sign-up sheet to be distributed in the monthly April billing to tenants. There are several tasks that the CAC and Staff are required to complete prior to the events.

Included in the CAC agenda packet is a copy of the final “To Do Follow-Up Lists”, which identifies the tasks and assignments for the Spring Clean-Up Day at Pioneer Mobilehome Park.

Recommendation: Discuss the logistics and final designated assignments for the Spring Clean-Up Day event at Pioneer Mobilehome Park.

XI. Old Business - None

Review Subcommittee member assignments

CAC Subcommittees: **

- NBO Awards: Manassau, Rosario
- Adopt-A-Neighborhood/Graffiti: Rosario, Batilo
- Spring Cleaning Day: Beard, Leon, Manassau
- National Night Out: Mohsin, Manassau
- Make a Difference Day: Batilo, Andres
- Community Outreach: Mohsin, Magellan
- Tree Planting: Magellan, Truong, Holland

** Review sub committees and update list.

Milpitas Community Outreach Forms: None

XII. Adjournment to: June 5, 2013

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E-mail: mogaz@ci.milpitas.ca.gov

Phone: (408) 586-3040

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The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website www.ci.milpitas.ca.gov by selecting the Milpitas Municipal Code link.