



AGENDA

Community Advisory Commission

Wednesday, June 5, 2013

Milpitas City Hall 1st Floor Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Samantha Beard, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres
Jose Rosario, Thelma Batilo, Oscar Leon, Ray Maglalang
Alternates: Van Lan Truong, Jacqueline Holland, Willie Wong
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** June 5, 2013
- V. Approval of Minutes:** May 1, 2013
- VI. Public Forum:**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Reports

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Neighborhood Beautification Program

The final NBO awards application is on line and must be turned in by July 31st. Each Commissioner has selected an area in the City as well as their own neighborhoods to select properties to nominate. Staff will be present to answer any questions regarding the new selection process

Recommendation: Hear staff presentation on the Neighborhood Beautification Program and determine which CAC Commissioners will be participating in the process.

B. National Night Out

Neighborhood Night Out will be held Thursday, August 8, 2013. It is scheduled nationally on the first Tuesday in August. This is a unique crime and drug prevention event where residents gather for a neighborhood block party to become better acquainted and make neighborhoods safer. National Night Out is a coordinated effort between police and community members to learn better how to prevent crime in neighborhoods. The past few years, CAC members have visited other City Commission meetings to promote participation in National Night Out.

Recommendation: Discuss if CAC Members will be attending or hosting events and select CAC Members to attend future City advisory committees meetings regarding National Night Out. Direct Staff to contact the Police Department regarding the distribution of National Night Out Flyers.

C. American Unity Event –Revise the CAC Workplan for 2013

At the May 1, 2013 CAC Meeting, Commissioner Truong suggested to plan an event during the month of May to celebrate American Unity. This subject was scheduled to be agendaized at the June CAC meeting for further discussion. The CAC Workplan for 2013 would need to be amended if the commission decided to add this event.

Recommendation: Hear Commissioner Truong presentation on the American Unity event and determine if the CAC wishes to add this event to its future Workplan 2013 and direct staff to present the Workplan to the City Council for review.

D. Arbor Day – Revise the CAC Workplan for 2013

At the December CAC Meeting, Arbor Day event was removed from the CAC workplan. Subsequently, at the April 3, 2013 CAC Meeting, Commissioner Maglalang suggested to return this event to the workplan. The thought was to establish a bigger tree planting scale of 500 trees per year Citywide – funding to be solicited elsewhere. A new Tree Planting subcommittee was formed with Commissioners Maglalang, Truong and Holland. The subcommittee was going to investigate the feasibility of a tree-growing program and would report back to the CAC at the June meeting.

Recommendation: Consider the feasibility of the tree planting suggestion. If feasible, amend the 2013 CAC Workplan and direct staff to present the Workplan to the City Council for review and approval.

E. CAC Uniform for Community Events

At the May 1, 2013 CAC Meeting, Commissioner Rosario suggested the Commission have a uniform shirts to wear at the various community events that the Commission supports. CAC Liaison Reliford indicated that after the CAC selects the shirts and price to purchase he would bring this request to the City Council and report back to the CAC.

Currently, there is \$338.13 in the CAC budget for fiscal year 2012-2013 which ends on June 30, 2013. If this amount is not spent by this date, the funding will be lost. The CAC has no activities and/or events scheduled within the next 30 days to spend the balance on. Starting the new fiscal year on July 1, 2013, CAC would have its annual City Council allocation of \$400 for activities and events.

Staff recommends that the CAC spends the \$338.13 on its community event shirts. Commissioner Holland has been looking in various catalogs for the community shirts and will make a presentation to the CAC.

Recommendation: Consider Commissioner Holland recommendation on the CAC community events shirts and direct staff accordingly to purchase the CAC shirts.

XI. Old Business

A. Heritage Tree Nominations

At the May 1, 2013, CAC Meeting Public Works reported that the City had not received any new heritage trees nominations. This item would be carried over to the June CAC meeting at which time the Tree Planting Subcommittee would report back to the CAC and discussion of heritage tree nominations could be further discussed.

Recommendation: Note receipt and file.

B. Spring Clean up Day @ Pioneer Mobile Home Park Review

This year's Spring Cleanup Day was held at the Pioneer Mobilehome Park (60 Wilson Way) on May 11, 2013. The CAC did a great job providing support to the community. The subcommittee has completed the thank you cards to participants and is working on a follow up article to be submitted to the Milpitas Post and Patch.

Recommendation: Discuss the event and receive feedback on ways to improve and enhance the event next year.

C. Adopt A Neighborhood Program

At the April 3, 2013 CAC Meeting a motion was made that at the June CAC meeting staff will present to the commission information on what the process is for adopting a neighborhood. Staff has a list of homeowners associations who may be interested in adopting their neighborhood. CAC Liaison Reliford asked the commissioner's if anyone would like to chair this subcommittee since the commissioner who was in this group is no longer with the Commission.

Recommendation: Hear staff presentation on the Adopt A Neighborhood Program and direct staff accordingly

D. Review Subcommittee member assignments

CAC Liaison Reliford – Reminded the commission that the subcommittees should be limited to no more than three commissioners

CAC Subcommittees: **

- NBO Awards: Manassau, Rosario, Holland, Truong
- Adopt-A-Neighborhood/Graffiti: Rosario, Batilo
- Spring Cleaning Day: Leon, Manassau
- National Night Out: Mohsin, Manassau, Truong
- Make a Difference Day: Batilo, Andres
- Community Outreach: Mohsin, Maglalang, Holland
- Tree Planting: Maglalang, Truong, Holland

** Review sub committees and update list.

Milpitas Community Outreach Forms: None

XII. Adjournment to: July 3, 2013

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E-mail: mogaz@ci.milpitas.ca.gov Phone: (408) 586-3040 Fax: (408) 586-3030

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