

CITY OF MILPITAS
COMMUNITY ADVISORY COMMISSION MEETING MINUTES
Wednesday, June 5, 2013
Time: 7:00 p.m.
MILPITAS CITY HALL, COMMITTEE CONFERENCE ROOM

- I. **Call to Order** – Chair Beard call the meeting to order at 7:00 p.m.
and Roll Call Present: Vice Chair Mohsin, Commissioners Batilo, Leon, Lind, Maglalang, Manassau, Rosario

Alternate Commissioners Present: Truong, Holland, Wong

Excused Absence: Commissioner Andres
 - II. **Seating of Alternates** – Commissioner Truong
 - III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance
 - IV. **Approval of Agenda** – Commissioner Rosario moved, and Commissioner Leon seconded, approval of the Agenda. The motion carried unanimously.
 - V. **Approval of Minutes – Minutes of May 1, 2013** – Commissioner Rosario moved, and Commissioner Maglalang seconded, approval of the Agenda. The motion carried unanimously with Commissioner Lind abstaining.
 - VI. **Public Forum** – None.
 - VII. **Announcement by Staff – Principal Housing Planner Felix Reliford** reported that he has received a lot of positive remarks and thank you's from the mobilehome property manager and owners whose property was cleaned up by Councilmember Gomez and Commissioners during the Commission's Annual Spring Clean Up.
 - VIII. **Liaison Report – Councilmember Gomez** did not have anything to report to the Commission.
 - IX. **Commissioners' Round Table** – Commissioner Lind asked about the property status which Food Pantry is leasing. Mr. Reliford responded that the City of Milpitas owns the property which the Food Pantry and others are leasing. He spoke to Ms. Kollander of the Food Pantry regarding her new lease to be signed and effective for another 6 months (July 2013 – December 2013). Councilmember Gomez asked staff what is planned for that site and Mr. Reliford replied that a third senior housing project is slotted to be at that site.

Commissioner Lind mentioned about the tree in front her house and her problem of getting someone from the City to come and look at it and address the situation. Councilmember Gomez replied that it will be taken care of immediately.

Vice Chair Mohsin reported that he attended the 2013 State of the City Address in the Community Center on May 30 and was well received and attended.
 - X. **New Business:**
 - A. **Neighborhood Beautification Program** – Chair Beard welcomed Senior Housing Specialist Gloria Anaya. Ms. Anaya gave the Commission an overview of the annual award with an emphasis on the new and refined application requirement and a new deadline of July instead of August. The new requirement is that all nominations have to have **before and after photos** to qualify. She also mentioned that the application is available at all City facilities, website and will be mailed out. The paper advertisement came out on April 19 and another one is scheduled on June 28. Discussions from appreciation of the new requirement but lower
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participation turnout concern to awards are presented at a Council meeting ensued between the Commission and Ms. Anaya.

Gloria Anaya asked if there is an interest from the NBO Awards subcommittee or the entire commission to nominate a certain area. Vice Chair Mohsin suggested for the Commissioners to divide into groups and focus on their own neighborhood. The groups are as follow:

Hillside Area:	Chair Beard
East Valley Floor Area:	Commissioners Batilo, Leon, and Lind
Central Area:	Commissioners Holland, Manassau, Rosario, Truong, and Wong
West Area:	Commissioner Maglalang, and Vice Chair Mohsin

Commissioner Leon suggested taking a look at the areas now and taking pictures for **before photos**. Chair Beard asked Ms. Anaya about having the nomination form online. Ms. Anaya responded that staff has look into it and it set for next year's round of nominations.

B. National Night Out – Chair Beard mentioned that National Night Out is another yearly event of the commission where they partner with Fire and Police Departments and neighborhoods hosting events to bring the neighbors out into one central area and socialize while crafting ways on how to fight crimes in and around their neighborhoods. Staff Reliford will email a calendar showing each City Commission's meeting schedule to Chair Beard for Commissioners to attend and promote the event. Commissioner Maglalang suggested establishing team captain for each site. Mr. Reliford will find out who the contact person is from Police Department for this year's National Night Out.

C. American Unity Event – Commissioner Truong gave a powerpoint presentation outlining the history and other information regarding Asian Pacific American month that is being celebrated in May throughout California. An in-depth discussion followed where questions like: **a)** is this something that the commission wants to do; **b)** is this something that the City Council would approve; and **c)** should the commission forms a subcommittee to discuss if this falls under the commission's parameters were brought to the table.

The entire commission came up with a whole lot of ideas ranging from: 1) making this a cultural event and combining with other existing events; 2) combine it with July 4th festivities; and to 3) making it as a Town Hall theme. Principal Housing Planner Reliford interjected that any event brought forward and planned by any commission does not constitute as a commission rather it is a City event therefore, the entire City Council has to approve having the community event.

Motion: to form subcommittee to explore the idea of having American Unity Event in May 2014.

Motion/Second: Truong/Maglalang

Motion carried by a vote of:	Ayes: 10
	Noes: 1 (Lind)

Members of the Subcommittee are Commissioners Truong, Wong, and Leon. Staff asked the commission to come up with a framework for an August City Council meeting date.

D. Arbor Day – The Commission formed a Tree-Planting Subcommittee at its April 3, 2013 meeting. The Subcommittee of Commissioners Maglalang, Holland, and Truong showed a powerpoint presentation to the Commission that contained information as to the history of Arbor Day, Risk Assessment, and Evaluation Criteria in having the program initiated back as one of the City's events. The subcommittee's recommendation is for the commission to support the program and bring to City Council for approval.

Councilmember Gomez suggested to the commission to give the City Council a chance to discuss the program's budget whether they could fund it or not before going to length of soliciting endorsements/grants/business sponsorship/community donations.

Mr. Reliford added that events that any commission helps to plan are not that commission's event it is a City event. He reminded the commission to consider the maintenance issue of the trees if the program pushes through and trees planted. Commissioner Lind asked the

subcommittee specific locations within the City where we *need* to plant trees. Chair Beard commented that it is a great project but as a partnership with the City for the budget matter. Staff suggested start with a smaller number of trees – 100 instead of 500 trees. Councilmember Gomez asked for the commission to give Council flexibility in building up the \$40,000 needed for this project.

Commissioner Maglalang moved, and Commissioner Leon seconded, endorsement of the Tree Planting Program be presented to City Council for discussion and approval. The motion carried unanimously. Mr. Reliford clarified 100-500 range for the total number of trees.

E. CAC Uniform for Community Events – Staff updated the commission as to how fiscal year budget is dealt with amongst commission and gave them the commission’s remaining balance for the current fiscal year 2012-2013. Conversation took place between Commissioners regarding the uniform specifications. Motion to allow the remaining balance to spend for uniform shirts (polo shirts not t-shirts) before end of June 2013 was made by Commissioner Leon and seconded by Commissioner Maglalang. The motion carried unanimously.

XI. Old Business:

A. Heritage Tree Nominations – Staff has no report. Asked the commission to note receipt and file.

B. Spring Clean Up Day @ Pioneer Mobile Home Park – Chair Beard reported that Thank You cards were sent out. Commissioner Lind suggested nominating the Mobile Home Park for the NBO Awards because we have before and after photos. Commissioner Batilo will bring the powerpoint presentation at next commission meeting. Principal Housing Planner Reliford reported that the Park Manager talked to him and personally thanked the entire Commission for coming out at the park and helped the tenants.

C. Adopt a Neighborhood Program – Commissioner Batilo moved, seconded by Commissioner Leon, to bring this issue back to the next meeting. The motion carried unanimously.

D. Review Subcommittee Member Assignments – Staff reminded the commission that subcommittees should be limited to no more than three commissioners. Mr. Reliford asked the commission if anyone would like to volunteer to be part of the City’s 60TH Anniversary Planning Committee; Chair Beard volunteered.

Updated CAC Subcommittees:

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| • NBO Awards | Manassau, Rosario, Truong, Holland (Alternate) |
| • Adopt-A-Neighborhood/Graffiti | Beard, Batilo, Rosario |
| • Spring Clean Up Day | Beard, Leon, Manassau |
| • National Night Out | Manassau, Mohsin, Truong, Beard (Alternate) |
| • Make a Difference Day | Andres, Batilo, Truong |
| • Community Outreach | Holland, Maglalang, Mohsin |
| • Tree Planting | Holland, Maglalang, Truong |

Commissioner Lind moved, seconded by Commissioner Maglalang, to approve changes to the subcommittees. The motion passed unanimously.

XII. Adjournment – Commissioner Lind moved, and Commissioner Maglalang seconded, to adjourn the meeting at 9:06 pm to the next regular meeting on July 3, 2013. Commissioner Maglalang informed the commission that he will be out of country the entire month of July. The motion carried unanimously.
