



Community Advisory Commission AGENDA

Wednesday, January 8, 2014

Milpitas City Hall 1st Floor Committee Meeting Room
455 E. Calaveras Blvd.
7:00 p.m.

- I. Roll Call:** Samantha Beard, Syed Mohsin, Jenifer Lind, Michelle Manassau, Edna Andres, Jose Rosario, Thelma Batilo, Oscar Leon, Ray Maglalang

Alternates: Van Lan Truong, Jacqueline Holland, Willie Wong, Dau Do

II. Seating of Alternates

III. Pledge of Allegiance

- IV. Approval of Agenda:** January 8, 2014

- V. Approval of Minutes:** December 4, 2013

VI. Public Forum

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

VII. Announcements

VIII. Liaison Report

City Council Report: Councilmember Gomez

IX. Commissioners' Round Table

Background: This time is for any Commissioner to share information they feel may be of interest to the Commission.

X. New Business

A. Election of Officers

According to the Community Advisory Commission Bylaws, new officers for the positions of Chair and Vice Chair are elected at the beginning of the year.

Recommendation: Nominate and vote for a new Chair and Vice Chair for calendar year 2014.

B. Introduction of the City-wide Strategic Planning Process

A presentation by City's consultant, Dr. Shawn Spano, regarding the City-wide Strategic Planning Process to engage the community.

Recommendation: Note receipt and file.

C. Street-Sweeping Information

At the October 2nd Commission meeting, Commissioner Maglalang requested staff to look into this City program and brief the commission. City Staff member, Leslie Stobbe, will provide a presentation and summary of the City's policies and regulations as it relates to Citywide street-sweeping.

Recommendation: Note receipt and file.

D. CAC 2014 Workplan

Every year, Community Advisory Commission, establishes its final Annual Workplan and confirms various subcommittees and their members in order to complete a variety of tasks throughout the year. Included in the Commission's agenda packet is a copy of 2013 Workplan.

Recommendation: Establish 2014 Workplan, and create and/or re-confirm subcommittees and members according to the workplan, and set guidelines for reporting back to the Commission body and direct staff accordingly.

XI. Unfinished Business

A. Tree Planting 2014 (Grant IFGU)

An update will be provided both by staff and Green-Tree Subcommittee.

Recommendation: Note receipt, file, and direct staff accordingly.

XII. Adjournment: to February 5, 2014

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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Commissioners Holland and Truong would like to go on record by stating that they love to have their own business card but she would rather like to use the Commission's budget for the community and various programs of the Commission throughout the year.

- XII. Adjournment** – Vice Chair Mohsin moved, and Commissioner Maglalang seconded, to adjourn the meeting at 9:25 pm to January 28, 2014. The motion carried unanimously.



Milpitas Community Advisory Commission
2013 WORK PLAN
Annual Recurring Tasks

Task		Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
1.	Heritage tree nominations	X				X					X		
2.	CDBG public hearing process / workshop for new commissioners		X	E									
3.	Make a Difference Day									X	E		
4.	Neighborhood Beautification Awards		X				X	X		R	E	C	
5.	National Night Out		X				X		E	R			
6.	Annual Work Plan												X
7.	CAC Budget/Donations Strategy							X					
8.	Adopt-A-Neighborhood/Graffiti				X				X				
9.	Spring Cleaning Day	X	X		X	E							
10.	Town Hall Meeting												X

Legend: X= Discussion & Planning; E = Event; C = Ceremony; R = Results Review

Short-term Goals/Projects (prioritized)

1. Tree Planting – Promote tree planting through outreach and tree protection awareness
2. Outreach Program – Conduct an outreach program to the citizens of Milpitas to obtain feedback on community issues
3. Volunteerism Program – Conduct a program to encourage Milpitas citizens to volunteer
4. Cleanup of Areas – Determine areas in Milpitas and encourage their redevelopment or conduct a program similar to the “Adopt A Highway” program
5. Expand the Neighborhood Watch Program – Work with City staff to expand the Neighborhood Watch Program
6. Milpitas Cable TV/Magazine Community Outreach